Provost's Office Research, Scholarly, and Creative Activities Awards (P-RSCA)

Project Narrative Guide

Overview

The Project Narrative is a critical component of your P-RSCA application. It must align with the P-RSCA Evaluation Rubric and clearly outline your proposed work, demonstrating how the project advances your scholarly, creative, or research activities while fostering innovation, community benefit, and academic excellence.

==Please ensure that you are aware of both the general AND the specific requirements for the grant you are applying for.==

Formatting Requirements

- Length**:** Maximum 2 pages (excluding references).
- Font: 11-point Arial or Times New Roman.
- Spacing**:** Single-spaced, 1-inch margins.
- Format: PDF

General Required Sections (Aligned with P-RSCA Rubric)

1. Introduction & Overview: Provide a clear summary of your project, including objectives, goals, and anticipated outcomes.

2. Significance & Impact: Explain the project's contribution to your discipline, Fresno State's community, and/or broader societal impact. Emphasize how the project fosters innovation and opens pathways for future funding or continued scholarly work.

3. Innovation & Originality: Describe the unique aspects of your project, including novel approaches, creative frameworks, or original contributions.Highlight how the project advances knowledge, practice, or creative expression in your field.

4. Approach & Feasibility: Outline your methods, timeline, and required resources, ensuring the project is realistic and achievable; if requesting WTUs or stipends, justify their necessity and specify the semesters of use.

5. Student Engagement: Explain how undergraduate and/or graduate students will be involved. Detail their roles, responsibilities, and how the project enhances their educational experience.

Grant-Specific Requirements (in *addition* to the general requirements):

- ==**Impact Grants ($15,000 each):**== Emphasize how your project can generate meaningful outcomes that accelerate innovation, drive measurable change, and lay the groundwork for future funding

or scalability. Identify any transdisciplinary or cross-college partnerships. Describe each collaborator's role and contribution to the project's success.

- **WTU/Summer Stipend Grants** **(3WTUs or $5,000 summer stipend):** If requesting 3 WTUs (academic year) or a $5,000 summer stipend, provide clear justification, including timing, purpose, and deliverables.
- **Micro-Grants** **(up to $2,500 each):** Focus on how the funding will support essential supplies, student assistance, and project-related activities leading to defined outcomes. WTU and Stipend requests are NOT allowable expenses for the Micro-Grants.

*Applications per Faculty: 1 (Faculty may serve as either a PI or a Co-PI, but not on multiple applications. Example: If you apply for an Impact Grant, you may not apply for a WTU/Stipend Grant or Micro-Gran*t.)

Additional Requirements

- If submitting proposals for both P-RSCA and CO-RSCA competitions, each proposal *must* be unique.

For questions, contact the Office of Research and Sponsored Programs (ORSP): Sarah Chaffins, Research Operations Analyst, schaffins@mail.fresnostate.edu.