



Lighthouse Community Public Schools + Families in Action for Quality Education Scope of Work 2025–26

CONTEXT

Building on our FIA + LCPS Lit4Literacy Partnership in 24–25, we propose to further deepen family leadership and strengthen implementation of Tier 1 structures for academic partnership to accelerate student literacy outcomes. We will leverage our learnings from 24–25 to expand and diversify our family leadership, building tiers of engagement and moving families through those tiers.

In 25–26, we will host an IN PERSON Lit4Literacy institute to develop 40–50 powerful family leaders at LCPS. This will include a Family Accountability Walk and parent-led research action meeting at both schools to build parent instructional leadership capacity.

FIA will also provide support to build and sustain a Family Academic Partnership Team at Lodestar and Lighthouse that includes two teacher leaders, family coordinators, top family leaders and an admin. FIA will support this team to provide leadership for expanding LCPS parent partnership in academic progress. FIA will also provide a tool kit of base materials for these new family academic structures.

FIA organizers will provide monthly 1:1 coaching and professional development for Lodestar and Lighthouse family coordinators.

Goals for our FIA + LCPS 25–26 partnership include:

- Expand family turnout for Lodestar and increase the diversity of family leaders
- Build stronger parent leader core at Lighthouse
- Ensure family coordinators rejoin citywide family engagement PD
- Develop and utilize NEW planning/milestone/tracking doc for our partnership to enable stronger communication, support and progress monitoring among team members.
- Support family and student leadership for a successful Charter Renewal Lodestar in fall 2025
- Support family and student leadership for a successful Charter Renewal Lighthouse K-8 in fall 2026
- Cohost Literacy-focused Movie Screening
- Integrate stories and news about our family partnership in the LCPS Newsletter

CAPACITY BUILDING FOR FAMILY PARTNERSHIP	Outcomes/Deliverables
Host an in-person Lit for Literacy institute for Lighthouse TK-5 and Lodestar for 40-50 parents with an emphasis on cultivating grade level parent leads from each school	<ul style="list-style-type: none"> -20-25 trained parent literacy leaders @Lodestar -20-25 trained parent literacy leaders @Lighthouse -facilitator and participant materials in English and Spanish
Coaching and PD for LCPS Family Coordinators	<ul style="list-style-type: none"> -Monthly 1:1 coaching for family coordinators -Regular professional development sessions August - May
Citywide Celebration of Learning	-Participation in annual citywide Lit4Literacy celebration of learning
FAMILY ACADEMIC PARTNERSHIP LEADERSHIP STRUCTURE	Outcomes/Deliverables
Launch and sustain an ongoing Lit4Literacy family academic partnership team with top parent leaders, teacher leaders, family coordinators and admin	-Agendas and facilitation support for monthly Family Academic Partnership team meetings/trainings
IMPLEMENT TIER 1 ACADEMIC STRUCTURES	Outcomes/Deliverables
Support the Family Academic Partnership Team to host Academic Town Hall, Grade Level Meetings and 1:1 follow up with families in order to strengthen Tier 1 academic partnership and access.	<ul style="list-style-type: none"> -Academic Town Hall and Grade Level meeting attendance and 1:1 follow up from parent leaders that reaches a total of 80% of LCPS TK-5 families -Playbook and materials
FAMILY ENGAGEMENT IN CHARTER RENEWAL ADVOCACY	Outcomes/Deliverables



Support Family Engagement For A Successful Renewal At Lodestar K-12 (Fall 2025) And Lighthouse K8 (Fall 2026)	<ul style="list-style-type: none"> -Update power map for Lodestar, Lighthouse -Develop and support family-led charter renewal lead teams at both sites -Co-plan and cohost Family-Led Charter Renewal Town Halls with 150 participants -Secure 6 engagements with board members and community influentials at both Lodestar and Lighthouse
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FEE

The scope of work is for a total fee of \$75,500 payable as follows:

\$40,000 due July 1, 2025

\$35,500 due December 1, 2025

BUDGET

Family Leadership Development and Coaching: Lit for Literacy and Academic Power Surge & Charter renewal engagement at Lodestar and Lighthouse

Item	Description	Cost
Associate Director of Organizing	.1 FTE salary/benefits	\$13,000
Family Organizer	.4 FTE salary/ben	\$31,200
Family Engagement PD	2 coordinators	\$5,000
Fellowship	50 parents	\$7,500
Swag and materials	50 parents	\$1,000
Operations/overhead	6%	\$3,462
	TOTAL SERVICES	\$61,162
	IN KIND	\$4862
25-26 FIA Membership	\$12/student	\$19,200
	GRAND TOTAL	\$75,500

