Minutes of the Special Meeting
of the Board of Commissioners of the
Housing Authority of the City of Everett

July 21, 2023

Meeting Called to Order

The Special Meeting of the Board of Commissioners of the Housing Authority of the City of Everett was called to order by Chair Chip Burgess at 4:03 p.m. on Friday, July 21, 2023. This meeting was held as a hybrid meeting with Administrative Supervisor Chris Neblett attending in person at the Colby Administrative office at 3107 Colby Avenue in Everett and all others attending via Zoom videoconference.

Commissioners Present at Roll Call:

Chair Chip Burgess	Commissioner George Perez, Jr.
Vice-Chair Koren Smith	Commissioner John Traynor
Commissioner Cynthia Andrews	Commissioner Paul Manselle

Commissioners Absent:
None

Also in attendance were:

John Forsyth, Interim Executive Director
Kristen Cane, Senior Director of Asset Management & Housing Choice Vouchers
Chris Neblett, Administrative Supervisor
Stan Quy, Executive Search Consultant

Executive Session

Following roll call, Chair Burgess announced that the Board and Interim Executive Director John Forsyth would convene in executive session via a Zoom breakout room until 4:36 p.m., to evaluate the qualifications of applicants for public employment, pursuant to RCW 42.30.110(1)(g). Senior Director of Asset Management & Housing Choice Vouchers Kristen Cane attended the first portion of the executive session, to provide senior staff's feedback on the candidates; representatives of the AFSCME and Teamsters unions opted to provide written statements rather than attend; Executive Search Consultant Stan Quy attended the last part of this initial executive session.

Reconvene Regular Session

At 4:36 p.m. the Board reconvened in public session, having taken no action in executive session. Chair Burgess announced that the executive session would be extended until 5:00 p.m.

Reconvene Executive Session

At 4:36 p.m. the Board reconvened in executive session to continue its evaluation of the qualifications of the executive director candidates.

Reconvene Regular Session

At 5:00 p.m. the Board reconvened in public session, having taken no action in executive session. Chair Burgess then called for a motion to appoint Major Galloway III as Everett Housing Authority's next executive director, pursuant to Resolution No. 1578. Commissioner Perez made such a motion, Commissioner Smith seconded, and all voted in favor.

Chair Burgess then led a discussion on next steps in the process: i.e., extending an offer of employment to Mr. Galloway, negotiating a contract, and announcing the Board's decision, first to senior staff, then the remainder of Housing Authority staff once a contract has been negotiated.

Adjournment

There being no further business, Chair Burgess called for a motion to adjourn the meeting. Commissioner Smith moved as requested, Commissioner Perez seconded, and the meeting adjourned at 5:01 p.m.

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Chair, Board of Commissioners

ATTEST:

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Secretary