P-TECH Leadership TEAM Meeting Agenda

May 2, 2022

1:00PM – 2:00PM

Zoom

P-TECH Update

1. Welcome
2. Roadmap to P-TECH Opening

February-June			
Task	Person Responsible	Evidence	Date Completed
Benchmark 1: Conduct Eighth Leadership Meeting	Christine Holecek	Sign-in sheets, presentations, materials	May 3, 2022
Meet with Educate Texas Coach Bobbye Hylton	Christine Holecek, Donna McKethan, David Hamilton	PTECH Blueprint SY2021-22 Designation Required Product Tool for Onboarding/Planning the Roadmap to Opening by Timeline	April 19, 2022 May 9
Benchmark 1 Teacher Recruitment	Celeste Sodenberg-Advanced Academics, Christine Holecek	Interview and Recommendations for New Teachers	Week of May 2nd
Benchmark 2 Written Recruitment Plan	Christine Holecek	Written plan posted on the website	February 25, 2022
Benchmark 2 P-TECH Communications Newsletter	Christine Holecek	2nd quarterly newsletter sento out May 2	Section on the Webpage May 2
Benchmark 6 Summer Bridge Conduct "Bridge" for Pilot Students	Christine Holecek	sign in sheets, presentation, handouts	April 29th Summer Bridge Advisory Board Meeting with ESC Region 12 presenting

Next Meeting – July 2022 (TBD)

Benchmark 2 Develop Public Relations Plan Including promotional and marketing material	ESD Region 12, Christine Holecek and Marketing Committee	Marketing Plan	Brochures and Communication plan posted on the Website April 28
Benchmark 2 Develop Student Enrollment Packet	Christine Holecek	Completed Enrollment Packet	Ready by Summer Bridge June 13
Finalize Sustainability Plan	David Hamilton, Donna McKethan, Christine Holecek	Budget approvals	2/28/22
All Benchmarks Strategize to meet OMB's	David Hamilton, Donna McKethan, Christine Holecek	Strategy Notes	Bobby Helton shared document on April 19
Benchmark 6 Develop Student Assessment Timeline	David Hamilton,Advanced Academics, Donna Mckethan, Christine Holecek	approved timeline	TSIA assessments being conducted and summer bridge and boost
Benchmark 6 Identify potential academic and emotional support structure	Christine Holecek, Julie Ann Heldt and Sara Miller, Seminar Friday Committee	Sign-In Sheet, Agenda and Minutes	Meeting was held in January to list us as a pilot for this project
Brochures and marketing in Spanish, English	ESC Region 12	Flier	Posted on Website April 28

3. Essential Intent: **Waco ISD's Future Educators Academy is to grow, employ and retain a diverse teacher workforce that supports student success.**

4. Advisory Team Updates Click Here to Access
   Summer Bridge Advisory Team met on April 29, 2022

5. Updated 2022-2023 1st Cohort of the Future Educators Academy (Adjusted during 4 year planning)
   a. 63 recruits
      i. 6-from Carver Middle School,
      ii. 17-from Cesar Chavez
      iii. 10-Indian Springs Middle School
      iv. 2-Lake Air
      v. 28-Tennyson
   b. Save the date cards will be delivered to cohort students Cohort students this week
   c. Available Pilot students will also attend the Future Educators Academy

Next Meeting – July 2022 (TBD)

6. Sustainability Plans include:
    a. Budget
    b. Continued 8th grade recruitment efforts
    c. Coordinator of Curriculum and WBL to be a liaison between the Future Educators academy and the home campuses.
    d. Parental Involvement opportunities
    e. Master Schedule changes to have the teachers at UHS and WHS that are receiving stipends are assigned to teach the courses in the Education and Training pathway.
7. Next Steps
    a. Complete Teacher Interviews and make recommendations
    b. Consider the Coordinator of Curriculum and WBL position
    c. Discussion with the Bus Barn on transportation to and from the Future Educators Academy
    d. Order Furniture for the 3 classrooms and the administration office
    e. Scheduled Technology Walk-Thru May 16th and Order New Technology
    f. Complete Summer Bridge and Boost June 13-16 and July 18-21
    g. Community Service Opportunity with ESC Region 12 STEM Day July 16
    h. Hold Family Orientation July 21
    i. Students Assist with New Teacher Orientation August 1-2

8. Review Meeting Dates: Next Leadership Meeting in July (TBD)
    Leadership Meetings Quarterly
    Entire Advisory Board (Twice a year)
    Advisory Committee Meetings (Quarterly as needed)

January- Leadership Meeting	**April** Leadership Meeting	**July** Leadership Meeting	**October** Leadership Meeting
February Entire Advisory Team Meeting	**May**	**August** Entire Advisory Team Meeting	**November**
March Advisory Committee Meetings	**June** Advisory Committee Meetings	**September** Advisory Committee Meetings	**December** Advisory Committee Meetings

Next Meeting – July 2022 (TBD)