



MEDICAL SCHOOL EDUCATION COMMITTEE

Minutes

Tuesday, May 21, 2024

4:00 PM - 5:00 PM

zoom

I. Welcome and Voting items (5 minutes)

Brad Benson

A. [April minutes](#)- [Voting Link](#)

Approved unanimously

B. MPact course consolidation - [Voting Link](#)

Approved unanimously

II. [MSEC responsibility and delegation grid](#) (30 minutes) Jeff Chipman & Joe Oppedisano

(Element 8.3)

The goal is to standardize our work processes in a manner that aligns with LCME expectations, documents deliberation and decisions, and supports summary reporting.

This is a first draft and a work-in-progress.

A motion to further continue the responsibility and delegation grid passes unanimously.

III. Foundations Committee new leadership (5 minutes)

Betsy Murray

Chair: Cade Arries, MD

Vice Chair: Anjum Kaka, MD

Chair Elect: Lisa Anderson, PhD

IV. Call for nominations - MSEC members & chair (5 minutes)

Brad Benson

Chair term ends July 1st 2024. Brad will stay on until a new chair is elected.

V. If time allows: [Y2Q update](#) (20 minutes) *(Element 8.4)*

Claudio Violato

Response numbers are lower than previous years. It is noted that the staff member who previously encouraged responses has since left their position.

There are concerns around many responses.

Plan to further discuss next month and do a qualitative analysis.

Next Meeting:
June 18, 2024 (Virtual)

Element 8.3 Curricular Design, Review, Revision/Content Monitoring

The faculty of a medical school, through the faculty committee responsible for the medical curriculum, are responsible for the detailed development, design, and implementation of all components of the medical education program, including the medical education program objectives, the learning objectives for each required curricular segment, instructional and assessment methods appropriate for the achievement of those objectives, content and content sequencing, ongoing review and updating of content, and evaluation of course, clerkship, and teacher quality. These medical education program objectives, learning objectives, content, and instructional and assessment methods are subject to ongoing monitoring, review, and revision by the responsible committee.

Element 8.4 Evaluation of Educational Program Outcomes

A medical school collects and uses a variety of outcome data, including national norms of accomplishment, to demonstrate the extent to which medical students are achieving medical education program objectives and to enhance the quality of the medical education program as a whole. These data are collected during program enrollment and after program completion.