

Registration Instructions

All riders must register with BOTH the 196 MTB TeamSnap AND the MN Cycling Association (MCA).

If at any point in this process you have questions, please email: board.196mtb@gmail.com .

Step 1: Complete Part 1: TeamSnap Registration.

Note: If you have an existing account, you will sign into it. DO NOT create a new account if you had one last year).

- On a laptop or PC, go to <https://registration.teamsnap.com/form/55414>
- Enter in your information as the primary adult. **Register with your name, not your student rider's name.** You'll have an opportunity to add your rider's name in the next step.
- Add a household member on the next screen.

The screenshot shows a web form titled "196 MTB" with a user profile icon "ES" and a shopping cart icon. The main heading is "Who are you registering today?" with a subtext "Please select one at a time." Below this, there is a section titled "Strong Household" containing a list of household members. The first member is "Emily Strong" with the role "Household Organizer" and a profile icon "ES". To the right of her name is an edit icon. Below the list is a button that says "+ Add a household member". At the bottom of the form, there are two buttons: "Back" and "Next →".

- Enter your rider's information. Repeat this process if you have more than one child on the team. You will need to provide an email address different from your own.

- Once you've entered your rider information click on your rider's name and then click "Next".

196 MTB ES

Who are you registering today?
Please select one at a time.

Strong Household

LT **Llam test**

Age 12

ES **Emily Strong**

Household Organizer

[+ Add a household member](#)

[Back](#) [Next →](#)

- Confirm your rider's information and click "Next".
- Choose the team your child will ride with (either HS or MS). Then click "Next".

196 MTB ES

Registering: Llam test

Select a registration option

Choose the option that participant is registering for. Eligibility criteria may impact the options available.

HS MTB Team

Registration for all riders that will be in grades 9 through 12 in the 2024-2025 school year. \$200.00

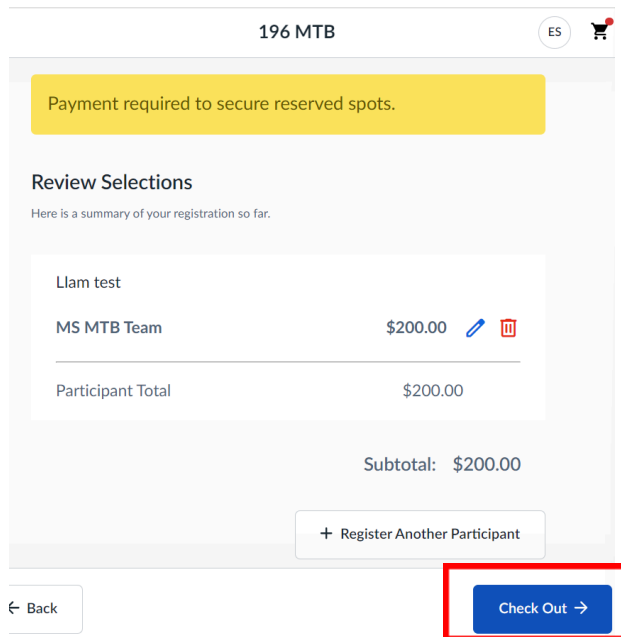
MS MTB Team

Registration for all riders that will be in grades 6 through 8 in the 2024-2025 school year. \$200.00

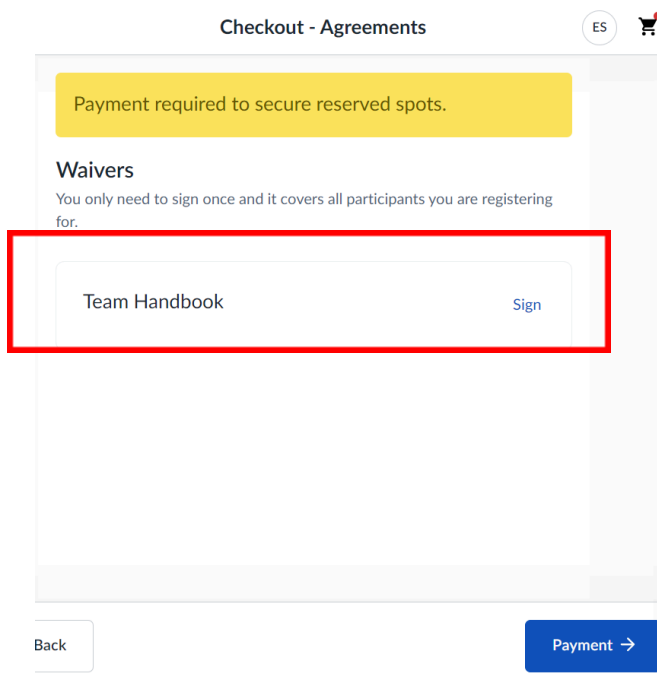
[I don't see the desired option ?](#)

[Back](#) [Next →](#)

- Add missing information for your child’s account and add in guardian information.
 - In the “Additional Questions” section, select the grade your child will be entering this coming fall.
 - For middle school riders, select both the name of the middle school your child attends AND the high school your child will attend.
 - For high school riders, select the high school they will or currently attend.
- Click “Add to Cart”.
 - At this point you can register additional riders.



- Review the Team Handbook and click sign.



- Click “I Agree” and Submit Signature.

Team Handbook

Both the student rider and guardian have read the 196 MTB team handbook in its entirety and agree to abide by all guidelines, rules, and expectations contained therein.

I agree.

Submit signature

- Enter payment Information and click “Submit and pay”. Step 1 is complete!

Step 2 Complete Part 2: MCA Registration.

- Go to <https://ccnbikes.com/#!/memberships/minnesota-cycling-association>.
- Select the high school your child attends or will eventually attend.

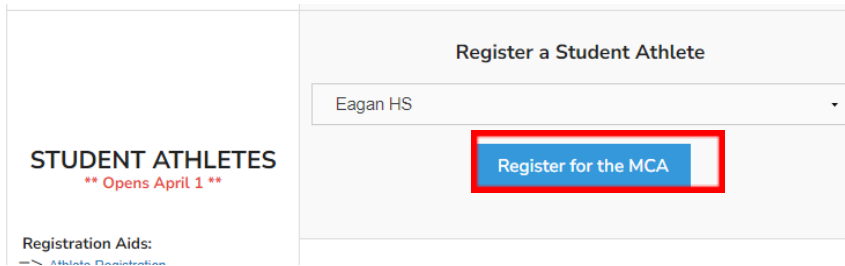
Register a Student Athlete

-- Select a Team--

-- Select a Team--

Bloomington -
Bloomington Area
Bloomington Jefferson
CCMTBIKE -
Chanhassen HS
Chaska HS
Eden Prairie HS
CPOMG -
Champlin Park HS
Maple Grove HS
Osseo Area
Osseo HS
Cuyuna Lakes -
Brainerd HS
Crosby-Ironton HS
D196 -
Apple Valley HS
Eagan HS
Eastview HS

- Then click the “Register for the MCA” button.



- Click “JOIN TEAM”.

Eagan HS - 2024
 Eagan, MN, USA

We are excited to have you join our team!

Before you register:

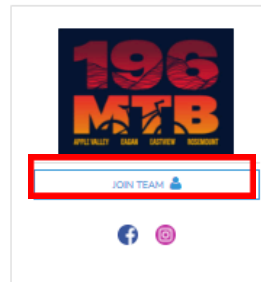
- 1) Are you sure this is your team?

The 196 MTB team accepts member athletes from the following for students going into grades 6-12 attending schools within the 196 school district and living within Apple Valley, Eagan, Lakeville, and Rosemount.

If you need further assistance locating a team in your area, send an email to info@minnesotacycling.org

- 2) Have you been in contact with the Team's Head Coach/Team Manager? They will provide a PassCode that allows you to register.
- 3) If you are sure of your team, and have a PassCode from your Head Coach/Team Manager, click the 'Join Team' button!

✉ district196mtb@gmail.com
 🌐 <https://minnesotacycling.org/>



- A pop-up will appear that asks for a “Pass Code”. Enter **196MTBRIDER** and click “Continue”.
- You can add your riders at this point or if your rider(s) are returning riders, you can sign in and select your kiddo.
- From the “registration option(s)” you’ll pick the option based on your rider’s grade in the coming fall and then click “NEXT”.

Registration option(s)

Student Athlete - Middle School Team (Grades 6-8)

Student Athlete - High School Team (Grades 9-12)

[NEXT](#)

- You'll receive a message that you need to add an MCA Membership to your cart. Click "ADD MEMBERSHIP TO CART".

Registration option(s)

Student Athlete - Middle School Team (Grades 6-8)

Student Athlete - High School Team (Grades 9-12)

⚠ In order to register you are required to have a membership or license from:

Minnesota Cycling Association

Minnesota Cycling Association

*Click the **Add to Registration** button to continue your registration

[ADD MEMBERSHIP TO CART](#)

- The next screen will ask you to indicate which grade your rider will be in for the coming school year, then click "NEXT".

IMPORTANT NOTE

The membership options **highlighted in green** below allow you to participate in the activity you're registering for.
Please be sure to **choose at least one**.

What grade will you be in during the race season? (August - October)

Grade 6

Grade 7

Grade 8

Grade 9

Grade 10

Grade 11

Grade 12

[←BACK](#)

[NEXT](#)

- Follow the prompts on the next screen to complete the registration for your rider and click “NEXT”.

Release of contact information

From time to time Association sponsors request our membership information for promotional purposes. Your information will not be provided unless you opt in by checking the respective boxes below. By opting in you give us permission to release your mailing address, phone number and email address to receive the following: I am interested in receiving information from Association education partners about collegiate Cycling Programs.

I am interested in receiving information from League education partners about collegiate Cycling Programs

[←BACK](#)

[NEXT](#)

- Confirm the information you entered for your rider and click “COMPLETE AND RETURN TO REGISTRATION”.

Release of contact information

Q. From time to time Association sponsors request our membership information for promotional purposes. Your information will not be provided unless you opt in by checking the respective boxes below. By opting in you give us permission to release your mailing address, phone number and email address to receive the following: I am interested in receiving information from Association education partners about collegiate Cycling Programs.

I am interested in receiving information from League education partners about collegiate Cycling Programs

Subtotal
\$100.00

◀ BACK COMPLETE AND RETURN TO REGISTRATION


- At this point you can register additional riders or complete the registration.

Category [edit]

Student Athlete - Middle School Team (Grades 6-8)

REGISTER ANOTHER RIDER
COMPLETE AND PROCEED TO CART

- The next page will ask if you want to donate to the MN Cycling Association. Please note that if you donate, it goes to the state association and not the 196 MTB team. Click on “PROCEED TO CART”.



Would you like to add an additional donation?

Help support the Minnesota Cycling Association (MCA) by adding a donation to your cart. All donated funds go directly to our loaner bike program and scholarship program which directly support our mission of getting more kids on bikes in Minnesota.

The MCA is a 501c3 organization and all donations are tax deductible to the fullest extent of the law.

Donation Amount

--- Select an option --- ▾

Contribute a Different Amount

ADD DONATION TO CART

PROCEED TO CART

- You'll receive a pop up that asks if you are the parent/guardian of the rider that you are registering. You should probably select yes, unless you're registering a random child. The next pop up asks you to validate your information as the parent/guardian, then click "Continue".

Acknowledgement of one or more waivers or agreements is required for Liam Strong

What is your first name?
Emily

What is your last name?
Strong

What is your relationship with Liam?
Parent

What is your email address? *required*

CONTINUE

- Read through the next screen as it is the risk waiver and Participation Agreement, then click the checkbox stating that you have, in fact, read the waiver, then click to the "I agree to the above" to continue the registration process.

18. **My Related Acknowledgments.** I acknowledge and represent that: (a) I have read this Agreement and the related Participation Agreement; (b) I understand this Agreement; (c) I understand that by my parent or guardian's e-signing on my behalf below I am giving up important legal rights that I might otherwise have; and (d) I am entering into this Agreement and choosing to participate in the Events without compulsion, and by my own free will.



I HAVE CAREFULLY READ AND VOLUNTARILY SIGN THIS ASSUMPTION OF RISK, RELEASE AND WAIVER OF LIABILITY, AND INDEMNITY AGREEMENT.

PLEASE READ ALL OF THE ABOVE BEFORE E-SIGNING BELOW

IF SIGNING ON BEHALF OF MINORS: This is to certify that I understand that this agreement is made on behalf of my minor child(ren) and/or legal ward(s) and I represent and warrant that I have full authority to sign this agreement on behalf of such minor(s). As a parent/guardian with legal responsibility for this participant, I have read and explained the provisions in this agreement to my child/ward including the risks of presence and participation and his/her personal responsibilities for adhering to the rules and protocols. My child/ward understand and accepts these risks and responsibilities and I, my spouse and child/ward have read and understand the terms of this agreement and agree to its terms.

To confirm your agreement, enter your full legal name

Emily Strong

I agree to the above

Disagree & Exit

- At this point you can check out OR add the racing series. Riders are not required to race. If your child will race, you must add the racing series, but can do it up until the deadline (usually August 1st). MCA will send out a notice via email to let families know when the race registration deadline is approaching. You get a little discount if you register for the whole series instead of each individual race.

Race Season Registration:

[Click here to add Race Season Registration](#)

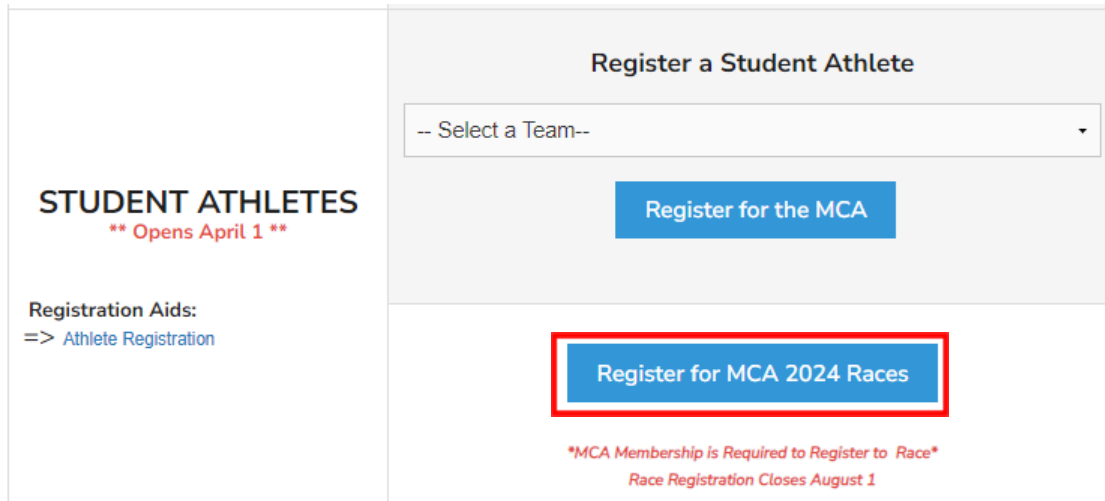
Minnesota Cycling Association

Minnesota Cycling Association

Liam Strong - Grade 8

\$100.00

- Assuming you want to register for the series you will be redirected back to the original landing page. From there, click on “Register for MCA 20xx Races” (you do not need to select a team again).



- Click “Register”.

Minnesota Cycling Association 2024 Race Season

LEASE NOTE:

You must be a registered Minnesota Cycling Association member for the season to register for races. To find your team and register with the Minnesota Cycling Association click [HERE](#). You are eligible to register for those races that are assigned to your team. **If you are not at registered as an athlete for your team, races will not be available for selection.**

Be sure to log in with the same email address associated with your athlete profile.

For questions or concerns on race eligibility email info@minnesotacycling.org

SUPERPASS DISCOUNT ENDS AUGUST 1
RACE REGISTRATION ENDS AUGUST 1



- Select the rider you'd like to register for the racing series.

Memberships

Minnesota Cycling Association Student Athlete (2023)

Minnesota Cycling Association Student Athlete (2022)

Previous Registrations

State Championship - Mount Kato

Race 6 Gamehaven

Race 4 Loppet/Theodore Wirth

Race 3 Xcel Energy Park

Race 1 Schindler's Way

REGISTER LIAM

Check the boxes for all the races your rider would like to compete in (only the races that our team is eligible to race in will show as options).

Event & Category Selection

Event	Date	Status
Race 1 Race Brophy Park	August 24 2024 - August 25 2024	NOT ELIGIBLE
Race 2 Race Lk Rebecca	September 7 2024 - September 8 2024	AVAILABLE
Registration Options		
<input checked="" type="checkbox"/> All Athletes		
Race 3 Race Jait Trail	September 14 2024 - September 15 2024	NOT ELIGIBLE
Race 5 Race GameHaven	September 21 2024 - September 22 2024	AVAILABLE
Registration Options		
<input checked="" type="checkbox"/> All Athletes		
Race 4 Race Loppet/Theo Wirth	September 21 2024 - September 22 2024	NOT ELIGIBLE
Race 7 Race Mt Kato	September 28 2024 - September 29 2024	NOT ELIGIBLE
Race 6 Race WhiteTail	September 28 2024 - September 29 2024	AVAILABLE
Registration Options		
<input checked="" type="checkbox"/> All Athletes		
Race 8 Race Pine Valley	October 5 2024 - October 6 2024	AVAILABLE
Registration Options		
<input checked="" type="checkbox"/> All Athletes		

NEXT

- The next screen will show a summary of the races you selected. At this point you can add races for additional rider riders. Click "COMPLETE AND PROCEED TO CART".

Event & Category Selection

[\[edit\]](#)

Race 2 Race Lk Rebecca

All Athletes

Race 5 Race GameHaven

All Athletes

Race 6 Race WhiteTail

All Athletes

Race 8 Race Pine Valley

All Athletes

COMPLETE AND ADD ANOTHER PARTICIPANT

COMPLETE AND PROCEED TO CART

Cart Summary

Your order is **NEARLY** complete. Please review and submit the information below to complete your transaction.



Minnesota Cycling Association

Minnesota Cycling Association
Liam Strong - Grade 8 \$100.00

Total: \$100.00

Eagan High School

Student Athlete - Middle School Team (Grades 6-8): Eagan HS - 2024
Liam Strong

Total: \$0.00

Minnesota Cycling Association Race Series

All Athletes: Race 2 Race Lk Rebecca
Liam Strong \$50.00
- Super Pass Discount -\$12.50

All Athletes: Race 5 Race GameHaven
Liam Strong \$50.00
- Super Pass Discount -\$12.50

All Athletes: Race 6 Race WhiteTail
Liam Strong \$50.00
- Super Pass Discount -\$12.50

All Athletes: Race 8 Race Pine Valley
Liam Strong \$50.00
- Super Pass Discount -\$12.50

Total: \$150.00

BILLING & PAYMENT

Billing Address Shipping Address

643 Crimson Leaf Trail , Eagan,
Minnesota, 55123,
United States
6512781758

Same as billing address
---Select an address---

Add an address

Street*

Order Summary

Minnesota Cycling Association \$100.00

Eagan High School \$0.00

Minnesota Cycling Association Race Series \$150.00

Promotion / Coupon Code
enter code here

TOTAL USD \$250.00
Your credit card will be charged for the total shown here.

If your purchase includes items from more than one organization, these purchases will be itemized on your credit card statement. **CCN*Bikes**

- At this point, shell out the credit card \$\$\$ to pay for an epic season that you and your kid(s) won't forget. Click "SUBMIT & COMPLETE".