9-29-22 REGULAR BOARD OF TRUSTEES MEETING MINUTES

Minutes 9.29.22
Attendance: Baris Yilmaz, Crescent Miller, Erol Akmercan, Kat Phillips, Crystal Confer, Skyla Cunningham (Leading Law Student Program), Ashley Patterson, Melissa Landrau-Vega, Jamie Campbell, Grace Hakizimana

REGULAR BOARD MEETING – REMOTELY CONDUCTED
9-29-22
5.30 PM. Young Scholars

Start: 5:35 PM, Still meeting virtually due to ongoing COVID-19 pandemic

I. CALL TO ORDER
- **YSCP Virtual Meeting Plan During Emergency Closures**

II. – PUBLIC COMMENT

Please review the "Public Participation in the Board Meetings Policy"
Masking question – current system isn't equitable in percentages elementary vs. middle Students voicing concerns
MS Parents received email saying that masking will be required through October 10 – concerns with fairness, CDC recommending ventilation, handwashing, cleaning – no other mandates at other schools (including SCASD, PSU, or state mandate)

PAC Report – 2 positions step down, pac@yscp.org for treasurer or co-chair; welcome back event at beginning of September, Moe's fundraiser sold 19 kits; offering mini-grants again this year (classroom materials, unexpected unique needs and other things that would be non- or under-funded expenses); Trunk or Treat 10/27 in parking lot; November = fall fundraiser 50/50 raffle; teacher appreciation breakfast 11/15; 11/30 YSCP community night at Hoss's

III. - ROUTINE APPROVALS
- **Regular Board Meeting Minutes June 7, 2022**
- Moved to accept: Melissa, Second: Crescent, Discussion: None, Vote: Unanimously passed

IV. –OLD BUSINESS
- **Health and Safety Plan Review**
- First part
  - Follow CDC requirements
  - Contact tracing – if we need it staff will do it (change from previous version)
  - Physical distancing if we are mandated by DOH or CDC
  - Masking – meet or exceed DOH or CDC recommendations
- Masking – concerns include: losing students and staff to illness AND to masking requirements, masking after the fact doesn't do much to stop spread, clear masks were unsuccessful due to fogging, success in school/learning outcomes/learning delays; we are still requiring negative test to go (if symptomatic)/return to school; is contact tracing feasible?

- What will be our spread threshold – at what point do we say making will be mandatory again?
- Alter middle school documentation to mirror the home-room elementary school policy?
    - **Per MS homeroom: 1 case, class notified with masking highly-recommended for 5 days; 2 cases within same 5 calendar day period, masking required for 10 calendar days**
- Entire school going to universal masking – current percentage is 1.5% of total population
    - **454 total people in school (as of 9.29.22)**
    - **Mandatory = 2% across 2 wings or more (within 5 days' time period) results in 10 calendar days of mandatory masking for all**
    - **After long break (Thanksgiving, Winter Break, Spring Break) highly recommend for first week back in school**
- **Will revisit if we see a trend in returning from break and spiking cases**
    - **Always retain the ability to revisit this plan and adjust as the world shifts and changes**
- Motion to accept changes to practice/procedure/policy (not the actual Health and Safety Plan = less specific document): Kat; Second: Melissa; Further discussion: None; Vote: Unanimously accepted

V. -NEW BUSINESS

- **Board Vacancy**
- Member recommendations, will solicit CVs/Resumes up until next board meeting on 10/20
- Dr. Kaya will collect the documentation and potential members will be invited to attend next meeting

VI. -COMMITTEE REPORTS

- **High School/Facility Committee**
    - Moved to Executive Session
- **Non-Union Staff Contract Committee**
    - Working on Employee Handbook to update
    - So many things needed to be updated that the places that needed to be updated and changed were highlighted by business office
    - Will create specific timeline and deadlines
    - Draft forthcoming

VII. -CHARTER SCHOOL'S ADMINISTRATORS REPORTS

- **CEO-Principal Report**
    - B2S and parent breakfasts in person again
    - MYP program evaluation completed
    - External Lockdown on 9/26; 10/3 will have a bus safety lesson
    - In compliance with all deadlines
    - 77.4% all staff certified
    - 373/420 total spots filled
    - 3 paraprofessional and 1 lunch paraprofessional positions open
- **MYP Assistant Principal Report**
    - School is a family
    - Much more than one piece of paper
    - Seen as a community

    - Will send a report of improvements will come in ~2 months
- **PYP Assistant Principal Report**
    - My View curriculum review over the summer to see what needed to be changed/modified in the units
    - Implementing first units
- **Business Manager Report**
    - As of 8/31 account balance is -457K, but will change over the following months
    - Audit process has been ongoing since middle of August, and will be complete by mid-October
    - CARES Act = employee retention credit for businesses who have been impacted by COVID-19; working with Box Financial LLC to determine if we are eligible for this credit; no fee from them until we successfully get credit – will have further information at next meeting

VIII- FUTURE AGENDA PLANNING

IX- EVALUATION OF THE MEETING

X- EXECUTIVE SESSION

Discussion of High School real-estate update

XI- ADJOURNMENT

Meeting adjourned (after no final comments) – Kat moved, unanimous second, unanimous vote at 8:46 PM EST

YSCP VIRTUAL MEETING PLAN DURING EMERGENCY CLOSURES

The Board of Trustees of the Young Scholars of Central Pennsylvania Charter School is establishing the following Virtual Meeting Plan for all School board meetings held during the Governor's Emergency Declaration.

1. All monthly board meetings shall be held via Zoom.

2. The School will inform the public of the change in where the public meetings will be held in the following places:
    a. YSCP website (www.yscp.org)
    b. YSCP's Facebook (https://www.facebook.com/yscpcharter/)

3. The School will provide the meeting log in information to anyone who completes the simple registration form that will be announced with the meeting date and time in the following places:
    a. YSCP website (www.yscp.org)
    b. YSCP's Facebook (https://www.facebook.com/yscpcharter/)

4. The Board will afford the public an opportunity to comment during a designated "public comment period" on the Zoom call. All members of the public who wish to speak shall identify their name and address before making their comments.

5. All virtual meetings will be recorded via Zoom

Young Scholars of Central Pennsylvania Charter School
1530 Westerly Pkwy
State College, PA 16801-2848
Board of Trustees Policy
Public Participation in Board Meetings Policy

Date Adopted: 9.25.2009

The Young Scholars of Central Pennsylvania Charter School's Board of Trustees (the "Board") recognizes the value to school governance of public comment on educational issues and the importance of involving members of the public in Board meetings.

In order to permit fair and orderly expression of such comment, the Board will provide a period for public participation at every public meeting of the Board.

Members of the audience will be allowed a comment period after the adoption of agenda items. Public comment may be on any topic related to the operation of the Young Scholars of Central Pennsylvania Charter School ("Charter School").

1. Time allotted for public comment shall be limited to a total of thirty minutes.
2. Time allotted to an individual or party/representative of a group to address the Board of Trustees is limited to <u>two</u> minutes. However, additional written information may be presented and considered by the Board.
3. An individual or party/representative of a group may address the Board one time per meeting on a particular topic. The individual or party/representative of a group may, at the discretion of a simple majority of the Board, address the Board a second time only after all individuals or parties/representatives have been heard and time remains within the guidelines set forth in items two and three.
4. Individuals must fill out a comment card.
5. Individuals making comments must state their name, place of residence and identify the topic they wish to address.
6. All comments are to be directed to the President of the Board. Board members and administrators will not respond to public comment during the comment period.
7. The Board may choose to waive, by a two-thirds majority vote, any of the above regulations at a particular time in order to receive adequate information, or allow for clarification on a topic/issue. In determining the length of this extension, the Chair shall take into consideration the length and complexity of the agenda, the normal and usual length of meetings, the probable length of the current meeting, the availability of Board members, the hour of the day, the number of proposed participants and other factors relevant to the conduct of an orderly meeting.

TO THE EXTENT THAT ANYTHING IN THIS POLICY COULD BE CONSTRUED TO CONFLICT WITH APPLICABLE STATE AND/OR FEDERAL LAWS, THE APPLICABLE STATE AND/OR FEDERAL LAWS CONTROL.