

WI
West Islip Union Free School District
Office of Curriculum and Instruction

Mrs. Dawn D. Morrison
Assistant Superintendent for Curriculum and Instruction

December 19, 2024

Dear Parents/Guardians:

The district is working diligently to solidify plans for the 2025-2026 Pre-Kindergarten Program; specifically, the location of the Pre-K classrooms and whether or not the program will be capped at a specific enrollment number. Additional information will be provided during the month of **January**.

Nevertheless, we would like to commence with the registration process for the 2025-2026 school year. Children who will be four (4) years of age on or before December 1, 2025 are eligible to apply for placement in the district's Pre-K Program for the 2025-2026 school year. According to our records, your child meets the aforementioned criteria.

Students must be enrolled in the district in order to apply for the program. Registration for the 2025-2026 school year will be a two-step process.

**If your child was registered through the CPSE process, they must be registered again for Pre-Kindergarten. Please contact the district registrar at 631-930-1585 if clarification is required in this regard.*

STEP #1:

Click on, complete and submit the following form by Wednesday, January 8, 2025

[2025-2026 Pre-K Interest Form](#)

STEP #2:

Complete the on-line registration application (December 19, 2024-January 20, 2025)

The timeframe to complete the on-line registration application is December 19, 2024 - January 20, 2025. Applications will not be accepted after January 20, 2025.

The online registration application can be accessed via the district website at www.wi.k12.ny.us .

The application will be posted on the left side of the homepage under the *Announcements* section. It can also be located via the homepage of the district website by clicking on *Departments* (in the blue banner at the top of the page), then *Curriculum and Instruction*, then *Pre-Kindergarten*. The application can be started and saved to be completed throughout the registration time frame.

Click on "Submit" when the application is fully complete and all of the required documentation has been uploaded .

*Students not fully registered by the deadline will be ineligible for placement consideration. There will be no exceptions. The Registrar's Office will review applications as they are submitted. If your

application is deemed incomplete, the Registrar's Office will send you an email stating what needs to be corrected prior to the deadline of January 20, 2025.

Additional information (including where the classrooms will be located, enrollment capacity, the lottery process, etc.) will be provided in regard to the Pre-K program during the month of January.

If you have questions in regard to the registration process (including assistance with uploading the required documentation), please contact the district registrar at 631-930-1585. We look forward to welcoming your child to the West Islip Public Schools.

Sincerely,

Mrs. Dawn D. Morrison
Assistant Superintendent for Curriculum and Instruction