

MIDDLETOWN UNIFIED SCHOOL DISTRICT

JOB TITLE: Walk-On Coach- Assistant Coach

JOB SUMMARY: Under the general supervision of a site administrator, Head Coach, and/or Athletic Director, assume the responsibility for coaching/training student athletes in the designated sport. Assist in promoting a positive culture and healthy environment for student athletes to excel in; demonstrate and encourage good sportsmanship in all situations. Support student success and develop constructive relationships with students, parents, and community members.

MINIMUM QUALIFICATIONS:

REQUIRED CERTIFICATES/CREDENTIALS:

- First Aid/CPR Certification
- **Heat Illness Prevention Course** (completed each school year/season-FREE)
<https://nfhslearn.com/courses/61140/heat-illness-prevention>
- **Concussion in Sports Course** (completed each school year/season-FREE)
<https://nfhslearn.com/courses/61151>
- **Sudden Cardiac Arrest View Course** (completed each school year/season-FREE)
<https://nfhslearn.com/courses/61032>
- **Fundamentals of Coaching** <https://nfhslearn.com/courses/61113> One time requirement (\$50.00)

OTHER REQUIREMENTS:

- Live Scan (District covers cost)
- Current TB Test
- Valid Driver's License
- Required insurance requirement
- Be in good standing with MUSD as determined by School and District Administration

Knowledge of:

- Planning, organization and directing the designated sport
- The training program required for the designated sport
- The rules of the designated sport
- C.I.F. regulations as they apply to the sport and athletic program as a whole
- District policies, regulations and operations
- High school rules, procedures, and practices

Expectations and Ability to:

- Demonstrate strong scheduling and organizational skills
- Communicate effectively with students and parents, orally and in writing
- Diffuse difficult situations, counsel students
- Use tact, patience and courtesy
- Effectively supervise students
- Apply and explain school rules, regulations, policies and procedures

Experience/Education:

- Competitive experience in the sport desirable

- Previous coaching experience desirable
- Previous work with adolescent age students desirable

DUTIES AND RESPONSIBILITIES:

1. Assist in organizing and coordinating all phases of a sports program including in-season, off-season, and summer.
2. Assist in teaching athletes to perform sound, safe fundamental techniques of a designated sport throughout the season.
3. Ensure adherence to rules and regulations governing high school athletics, as well as school policies.
4. Supervise athletes during practices, home games and away games.
5. Assist in maintaining accurate records as required, which could include but not be limited to team lists, score books, statistics, etc.
6. Assist in maintaining inventory and ordering all equipment needed for all phases of a designated sport program.
7. Communicate and coordinate with Athletic Director and Site Administrators.

WORKING CONDITIONS:

Environment:

- Indoor and outdoor work environment
- Variable hours
- Frequent afternoon, evening and night work
- Occasional adverse weather conditions
- Travel by bus or van

Physical Abilities:

- Hearing and speaking to exchange information
- Visual ability to monitor team workouts and contests
- Dexterity of hands and fingers to demonstrate applicable sport skill/method
- Sitting or standing for extended periods of time
- Movement over rough or uneven surfaces
- Bending at the waist, running, carrying, pushing or pulling sports equipment 🏋️ Physical agility and stamina

Hazards:

- Dust, dirt, and pollen, depending upon designated sport
- Possible work around heavy equipment
- Possible exposure to blood borne pathogens
- Dealing with disturbed, angry and emotionally distraught individuals
- Dealing with mild to severe sport injuries

Board Adopted: 04/19/2023

Middletown Unified School District provides equal opportunity to all applicants regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.