Consent from Applicant

By signing this form – Applican delcares & confirms that

I've read and understood the policies, code of ethics, to submit prerequisite (along with application and other information listed below).

I grant permission and freely give my consent to TÜV SÜD South Asia Pvt. Ltd. Personal Certification for using my personal data collected.

- For the purpose of processing my results and certificates
- For any financial transactional purposes (For TSSA only)
- For sending me any updates, promotional material or details about TSSA Personal Certification products and services.
- For presentation of my personal details for any legal use, if needed by law or any legal authority.

I also understand that I am free to exercise my GDPR rights by writing to TSSA Personal Certification team.

Application

I apply for (please tick mark)

Sr. No.	Domains	Level		
1	Governance, Risk and Compliance (GRC)	Foundation	Advance	Master
2	Cyber Forensics & Investigation (CYF)	Foundation	Advance	Master
3	ICS Cyber Risk Assessment (ICR)	Foundation	Advance	NA
4	ICS Cyber Security (ICS)	Foundation	NA	NA

Personal details of the applicant:

Name: ..... **Surname:** .....

Address: .....

City / State / Pin code:.....

Email id: .....

Mobile no.: ..... **Date of Birth (DD-MM-YYYY):** .....

If applicable, please mention the name of the trainer and training institute from where you have completed the training

Name of institution	Name of trainer	Name of the course	Start date of training	End date of training

Special Assistance

Request for Special Accommodation(s) during the application stage must be received at least 45 days prior to the date of preferred examination.

Requests for special needs accommodation require documentation of a formally diagnosed and qualified disability by a qualified professional who has provided evaluation or treatment for the candidate in the format provided by TÜV SÜD.
Please submit necessary information for special needs in this form along with require supportings.

Note: Requests without proper documentation shall not be processed until all required documentation is received by us and the 45-day advance notice window will begin as on the date of receival of all documentations.

Applicant shall ensure that pre-requisite for applied certification scheme is fulfilled*

*Pre-Requisites shall be submitted as defined in Cyber Security Professionals scheme document as below:

Table 2A: Pre-requisites cum Methodology for Certification of Cyber Security Professionals (Accreditation Scheme for IT/ICS Cyber Security Professionals Version 1.0 Feb 2024 page 72)

**Note (practical testing examination is not conducted as of now)*

Self-disclosure for the Certification Scheme

- The applicant confirms that he/she fulfils the prerequisites in accordance with the scope of certification of the CYBER SECURITY PROFESSIONALS scheme, to sit in the examination.
- The applicant confirms that he/she shall inform to certification body without any delay , of matters that can affect the capability of the certified person to continue to fulfil the certification requirements.

Applicataion Acceptance and Rejection Crieteria:

- All applications for certification shall be reviewed by the TSSA(PC) for completeness and adequacy, and deficiencies observed, if any, shall be informed to the applicant within 7 days of receipt of the application.
- All applications, found complete, will be registered within 7 days of receipt of application/additional information, in the order of receipt with a unique identification number, duly acknowledged. Registration will be done, if found complete.
- Applicants found violating the terms and conditions of the scheme during the certification process, shall be rejected after a due notice of 15 days.
- Applications from applicants who have misused the earlier certification or whose earlier certification was cancelled/application rejected because of violation of terms & conditions, will not be registered within one year of cancellation of the certificate/rejection of applicant by any PrCB
- Requests for certification from ex-applicants will be processed like a fresh applicant and the entire procedure for grant of certification be adhered to.
- TSSA (PC) will reject the reject or close all applications under the following conditions:
  - If deficiencies observed in the application are not satisfactorily completed within 1 month.
  - If the applicant does not take the evaluation within 03 months of registration of application.
  - Misuse of certification mark, if any.
  - Evidence of malpractice.
  - Voluntary withdrawal of application.
- In the event of a closure/rejection of an application, the application fee submitted with the application may be refunded as per the policy of TSSA (PC).

Declaration of applicant:

- The applicant commissions TÜV SÜD South Asia, Personal Certification, to verify its competence as set forth in the ISO/IEC 17024 standard (certification of persons) and issue a certificate of competence for the above certification field.
- The applicant is aware that his/her personal details (name, first name, academic title, place of birth, date of birth, address including zip/postal code, house number and street, name and address of the client, examination venue, date of examination, certificate number and certificate area) will be stored and processed for the intended purpose.
- The applicant is aware that TÜV SÜD South Asia, Personal Certification, must provide information about the validity of the Scheme on request by interested third parties, while observing data protection regulations.
- The applicant is not entitled to use TÜV SÜD logo. Please refer Annexure A and Annexure B for usage of Cyber Security Professionals scheme mark.
- The applicant is aware that his/her result and certification will be withheld subject to incomplete application form and non – fulfilment of certification requirements.
- The applicant is aware that the certification is only in line with Cyber Security Professionals scheme scope and to comply with relevant provision of the Cyber Security Professionals scheme.
- The applicant should not make statements about the certification that the certification body considers misleading or unauthorized.
- The applicant should prohibit the usage of certification which has any reference to TSSA or certification upon suspension or withdrawal of certificate and should return the certificate to TSSA in this scenario.
- The applicant is required to keep examination and relevant information confidential and shall not disclose to anyone.

I accept to perform my duties by accepting the following Code of Ethics of TÜV SÜD South Asia – Personal Certification

- TÜV SÜD South Asia Personal Certification requires its certificate holders to conduct themselves professionally, with honesty, impartiality, accurateness, responsibility and independence.
- TÜV SÜD South Asia Personal Certification's certificate holders should use their knowledge and skills for the enhancement of human welfare.
- TÜV SÜD South Asia Personal Certification's certificate holder's performance of their professional duties should include safety, health and welfare of public.
- TÜV SÜD South Asia Personal Certification's certificate holder should perform their service only in their areas of competence and should avoid conflict of interest
- TÜV SÜD South Asia Personal Certification's certificate holder should not plagiarize and shall respect the intellectual property of others and do not use them without permission.
- TÜV SÜD South Asia Personal Certification's certificate holder undertake only those assignments for which they are competent by virtue of certification, training, and experience and, where warranted, seek the assistance of specialists as required to complete of assignments;
- TÜV SÜD South Asia Personal Certification's certificate holder indicate to the employer or supervisor any decisions that have been overruled by any authority that could result in adverse consequences.
- TÜV SÜD South Asia Personal Certification's certificate holder should not to use the certification in such a manner as to bring the certification body into disrepute, and not to make any statement regarding the certification which the certification body considers misleading or unauthorized;
- TÜV SÜD South Asia Personal Certification's certificate holder should discontinue the use of all claims to certification that contain any reference to the certification body or certification upon suspension or withdrawal

I accept below given Terms and conditions:

- All payments to be made in favor of TÜV SÜD South Asia Private Limited prior to the examination date.
- Payment to be made by cheque / demand draft / online payment. All demand draft and postage charges to be borne by the payee.
- If applicant wishes to cancel his/her nomination, he or she must inform us at least seven (7) working days prior to examination date
- If the applicant fails to attend the examination on the scheduled dates without any prior information, then the cancellation fees is applicable and there will be no refund. Applicant can request for new dates and reschedule the examination
- If applicant fails to successfully complete the examination, he/she can contact TUV SUD for other attempts and its process to enroll.
- Make yourself aware with the TUV SUD's suspension and withdrawal policies mentioned in the product brochures.
- A certified candidate if is held with any misuse of its certificate, certification mark or logo is subject to penalized with the suspension of the certificate status for the three months from the date of identification of misuse. To avoid the misuse of the certification mark or logo, please refer to conditions to use logo or mark by certification body available on website.
- Certification of the candidate will not be released if the pre-requisites are not fulfilled.
- Any document including, but not limited to any Report or any Certificate, provided by TÜV SÜD and the copyright contained therein shall be and remain the property of TÜV SÜD and the Client shall not alter or misrepresent the contents of such documents in any way. The Client shall be entitled to make copies for its internal purposes only.
- The Certified person shall use the certificate in accordance with the code of ethics mentioned in this application form. Use of TÜV SÜD corporate name or any other registered trademarks

**Note: Annexure A and Annexure B, are applicable only after successful completion of examination. Plesae fill in your details in below table, which can be used for post examination process.*

ANNEXURE A*

APPLICATION FOR PERMISSION TO USE THE SCHEME MARK

1. Name of the Cyber Security Professional	
2. Address of Cyber Pro	
3. Telephone Number	
4. Mobile Number	
5. Email	
6. Purpose of Usage	
7. Name of Mark Holder (for which Scheme Mark is to be applied)	
8. Signature and Date of authorised QCI personne	

ANNEXURE B*

SELF DECLARATION: (Cyber Security Professional to submit to PrCB/SO)
Certification Scheme for IT / ICS Cyber Security Professionals

1. I, _____, confirm that I will follow the rules and procedures prescribed by the Certification Scheme for Cyber Security Professionals. I understand that if I am found blatantly violating the rules and procedures at a later date, my certification can be suspended and withdrawn.

2. I confirm that I will follow the Code of Ethics pertaining to cyber security certified professional.

3. I have read and understood the Rules for Use of Scheme Mark and shall abide by it all the time. I will not misuse the same and avoid bringing any disrepute to either NCIIPC, QCI or to the Personnel Certification Body.

4. I view my knowledge, services and professional associations as being for the bene t of the people I serve and vow not to use them to secure unfair personal advantage.

5. Fees and financial arrangements, as with all contractual matters, are always discussed without hesitation or equivocation at the onset and are established in a straight forward professional manner.

6. I at times render service to individuals or groups in need without regard to financial remuneration.
7. I neither receive nor pay a commission for the referral of a private aspirant.

8. I conduct our fiscal affairs with due regard to recognized business and accounting procedures.

9. I am careful to represent facts truthfully to aspirants, referral sources and third-party payers regarding credentials and services rendered. I will correct any misrepresentation of our professional qualifications.

10. I will not malign colleagues or other professionals and will always abide by the confidentiality, integrity and data/information protection.

11. I will maintain highest level of integrity (Ethics) and reasoning ability using problemsolving approach as an Intelligence quotient.

12. All records kept on an aspirant are stored or disposed of in a manner that assures security and confidentiality.

13. I will treat all communications from aspirants with professional condence. 125

14. I will not disclose clients' confidences to anyone, except: as mandated by law.

15. I will not misrepresent our professional qualifications, affiliations and functions or falsely imply sponsorship or certification by any organization.

16. Advertisements, announcements, brochures, etc. promoting our services describe them with accuracy and dignity. These promotional materials are devoid of exaggerated claims.

17. I will not make public statements, advertisements, etc. which contain any of the following:
- A false, fraudulent, misleading, deceptive or unfair statement.
- A false representation of a fact, or a statement that may mislead or deceive because it is removed from its original context or makes only a partial disclosure of relevant facts.
- A statement implying unusual, unique or one-of-a-kind abilities, including misrepresentation through sensationalism, exaggeration or superficiality.
- A statement concerning the comparable desirability of services offered by ourselves and others.

I confirm that I have read and understood the document forming part of this declaration and will be abiding the same by letter and spirit.

An Applicant has right

a) to complaint against any inappropriate practice coming on his/her way during the complete certification process
   applicant may write to us directly at Feedback.Complaint@tuvsud.com
b) to have adequate arrangements of examination
c) to have the adequate details of the examination and certification
d) to have the correct status of the certification held by him/her
e) to know the details of any revision in the scope of certification
f) to have the certification mark of the respective scheme, if applicable, subject to terms and condition of its usage

Please refer our website for detailed syllabus information for scheme.
https://www.tuvsud.com/en-in/store/academy-in/sectors/personnel-certification

Please read our standard terms and condition on below link:

STANDARD TERMS AND CONDITION

Place: ..... Date: ……..…..…

Applicant (Name + Signature):……..

Application Number

Name & Signature of Person Reviewed Application (from TSSA):

Date: