



Drakes Creek Middle School

704 Cypress Wood Way

Bowling Green, KY 42104

270-843-0165

Daryl Woods, Principal

Ben Jones, Assistant Principal

Personally-Owned Device Policy

Adopted June 2020

Approved by SBDM August 2020

Purpose

Drakes Creek Middle School (DCMS) students are striving to meet 21st century standards in alignment with the DCMS vision of “Engage & Connect for Success.” This plan allows for students to use their personally-owned devices (PODs) as an instructional tool during the school day. As of June 2020, students are allowed to bring a personal device to school for instructional use.

Drakes Creek is in compliance with the Children's Internet Protection Act (CIPA) to ensure the safety of our students while using the internet. We utilize a web content filtering solution as well as the Kentucky Department of Education firewall.

Allowed Devices:

In order to provide for the best learning experience and protect the security of the school's network, the following devices are the only allowed devices: iPads or iPad minis running iOS 10 or above as well as Chromebooks. No phones will be allowed for BYOD. ***Windows devices are not approved devices and cannot be brought to school.***

Nintendo DS and other gaming devices are not approved devices.

Lost, Damaged and/or Stolen Devices

DCMS is not responsible for any lost, damaged and/or stolen personal devices. Students are strongly encouraged to use protective coverings for their devices.

Usage Charges

DCMS is not responsible for any data charges that your account may accrue while using at school. Students are encouraged to utilize our free wireless network (WCPS_Public) instead of any data plan.

Personal devices will be connected to Drakes Creek's (WCPS_Public) filtered network. *Students should not use data services at school.* Drakes Creek will not guarantee wireless capabilities on a daily basis due to unforeseen technical issues that may occur.

Teacher Rights/Responsibilities:

Each teacher has the discretion to allow the use of personal devices in the classroom. Drakes Creek (faculty and staff) retains the right to prohibit the use of any device for the following reasons:

- Suspicion of causing technology/network problems such as virus or Trojan.
- Suspicion of a violation of the student code of conduct (inappropriate use, harassment, or misrepresentation of information).

Student Guidelines

Students using personal devices must adhere to the Warren County Student Code of Conduct, Warren County Schools Student Handbook, Warren County Schools Acceptable Use Policy, and the Drakes Creek Acceptable Use Policy for Personally-Owned Devices.

PODs will remain on silent or turned off and in the student's backpack unless directed otherwise by the teacher. PODs may not be used to access social media or cheat on any school work. Students may not use PODs for making phone calls or texting. Students may not use the personal device to record or post images, video or audio of other students, DCMS faculty and/or other persons on school grounds.

Devices may only be used for instructional purposes and the accessing of approved websites, applications, or files. Any use of the device otherwise will be considered a violation of the policy and will warrant disciplinary action.

Students are prohibited from bringing devices on premises that will infect the network with a virus, Trojan, or programs designed to damage, alter, destroy, or provide access to unauthorized programs. Students are prohibited from any "hacking" type activities.

Printing from personal devices is not permitted at school. All devices must be charged and ready for use prior to school. Chargers will not be provided during the school day. Warren County staff is not authorized to update or repair personal devices.

Recommended Devices:

Chromebooks (*preferred*)

iPad 4th generation, Air, Air 2, or Pro (running iOS 10 or higher)

iPad Mini 3 or 4 (running iOS 10 or higher)

iPod Touch 6th generation (running iOS 10 or higher)

Personally-Owned Devices Usage Agreement

Student Name: _____

School: _____

Team: _____

Grade: _____

Devices

*Please list all possible devices your child will bring below.

Device Name	Serial Number	Model Number

The student listed above is allowed to use their personally-owned device at Drakes Creek Middle School. The student and parent agrees to adhere to the guidelines outlined in this policy, Warren County Acceptable Use Policy, and Code of Conduct. Any changes to the list of devices should be made immediately by notifying your child's teacher or the school technology coordinator.

Student Signature

Date

Parent Signature

Date