



**RECORD OF REFERENCE CHECKS  
FOR CHILDREN/STUDENT MINISTRY**

*Complete, at minimum, one reference for a student volunteer and two references for an adult volunteer.*

Reference record for: \_\_\_\_\_

Reference Name: \_\_\_\_\_ Date: \_\_\_\_\_

Method of communication: ☐ Phone ☐ In-Person ☐ Mail ☐ Email (see attached)

**Reference questions should include but not be limited to the following:**

What is your relationship with this person? \_\_\_\_\_

How long have you known this person? \_\_\_\_\_

In what capacity have you seen this person working with children (or students)? \_\_\_\_\_

How would you describe this person's ability to relate to children (or students)? \_\_\_\_\_

What do you think this person's strengths are in working with children? \_\_\_\_\_

What are areas where this person could improve as he/she interacts with children? \_\_\_\_\_

When interacting with children, did he/she know and respect the boundaries (or policies) for your organization (family, etc.) around children? ☐ Yes ☐ No (please explain): \_\_\_\_\_

Do you know of any characteristics that would negatively affect this person's ability to work with children?  
☐ No ☐ Yes (please explain): \_\_\_\_\_

Would you recommend that this person work with children in our organization? ☐ Yes ☐ No

*Please add any additional questions or comments on the back.*

\_\_\_\_\_  
Approval Signature

\_\_\_\_\_  
Date