



Republic of the Philippines  
**Department of Education**  
Region X  
SCHOOLS DIVISION OFFICE OF EDUFILESPH  
**EFILES NATIONAL HIGH SCHOOL**

**SCHOOL ACTION PLAN IN TLE**  
**School Year 2026-2027**

<b>OBJECTIVES</b>	<b>ACTIVITIES / STRATEGIES</b>	<b>RESOURCES NEEDED</b>	<b>TIME FRAME</b>	<b>PERSONS INVOLVED</b>	<b>SUCCESS INDICATOR</b>
Determine learners' baseline skills, interests, and needs in TLE.	<ul style="list-style-type: none"><li>- Conduct TLE skills inventory and interest survey</li><li>- Assess prior knowledge in Home Economics, ICT, Industrial Arts, Agri-Fishery Arts, and Entrepreneurship</li><li>- Identify learners needing support or enrichment</li></ul>	Skills checklist, survey forms, class records, assessment tools	June 2026 / Term 1	School Head, TLE Teachers, TLE Coordinator, Learners	Learners' baseline skill profile and TLE interest data are prepared.
Align TLE instruction with the MATATAG Curriculum and the Three-Term School Calendar.	<ul style="list-style-type: none"><li>- Prepare term-based instructional plans</li><li>- Align lessons, performance tasks, and projects with TLE competencies</li><li>- Prepare rubrics and assessment tools</li></ul>	MATATAG EPP/TLE CG, lesson plans, DLL/DLP, rubrics, assessment tools	June 2026 / Term 1	TLE Teachers, Master Teacher, School Head	Term-based TLE instructional plan is completed and implemented.
Strengthen the organization and participation of learners in the TLE Club.	<ul style="list-style-type: none"><li>- Organize or reactivate the TLE Club</li><li>- Elect officers and assign committees</li><li>- Prepare club action plan for cookery, ICT, handicraft, agriculture, entrepreneurship, and documentation</li></ul>	Club forms, election materials, activity plan, school supplies	June-July 2026 / Term 1	TLE Teachers, Club Adviser, Learners, SSLG Officers	TLE Club officers are elected and annual club activities are planned.
Promote health, nutrition, and food preparation skills through the Nutrition Month Celebration.	<ul style="list-style-type: none"><li>- Conduct healthy cooking demonstration</li><li>- Prepare nutritious snacks and food plating activities</li><li>- Hold poster-making, slogan-making, and Pinggang Pinoy awareness activities</li></ul>	Cooking tools, ingredients, posters, nutrition materials, rubrics	July 2026 / Term 1	TLE Teachers, MAPEH Teachers, School Nurse, Learners, Parents	Learners actively participate in Nutrition Month activities and demonstrate basic food preparation

	- Integrate proper food handling and budgeting				and nutrition awareness.
Develop learners' practical skills through hands-on TLE activities.	- Conduct skills-based activities such as food processing, basic sewing/repair, handicraft making, basic ICT tasks, simple electrical/woodcraft activities, gardening, and recycling projects - Provide differentiated activities based on learners' readiness	Tools, equipment, raw materials, ICT devices, gardening tools, safety materials	Term 1-Term 3	TLE Teachers, Learners, Club Officers	Learners complete skill-based outputs based on performance task rubrics.
Improve learners' safety practices and proper use of tools and equipment.	- Conduct orientation on laboratory/shop rules, kitchen safety, tool handling, electrical safety, sanitation, waste management, and emergency procedures - Monitor compliance during practical work	Safety posters, PPE, first aid kit, tool inventory, safety checklist	Term 1 and as needed	TLE Teachers, DRRM Coordinator, Learners	Learners observe safety rules during TLE activities and practical tasks.
Enhance creativity, productivity, and entrepreneurship skills.	- Organize mini-enterprise activities - Guide learners in product planning, costing, packaging, simple marketing, and sales reporting - Conduct classroom-based or school-based product showcase	Product materials, costing sheets, packaging materials, sales record template	Term 2	TLE Teachers, Learners, Parents, TLE Club	Learners produce marketable outputs and prepare basic costing/sales records.
Prepare learners for Festival of Talents / Technolympics-related events.	- Identify potential contestants - Conduct school-based skills competition - Provide coaching in selected events such as cookery, dressmaking, ICT, handicraft, food processing, agriculture, or other TLE-related contests	Contest guidelines, training materials, tools, equipment, rubrics	Term 2-Term 3	School Head, TLE Teachers, Coaches, Learners	Qualified learners are trained and ready for school/division Festival of Talents or Technolympics events.
Showcase learner outputs and promote appreciation of TLE.	- Conduct TLE Exhibit / Skills Expo - Display learner outputs, recycled products, garden products, ICT outputs, food products, and club accomplishments - Invite school stakeholders when possible	Display boards, tables, labels, learner portfolios, documentation materials	Term 3	TLE Teachers, TLE Club, Learners, School Head, Parents	TLE outputs are displayed and documented through an exhibit or culminating activity.
Strengthen home and community support for TLE learning.	- Invite parent/community resource persons for demonstrations - Conduct simple livelihood talks - Coordinate with LGU, PTA, TESDA	Invitation letters, activity proposals, attendance sheets, documentation	Throughout the Year	School Head, TLE Teachers, Parents, Community Partners	Increased parent/community involvement in

	partners, or local skilled workers when available				TLE-related activities.
Monitor learners' performance and progress in TLE.	<ul style="list-style-type: none"> <li>- Use rubrics, portfolios, performance task records, practical test results, and club accomplishment reports</li> <li>- Provide feedback, remediation, and enrichment activities</li> </ul>	Monitoring sheets, rubrics, learner portfolios, class records	Monthly / Every Term	TLE Teachers, Learners, School Head	Learners' progress and completed outputs are properly monitored and documented.
Evaluate the effectiveness of the TLE program and prepare reports.	<ul style="list-style-type: none"> <li>- Conduct end-of-year evaluation</li> <li>- Review learner outputs, participation, club accomplishments, competition results, and performance data</li> <li>- Prepare accomplishment and narrative reports</li> </ul>	Evaluation forms, reports, documentation, photos, learner outputs	March-April 2027 / Term 3	TLE Teachers, TLE Coordinator, School Head	Accomplishment report is prepared, and recommendations for the next school year are identified.

Prepared by:

Noted:

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