

OV Board meeting agenda



Date | time 2/05/2022 7:30 PM| Location Via Zoom

Meeting called by	Carl Dalheim	Attendees: Carl Dalheim, David Jaffe, Margi Freemantle, Stephen Collins, Aislinn Prendergast
Type of meeting	Monthly Board Meeting	
Facilitator	Carl Dalheim	
Note taker	Aislinn Prendergast	
Timekeeper	N/A	

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Apologies	All	19:30
<input type="checkbox"/> Finances	Stephen	[Time]
<input type="checkbox"/> 2022 Carnival	David	[Time]
<input type="checkbox"/> Schools	David	[Time]
<input type="checkbox"/> Social Media Officer	All	[Time]
<input type="checkbox"/> AGM	All	[Time]
<input type="checkbox"/> Any Other Business	All	[Time]

Minutes

Topic	Owner	Due Date
<input type="checkbox"/> Apologies None	All	[Time]
<input type="checkbox"/> Finances - Reports in meeting drive	Stephen	[Time]

	<ul style="list-style-type: none"> - Have not yet paid levies to OA for second half of 2021 (have not yet been invoiced) - Two term deposits, each of a year's duration, 6 months out of phase. Need to renew one in the coming days. - Option to pay event entry for Autumn Series event by Poli was not available. All events should be set up consistently. - Good income for 2022 (MSW, Aus Champs) may hide rising expenses (particularly employment). Need to compare this to "normal" years to determine if the budget is sustainable. <ul style="list-style-type: none"> o Particularly, need to analyse the number of schools events needed per year for Schools Officer role to break even. o Discussed using un-allocated 2019 grant to support Schools Officer to become established. - Yearbook will not be released prior to the AGM however costs of printing need to be determined for annual financial report. <p>ACTION: Stephen to request Ricky Thackaray to determine remaining grant amount and formally allocate a portion of the grant funds to Schools</p> <p>ACTION: David to analyse schools income and expenditure by August</p> <p>ACTION: Stephen to analyse expenses in comparison to previous years with typical income</p>		
<input type="checkbox"/>	<p>2022 Carnival</p> <ul style="list-style-type: none"> - Maps are complete, courses are in progress - Toilets being sourced - Identified an event first aid company - Promoting locally and overseas - Sponsors have not yet committed - Sue Guinane agreed to take on schools organisation <ul style="list-style-type: none"> o Offered remaining accommodation at camp to Elites - Applied for a small grant from Hepburn Shire to run events in May and June - Wendy Taverna applied for a grant in Macedon Shire - External advertising needs to be ramped up - Discussed in Social Media Officer: bequest application prepared 	David	[Time]
<input type="checkbox"/>	Social Media Officer	David / Margi	[Time]

	<ul style="list-style-type: none"> - Sally Barlow has agreed to take over the social media for OV - Patrick Jaffe to give Sally Barlow log in details for social media accounts. Patrick is happy to provide some coaching to Sally. - Margi to contact Patrick to determine typical advertising budget (boosting posts etc.) - David to contact Troy de Haas (OA Marketing Manager) for suggestions / support for social media promotion for 2022 carnival - Suggested \$50 per week payment. 		
<input type="checkbox"/>	<p>AGM</p> <ul style="list-style-type: none"> - Agenda: Apologies, approval of minutes, annual report, awards, financial report, vote for acceptance of report, election of office bearers, brief questions. - Awards: <ul style="list-style-type: none"> o Heavily interrupted year – acknowledge all notable achievements <ul style="list-style-type: none"> ▪ Melbourne City Race, Vic Short Champs, NOLs, VSSOC - Services to OV <ul style="list-style-type: none"> o Board agrees on Debbie Dodd for efforts during COVID and Park & Street - Presidents Award - Event Management of the Year <ul style="list-style-type: none"> o Bendigo ToDay o MFR Sprints o Victorian Short Championships - Rockhopper Club award <ul style="list-style-type: none"> o Cannot award due to COVID - Rockhopper Junior Award <ul style="list-style-type: none"> o Carl to consult with Bruce Arthur - Course Setter of the Year <ul style="list-style-type: none"> o Long Distance – Creswick NOL o Middle Distance – Mt Alexander o Sprint – NOL sprint? o Park & Street – Don Fell o MTB: Carl to consult Ricky Thackaray - Aislinn to send reminder to clubs to put forward nominations 	All	[Time]
<input type="checkbox"/>	<p>Schools</p> <ul style="list-style-type: none"> - Entries for VSSOC closed 29/04, received roughly 250 entries. Improvement on 2021 entries. 		[Time]

	<ul style="list-style-type: none"> o Some equipment missing. Limited support from clubs. o Toilets have been hired o New start arena location has been chosen o Entrants to VSSOC should be provided with the Winter Season brochure (which includes information about 2022 carnival) <ul style="list-style-type: none"> - David to check with Bruce Arthur regarding Schools Team selection – particularly whether Bruce plans to speak at VSSOC - David to ask Richard Goonan to send information regarding VSSOC to Margi for posting on website / Facebook 		
<input type="checkbox"/>	<p>Other business</p> <ul style="list-style-type: none"> - Discussed directly after Finances: in 2023, need to give more thought to scheduling of events in proximity to Easter carnival. - Discussed during Social Media Officer: events in Victoria suffering from lack of series convener – event set up, promotion, results, course lengths etc. To be discussed with clubs during 2023 calendar discussions. <ul style="list-style-type: none"> o Potential for collaborations between clubs in event organisation if difficulty in finding volunteers. o Formalise for 2023 to clubs that the expectation is that a mentor or event advisor should oversee course setters (from within club or from another club) 		[Time]

Other information

Observers N/A

Resources N/A

Special notes: Meeting held remotely via Zoom