

Webster Ski & Snowboard Club: Chaperone Checklist

Thank you for volunteering to serve as chaperone. Please follow the items on the checklist below. If you have any questions, problems or concerns, please see or contact **Ms. Brueggemann (513) 709-0918**.

Before Departure from Webster

- o Take attendance outside the bus
- o Go over rules on the bus

En route to Little Switz

- o Hand out lift tickets
- o Go over rules at Little Switz
- o Remind them to get off the hill by 6:30 and load the buses by 6:40.

Arrival at Little Switz

- o Assisting unloading bus
- o Send them to rental building (I will be there when they get off to point them in the right direction)
- o Inspect the bus for garbage on the floor and make students clean up their area.
- o Bring clipboards to Ms. Steinmetz in the rental office

While at Little Switz

- o Go to the rental building and assist students with putting on their boots.
- o I will provide you with lift tickets and rentals in the rental building.
- o Let Ms. Steinmetz know if there are any issues.
- o Go skiing/snowboarding and have fun.
- o Make sure the students get off the hill at 6:30 pm.

Departure from Little Switz

- o Get your clipboard from Ms. Steinmetz. We will be in the chalet or rental building.
- o Be present at your bus by 6:40 pm
- o Take attendance as students get on the bus.
- o Assist in the loading of student equipment.
- o **Do NOT leave until you have permission from Mr. Marcks.**

En route to Webster

- o Enforce the bus rules.

Arrival at Webster

- o Inspect the bus for garbage on the floor and make students clean up their area.
- o Dismiss the students from the bus.
- o Assist in the unloading of equipment from the bus.
- o Turn in your clipboard, lift tickets and first aid kit to Ms. Steinmetz

THANK YOU

Direction for 1st Trip

- Spread out on the bus, masks on, do not switch seats and sit in the same seat on your way back
- Bags should be kept on the bus if possible, there will be some room by rentals, NO bags allowed to be kept on cafe tables.
- lessons meet at the bottom off the beginner area
- Anyone bringing their own equipment must place skis and snowboards in the racks outside ticketing, no equipment should be brought into the building.
- Clean up after yourself if you get something to eat.

Meet Ms. Brueggemann in the food area/rental building if you have questions.

Be off the hill by 6:40 and at your bus around 6:45.