

JOB SAFETY ANALYSIS FORM

JOB SAFETY ANALYSIS	Job Title: Valves (Operating)	JSA Number	DATE:	<input type="checkbox"/> NEW <input type="checkbox"/> REVISED Page: of
	TITLE OF PERSON WHO DOES JOB:	SUPERVISOR:	ANALYSIS BY: REVIEWED BY: APPROVED BY:	
	PLANT LOCATION:	DEPARTMENT:		
SEQUENCE OF BASIC JOB STEPS	POTENTIAL HAZARDS	RECOMMENDED ACTION OR PROCEDURE		
General Use	Eye injury from projectiles, fumes and dusts	Safety glasses with side shields or goggles (for chemical piping), face shield (if needed) with safety glasses with side shields		
	Trauma from projectiles, impact and burns	Situational awareness, gloves, protective clothing (long sleeve shirts and long pants)		
	Foot injury from dropped object on foot	Wear steel toed safety boots		
Pre-Start Checklist: <ul style="list-style-type: none"> Perform pre-operational inspection and document inspection. 				
PPE Required <ul style="list-style-type: none"> Safety glasses with side shields or goggles. Safety shoes/boots. Gloves. Protective clothing (long sleeves/long pants). Face shield (if needed). 				
Equipment Procedures/Requirements: <ul style="list-style-type: none"> Identify proper valve and ensure pipe contents and connected systems will not be damaged by activating valve. 				

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- Remain in contact with other workers to ensure they are prepared when the valve is activated.
- DO NOT operate valve that has a lockout/Tagout device installed unless it is yours and you tell all other effected personnel.
- If valve is stuck or hard to activate, obtain assistance.
- Use proper body mechanics to avoid muscle strains.
- Verify valve is not leaking after actuating it.
- Operate all equipment in strict accordance with manufacturer's instructions.
- Only authorized users can operate equipment.
- Report any observed defect or safety hazard to your supervisor immediately.
- Where any object handled would possibly cause injury to feet if dropped, safety shoes/boots will be worn.
- Where any object handled could possibly cause cuts, punctures or abrasions to hands, appropriate gloves will be worn. (Exception: where rotating machinery presents a greater hazard of entangling gloves, they are optional with a written justification).
- Keep hands, hair and loose clothing clear of all moving parts.