

Meeting: Local Child Care Planning Council (LPC)

Place: Trinity COE

Date: 11/13/2023

Members Present: Naomi Goulette, Mary Haugen, Shayna Davis, Carol Teitzel-Nunnelley, Anthony Rebelo (alternate), Stacy Smith (alternate)

Absent: Liam Gogan

Coordinator: Anna Carson

Guests: Jessica Bickle, Jeff Morris, Arina Erwin, Kate Blanchard (zoom), Shayna Davis, Jolene Edwards,

Stephanie Barnes

Agenda Item	Discussion	Action
I. Call to Order Welcome	1. Meeting called to order.	Mary @ 2:35pm
II. Review / Approve	- September meeting minutes were approved. LPC Annual Survey & Self Evaluations Finding Due November 15, 2023 - Internal review, To be submitted via the CDSS portal Budget Plan FY 23.24 - Discussion and approval. Review draft budget for 24.25 in May - Nominations for Chairperson - Mary's term is ending 11/15. Arina Erwin was nominated and voted in as the new chair beginning 1/08/24	(1)1st - Naomi (1)2nd - Stacy Approved (2)1st - Arina (2)2nd - Stacy Approved (3)1st- Stacy (3)2nd - Carol Approved (4)1st - Naomi (4)2nd - Stacy Approved
III. Communications and Correspondence	- Review of Robert's Rules of Order -Make sure we are following the Rules. Look into Robert's Rules on attendance/ Rosenberg's rules of order (public entity). Add Training and resources. - COEPACD: CDSS & CDE Updates - Gathering of LPC's housed in COE's. One time funding to UPK providers and coordinators from the state. Anna invited to speak to CA legislatures 12/6, a good opportunity to share Trinity County's landscape; a platform for fiscal differential to gain extra \$; IEP funding categories and fiscal funding for frontier students - a direct ask from Trinity County. Discussed knowing	Anna- looking into a review of Roberts Rules, providing a link to a quick guide.

	the audience and terminology to be used by Anna when speaking at the event.	
IV. Reports of Committees	1. UPK Mixed Delivery Report Annual Report: Submitted Oct 31, 2023 - Shasta Headstart requires 10% special education enrollment - Annual Data Collection - Missing category is Admin & TK teachers 2. Needs Assessment- Still In Progress. - Overall: a need for non-traditional care in high demand weekend/evenings and all day. Could providers provide drop in care? Would like to see a resource page for emergency back-up care options. 3. Enrollment Trinity County Pre-K Sites – enrollment (to be updated during meeting): a. School Readiness:, Hayfork (22), Hoaglin-Zenia (5), Van Van Duzen (7) Total: 34 b. Shasta Head Start: Weaverville HS (6) potential (17) Total: 6 c. State Preschool: Weaverville (14) potential (24) Total: 14 d. Kinder Kids Montessori (14) potential (60) in 1/24 Total: 14 Sum of Trinity County Students Receiving Site Based Services = e. Licensed Family Child Care Providers (9) HRN Trust Line Providers (17) Sum of Students Receiving HRN Service through Family Childcare & Trust Line = 89 - 89 isn't accurate probably closer to 139 less preschool and montessori approx = 110 - Low enrollment is evident	2. Ad Hoc Committee formed to look over draft to be completed prior to 1/08/24 for submission. Volunteers: Anna, Jolene, Arina, & Jeff
V. Unfinished Business	1. Membership Vacancies- a. Parent/Consumer of Child Care Representative/Discretionary Appointee - Kate Blanchard nominated for Parent/ Consumer - approved - Stephanie Barnes nominated for Child Care Representative - approved - Jolene Edwards nominated for Discretionary Appointee - approved	P/C 1st- Naomi 2nd - Stacy CCR 1st - Naomi 2nd - Stacy DA 1st - Naomi 2nd - Stacy

	b. Membership due in January All new appointees must be approved by Fabio and Liam to finalize membership and begin term 1/08/24	b. Anna- refresher for onboarding. Send out invite to Alternates as well
V1. New Business/ Enrollment	- UPK (0-6) Infomercial: November 30th Provide language for each category selling your program targeting parents with children under 4 letting them know they have a choice where their child attends, strengths and weaknesses of other options without using site specifics, just general information (Arina will pass onto her staff as well to complete). Looking to release around Christmas, Anna will host, less than 3 min you tube video letting parents know what to look for in a high quality environment. - Week of the Young Child Planning: April 1-6 (Spring Break) Idea- to tie into national events to bring local awareness, falls on spring break this year so may postpone to week after. CB cap \$ HHS/ Child Welfare available by hosting events. Identify who people are. Recruit Community Champions in outlying areas to hold events. Reach out via social media to Moms Groups, create a template for school boards.	Anna- to send out SWOT tool to committee members for perspective.
VIII. Public Input/ Announcements	Information - KinderKids will be able to serve 30 more families as of January, Applying to get subsidized funding independently of HRN to provide subsidized child care ages 0-6, be able to serve meals to children (Jolene) - CalFresh Healthy living pivoting to include UPK, nutrition and oral health. Looking to get that information out to public (Arina)	
IX. Other	<u>LPC Meeting Dates for 2023-2024:</u> January 8, March 11, May 13 2024	

	- Mark your Calendar 2. <u>Pre-school Consortium Dates for 2023-2024:</u> a. UPK Professional Learning Series; In Person @ TCOE: 2:00-5:00 Feb 26, May 6 Community Of Practice: 3:30-4:30: <i>Virtual</i> December 11, March 25, April 15 - Assessment Information	-Let Anna know if you would like to attend the virtual meeting and she will send you an invite.
Ad Hoc Committee meeting: UPK Mixed Delivery Work Group 4:00-5:00	Mission: How all four-year-old children and an increased number of at-promise three-year-old children in the county will be able to access full-day learning programs before kindergarten that meet the needs of parents, including through partnerships with school districts, high-quality the universal preschool programs in the mixed-delivery system and expanded learning offerings in their communities. 1. Strategic Plan Phase 1: Tim Nordstrom -Ad Hoc Committee? Development - create an Action plan on Steps, who does what and how to get there. Plan for delivery and set dates 2. UPK Professional Development Needs Discussion - approximately 3 -2 hour meetings between January to May. Due in June	Ad Hoc for Strategic Planning formed Volunteers: Arina, Naomi, Stacy, Shayna, & Jolene Anna - Doodle poll to set meeting dates
Adjournment	Next Meeting Date - January 8, 2024	Meeting Adjourned at 5:12pm