

Registration Instructions

All riders must register with 196 MTB TeamSnap AND The MN Cycling Association (MCA).

If at any point in this process you have questions, please email: 196mtb.info@gmail.com


STEP 1 Create a TeamSnap Account (or sign into your existing TeamSnap Account, DO NOT create a new account if you had one last year).

- On a laptop or PC, go to <https://registration.teamsnap.com/form/22964>
- Enter in your information as the primary adult. **Register with your name, not your student rider's name.** You'll have an opportunity to add your rider's name in the next step.
- Add a household member on the next screen:

The screenshot shows the '196 MTB' header with a user profile 'ES' and a shopping cart icon. The main heading is 'Who are you registering today?' with a subtext 'Please select one at a time.' Below this is the 'Strong Household' section. It contains a card for 'Emily Strong' with the role 'Household Organizer' and a profile picture placeholder with 'ES'. To the right of the card is an edit icon. Below the card is a button that says '+ Add a household member'. At the bottom of the form, there is a 'Back' button on the left and a blue 'Next →' button on the right.


- Enter your rider's information. Repeat this process if you have more than one child on the team. You will need to provide an email address different from your own.


- Once you've entered your rider information click on your rider's name and then click "next":

196 MTB ES 

Who are you registering today?
Please select one at a time.

Strong Household


LT Llam test
Age 12 

ES Emily Strong
Household Organizer 

+ Add a household member

Back Next →

- Confirm your rider's information and click "Next"
- Choose the team your child will ride with (either HS or MS). Then click "Next":

196 MTB ES 


Registering: Llam test

Select a registration option

Choose the option that participant is registering for. Eligibility criteria may impact the options available.

HS MTB Team
Registration for all riders that will be in grades 9 through 12 in the 2024-2025 school year. \$200.00

MS MTB Team
Registration for all riders that will be in grades 6 through 8 in the 2024-2025 school year. \$200.00

I don't see the desired option 

Back Next →

- Add missing information for your child's account and add in guardian information.
 - In the "Additional Questions" Section select the grad your child will be entering this coming fall
 - For middle school riders, select both the name of the middle school your child attends AND the high school your child will attend.
 - For high school riders, select the high school they will or currently attend.
- Click "Add to Cart"
 - At this point you can register additional riders:

196 MTB

ES

Payment required to secure reserved spots.

Review Selections

Here is a summary of your registration so far.

| | |
|-------------------|--|
| Llam test | |
| MS MTB Team | \$200.00 ✎ ✖ |
| Participant Total | \$200.00 |

Subtotal: \$200.00

[+ Register Another Participant](#)

[← Back](#) [Check Out →](#)

- Review the Team Handbook and click sign:

Checkout - Agreements

ES

Payment required to secure reserved spots.

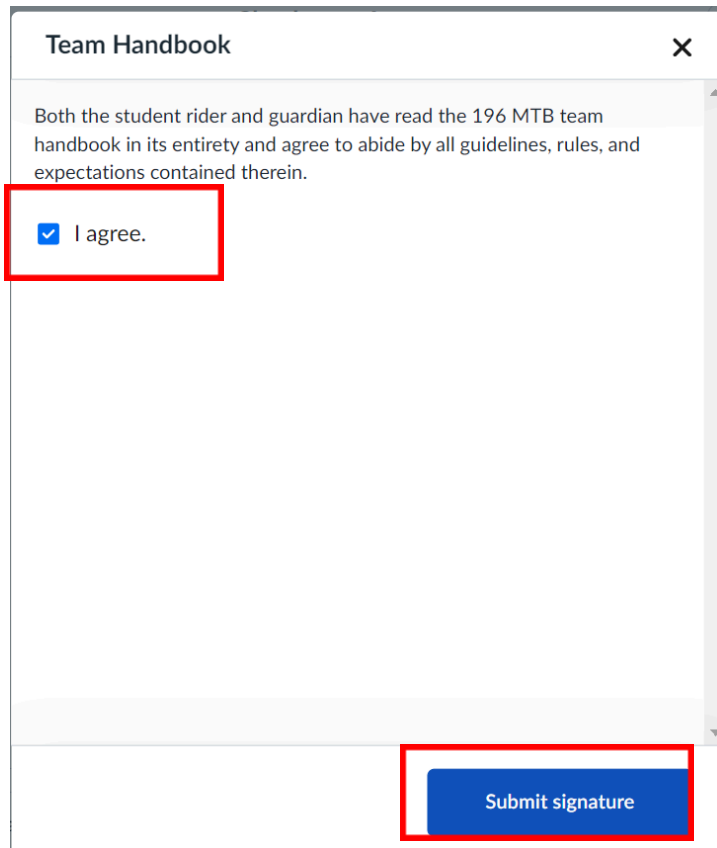
Waivers

You only need to sign once and it covers all participants you are registering for.

[Team Handbook](#) [Sign](#)

[Back](#) [Payment →](#)

- Click “I Agree” and Submit Signature:



The screenshot shows a web form titled "Team Handbook" with a close button (X) in the top right corner. The form contains a paragraph of text: "Both the student rider and guardian have read the 196 MTB team handbook in its entirety and agree to abide by all guidelines, rules, and expectations contained therein." Below this text is a checkbox labeled "I agree." which is checked. At the bottom right of the form is a blue button labeled "Submit signature". Both the checkbox and the button are highlighted with red rectangular boxes.

- Enter payment Information and click “Submit and pay”. Step 1 is complete!

STEP 2 Register with MCA

- Go to <https://ccnbikes.com/#!/memberships/minnesota-cycling-association>
- Select the High School your child is or will eventually attend.
- RIDE LEADERS REGISTERING, please select “Eagan HS” (even if your child doesn’t go to Eagan schools, please make sure you select this option)

STUDENT ATHLETES

**** Opens April 1 ****

Registration Aids:
=> [Athlete Registration](#)

TEAMS

Registration Aids:
=> [NEW Team Registration - 2024](#)

Register a Student Athlete

-- Select a Team--

-- Select a Team--
Bloomington -
Bloomington Area
Bloomington Jefferson
CCMTBIKE -
Chanhasen HS
Chaska HS
Eden Prairie HS
CPOMG -
Champlin Park HS
Maple Grove HS
Osseo Area
Osseo HS
Cuyuna Lakes -
Brainerd HS
Crosby-Ironton HS
D196 -
Apple Valley HS
Eagan HS
Eastview HS

- Then click the “Register for the MCA” button:

STUDENT ATHLETES

**** Opens April 1 ****

Registration Aids:
=> [Athlete Registration](#)

Register a Student Athlete

Eagan HS

Register for the MCA

- Click “JOIN TEAM”

Eagan HS - 2024

Eagan, MN, USA

We are excited to have you join our team!

Before you register:

- Are you sure this is your team?

The 196 MTB team accepts member athletes from the following for students going into grades 6-12 attending schools within the 196 school district and living within Apple Valley, Eagan, Lakeville, and Rosemount.

If you need further assistance locating a team in your area, send an email to info@minnesotacycling.org

- Have you been in contact with the Team's Head Coach/Team Manager? They will provide a PassCode that allows you to register.
- If you are sure of your team, and have a PassCode from your Head Coach/Team Manager, click the 'Join Team' button!

district196mtb@gmail.com
<https://minnesotacycling.org/>

JOIN TEAM

- A pop-up will appear that asks for a “Pass Code”. Enter 196MTB (as shown below) and click “Continue”:

Pass Code Verification

*A PassCode is needed to join the team.
If you do not have a PassCode please contact the
Head Coach/Team Manager.*

*If you were given a PassCode, please note the PassCode is space and case
sensitive.*

Pass Code

196MTB

Continue

Cancel

- You can add your riders at this point or if your rider(s) are returning riders, you can sign in and select your kiddo.
- From the “registration option(s)” you’ll pick the option based on your rider’s grade in the coming fall and then click “NEXT”:

Registration option(s)

☒ Student Athlete - Middle School Team (Grades 6-8)

☐ Student Athlete - High School Team (Grades 9-12)

NEXT

- You’ll receive a message that you need to add an MCA Membership to your cart. Click “ADD MEMBERSHIP TO CART”:

Registration option(s)

☒ Student Athlete - Middle School Team (Grades 6-8)

☐ Student Athlete - High School Team (Grades 9-12)

⚠ In order to register you are required to have a membership or license from:

Minnesota Cycling Association

☒ Minnesota Cycling Association

*Click the **Add to Registration** button to continue your registration

ADD MEMBERSHIP TO CART

- The next screen will ask you to indicate which grade your rider will be in for the coming school year, then click “NEXT”:

IMPORTANT NOTE

The membership options **highlighted in green** below allow you to participate in the activity you're registering for.

Please be sure to **choose at least one**.

What grade will you be in during the race season? (August - October)

☐ Grade 6

☐ Grade 7

☒ Grade 8

☐ Grade 9

☐ Grade 10

☐ Grade 11

☐ Grade 12

← BACK

NEXT

- Follow the prompts on the next screen to complete the registration for your rider and click “NEXT”:

Release of contact information

From time to time Association sponsors request our membership information for promotional purposes. Your information will not be provided unless you opt in by checking the respective boxes below. By opting in you give us permission to release your mailing address, phone number and email address to receive the following: I am interested in receiving information from Association education partners about collegiate Cycling Programs.

☒ I am interested in receiving information from League education partners about collegiate Cycling Programs

← BACK

NEXT

- Confirm the information you entered for your rider and click “COMPLETE AND RETURN TO REGISTRATION”:

Release of contact information

Q. From time to time Association sponsors request our membership information for promotional purposes. Your information will not be provided unless you opt in by checking the respective boxes below. By opting in you give us permission to release your mailing address, phone number and email address to receive the following: I am interested in receiving information from Association education partners about collegiate Cycling Programs.

I am interested in receiving information from League education partners about collegiate Cycling Programs

Subtotal

\$100.00

◀ BACK

COMPLETE AND RETURN TO REGISTRATION

- At this point you can register additional riders or complete the registration:


Category [edit]

Student Athlete - Middle School Team (Grades 6-8)

REGISTER ANOTHER RIDER

COMPLETE AND PROCEED TO CART

- The next page will ask if you want to donate to the MN Cycling Association. Please note that if you donate, it goes to the state association and not the 196 MTB team. Click on "PROCEED TO CART":



Would you like to add an additional donation?

Help support the Minnesota Cycling Association (MCA) by adding a donation to your cart. All donated funds go directly to our loaner bike program and scholarship program which directly support our mission of getting more kids on bikes in Minnesota.

The MCA is a 501c3 organization and all donations are tax deductible to the fullest extent of the law.

Donation Amount

--- Select an option ---

Contribute a Different Amount

ADD DONATION TO CART

PROCEED TO CART

- You'll receive a pop up that asks if you are the parent/guardian of the rider rider that you are registering. You should probably select yes, unless you're registering a random child.

The next pop up asks you to validate your information as the parent/guardian, then click “Continue”:

Acknowledgement of one or more waivers or agreements is required for Liam Strong

What is your first name?

What is your last name?

What is your relationship with Liam?

What is your email address? *required*

CONTINUE

- Read through the next screen as it is the risk waiver and Participation Agreement, then click the checkbox stating that you have, in fact, read the waiver, then click to the “I agree to the above” to continue the registration process.

18. **My Related Acknowledgments.** I acknowledge and represent that: (a) I have read this Agreement and the related Participation Agreement; (b) I understand this Agreement; (c) I understand that by my parent or guardian's e-signing on my behalf below I am giving up important legal rights that I might otherwise have; and (d) I am entering into this Agreement and choosing to participate in the Events without compulsion, and by my own free will.

☒ I HAVE CAREFULLY READ AND VOLUNTARILY SIGN THIS ASSUMPTION OF RISK, RELEASE AND WAIVER OF LIABILITY, AND INDEMNITY AGREEMENT.

PLEASE READ ALL OF THE ABOVE BEFORE E-SIGNING BELOW

IF SIGNING ON BEHALF OF MINORS: This is to certify that I understand that this agreement is made on behalf of my minor child(ren) and/or legal ward(s) and I represent and warrant that I have full authority to sign this agreement on behalf of such minor(s). As a parent/guardian with legal responsibility for this participant, I have read and explained the provisions in this agreement to my child/ward including the risks of presence and participation and his/her personal responsibilities for adhering to the rules and protocols. My child/ward understand and accepts these risks and responsibilities and I, my spouse and child/ward have read and understand the terms of this agreement and agree to its terms.

To confirm your agreement, enter your **full legal name**

Emily Strong

I agree to the above **Disagree & Exit**

- At this point you can check out OR add the racing series. Riders are not required to race. If your child will race, you must add the racing series, but can do it up until the deadline (usually August 1st). MCA will send out a notice via email to let families know when the race registration deadline is approaching. You get a little discount if you register for the whole series instead of each individual race.

Race Season Registration:
[Click here to add Race Season Registration](#)

Minnesota Cycling Association

Minnesota Cycling Association

Liam Strong - Grade 8

\$100.00

- Assuming you want to register for the series you will be redirected back to the original landing page. From there, click on “Register for MCA 20xx Races” (you do not need to select a team again):

- Click “Register”:

Minnesota Cycling Association 2024 Race Season

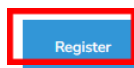
LEASE NOTE:

You must be a registered Minnesota Cycling Association member for the season to register for races. To find your team and register with the Minnesota Cycling Association click [HERE](#). You are eligible to register for those races that are assigned to your team. **If you are not at registered as an athlete for your team, races will not be available for selection.**

Be sure to log in with the same email address associated with your athlete profile.

For questions or concerns on race eligibility email info@minnesotacycling.org

SUPERPASS DISCOUNT ENDS AUGUST 1
RACE REGISTRATION ENDS AUGUST 1



- Select the rider you’d like to register for the racing series:

Memberships

Minnesota Cycling Association Student Athlete (2023)

Minnesota Cycling Association Student Athlete (2022)

Previous Registrations

State Championship - Mount Kato

Race 6 Gamehaven

Race 4 Loppet/Theodore Wirth

Race 3 Xcel Energy Park

Race 1 Schindler's Way

REGISTER LIAM

- Check the boxes for all the races your rider would like to compete in (only the races that our team is eligible to race in will show as options:

Event & Category Selection

| Event | Date | Status |
|--|---------------------------------------|--------------|
| Race 1 Race Brophy Park | August 24 2024 - August 25 2024 | NOT ELIGIBLE |
| Race 2 Race Lk Rebecca | September 7 2024 - September 8 2024 | AVAILABLE |
| Registration Options | | |
| <input checked="" type="checkbox"/> All Athletes | | |
| Race 3 Race Jait Trait | September 14 2024 - September 15 2024 | NOT ELIGIBLE |
| Race 5 Race GameHaven | September 21 2024 - September 22 2024 | AVAILABLE |
| Registration Options | | |
| <input checked="" type="checkbox"/> All Athletes | | |
| Race 4 Race Loppet/Theo Wirth | September 21 2024 - September 22 2024 | NOT ELIGIBLE |
| Race 7 Race Mt Kato | September 28 2024 - September 29 2024 | NOT ELIGIBLE |
| Race 6 Race WhiteTail | September 28 2024 - September 29 2024 | AVAILABLE |
| Registration Options | | |
| <input checked="" type="checkbox"/> All Athletes | | |
| Race 8 Race Pine Valley | October 5 2024 - October 6 2024 | AVAILABLE |
| Registration Options | | |
| <input checked="" type="checkbox"/> All Athletes | | |

NEXT

- The next screen will show a summary of the races you selected. At this point you can add races for additional rider riders. Click “COMPLETE AND PROCEED TO CART”:

Event & Category Selection [\[edit\]](#)


Race 2 Race Lk Rebecca
All Athletes
Race 5 Race GameHaven
All Athletes
Race 6 Race WhiteTail
All Athletes
Race 8 Race Pine Valley
All Athletes

COMPLETE AND ADD ANOTHER PARTICIPANT
COMPLETE AND PROCEED TO CART

- At this point, shell out the credit card \$\$\$ to pay for an epic season that you and your kid(s) won't forget. Click "Submit & Complete":

Cart Summary

Your order is **NEARLY** complete. Please review and submit the information below to complete your transaction.



Minnesota Cycling Association

Minnesota Cycling Association

| | |
|-----------------------|----------|
| Liam Strong - Grade 8 | \$100.00 |
|-----------------------|----------|

Total: \$100.00

Eagan High School

Student Athlete - Middle School Team (Grades 6-8): Eagan HS - 2024

| | |
|-------------|--|
| Liam Strong | |
|-------------|--|

Total: \$0.00

Minnesota Cycling Association Race Series

All Athletes: Race 2 Race Lk Rebecca

| | |
|-----------------------|-----------|
| Liam Strong | \$50.00 |
| - Super Pass Discount | - \$12.50 |

All Athletes: Race 5 Race GameHaven

| | |
|-----------------------|-----------|
| Liam Strong | \$50.00 |
| - Super Pass Discount | - \$12.50 |

All Athletes: Race 6 Race WhiteTail

| | |
|-----------------------|-----------|
| Liam Strong | \$50.00 |
| - Super Pass Discount | - \$12.50 |

All Athletes: Race 8 Race Pine Valley

| | |
|-----------------------|-----------|
| Liam Strong | \$50.00 |
| - Super Pass Discount | - \$12.50 |

Total: \$150.00

BILLING & PAYMENT

Billing Address

643 Crimson Leaf Trail , Eagan,
Minnesota, 55123,
United States
6512781758

Shipping Address

☐ Same as billing address

---Select an address---

Add an address

Street*

Order Summary

Minnesota Cycling Association
\$100.00

Eagan High School
\$0.00

Minnesota Cycling Association Race Series
\$150.00

Promotion / Coupon Code
enter code here APPLY

TOTAL USD \$250.00

Your credit card will be charged for the total shown here.

If your purchase includes items from more than one organization, these purchases will be itemized on your credit card statement. **CCN*Bikes.**

SUBMIT & COMPLETE