

Schoharie Free Library Association
Board of Trustees Meeting
April 8, 2026
Draft Meeting Minutes

President Heather Kamin called the meeting to order at 7:00 p.m.

Attendance: President Heather Kamin, Secretary Bridey Finegan, Treasurer Stephen Babbitt **Trustees:** Amanda Maleszweski, Yapha Mason, Samantha Everts, Shailene Knoop, Michelle Sherer, David Browning
Library Director: Yvonne Keller-Baker **Program Director:** Jennie Mosher,
New clerk: Ashley Massey
Absent: Jackie Hadam, Toni Schaeffer, Kate McKenney

I. Secretary's Report

- [March Minutes](#) presented
- Thank you, Yapha, for recording the March minutes

II. Personnel Committee

- Appointment of new Library Clerk. Yvonne introduced Ashley Massey. Ashley will be paid \$16.50 an hour for 400 hours a year.

Amanda Maleszweski moved that we accept Ashley Massey as the new library clerk. Samantha Everts seconded. **Seven approve the motion with one abstention.**

III. Treasurer's Report & Finance Committee

- Monthly Report & Transaction Detail
- We are in the SFS, the Statewide Financial System so we can receive grant funds electronically. Yvonne is the primary contact. Yvonne and Heather are the delegated administrators of this account. Direct deposit is not set up yet. Invoices for porch work already completed will be uploaded gradually.
- \$23.00 was an underpayment for Workers Comp policy which was billed by Hartford Insurance.

IV. [Program Director's Report](#)

We just received a \$5,000 Arts grant from CREATE which includes funds to pay the Rubber Band for the Summer Reading kickoff on Tuesday, June 18. There will be no Chicken Barbecue fundraiser that day. Board members are needed to help with various activities that evening. This CREATE grant will pay for a variety of events: teen events, watercolor classes, silk dying, evening cool jazz on a hot night, figure drawing classes. Jennie Mosher applied for the grant. Thank you, Jennie!
Discovery Tuesdays are all planned for the summer.

V. Policy Committee

- [SFL Sexual Harassment Prevention and Training Policy](#)

Samantha Everts moved to approve the Sexual Harassment policy. David Browning seconded. **Motion carried unanimously.**

Employee Handbook: Library hours have to be changed. Holidays are listed in our January meeting minutes.

David Browning moves to correct the library hours in the Employee Handbook. Yapha Mason seconded. **Motion carried unanimously.**

VI. Building & Grounds Committee

Two biggest things: Attic window repair. Low bid \$500 from Altamont Glass. Contacted others. There are not enough funds left in our budgeted Buildings and Grounds account for the \$1484 estimate from Lucky Dog Contracting, Saratoga Springs.

Bridey Finegan moved to accept the \$1484 Lucky Dog contract for the attic window repair. Michelle Sherer seconded. **Motion carried unanimously.**

David Browning moved to withdraw \$1650 from our FamFunds account to be added to our budget line for Buildings & Grounds. Amanda Maleszweski seconded. **Motion carried unanimously.**

Charlie Stewart from the Village Carpenter came by to take down the porch lattice so Zachary Diehl, a DEC licensed Nuisance Wildlife Control operator can trap the skunks. He is paid on a per diem basis.

VII. Fundraising Committee: Kim Charboneau is organizing a basket fundraising for Quilts and Bloom. Baskets will be on display before Quilts and Bloom begins in June. Baskets are due to the library by May 1.

Fall fundraisers possible.

VIII. [Director's Report](#)

Donation of \$500 from Emily Henry. Stewarts Holiday match of \$900 received.

Annual Report is due April 15. MVLS approves it.

Library Budget vote is May 19.

IX. New Business

- May 9th Spring Cleanup after 1 p.m. Yvonne will circulate a signup.
- Insurance: Our Building and Liability policy will cost approximately \$6,400.00

X. Old Business

- [Volunteers for Maplefest](#) Volunteers needed for Maple Festival 4/25.
- MVLS Spring Symposium - Wednesday May 6th, 2-5pm at Middleburgh Library. Good opportunity for Trustee Training: 2 hours of credit.

Yapha Mason moved to adjourn at 8:18 pm. Samantha Everts seconded.

Motion carried unanimously

Next Regular Meeting: May 13, 2026

Respectfully submitted

Bridey Finegan

April 15, 2026