

*****Please note that this is a SAMPLE letter and all info will need to be thoroughly read through, personalized, and edited for your potential team members.

AWAKEN TRAINING TEAM INVITATION LETTER

February 21, 2025

Hello beautiful people.

You've already tasted transformation. You've stood on the edge of possibility, courageously stepped into the new, and experienced the awakening of what's truly possible for your life. Now, I'm inviting you to something even deeper.

On June 26-29, 2025, in Pomona, CA, a select group of individuals will come together to not just experience transformation—but lead it. This is your opportunity to step fully into the work you were made for—to create lasting, undeniable impact in your world, starting with the people closest to you.

This is a three-month journey that will stretch, challenge, and call you into the highest version of yourself. You will receive:

- 🔥 Personal coaching to break through limitations and accelerate your growth.
- 🔥 Radical commitments to your vision, designed to move from inspiration to tangible, life-altering action.
- 🔥 The experience of leading transformation, standing shoulder to shoulder with a team committed to changing lives.

In these months, you won't just learn about leadership—you will embody it. You will be the catalyst for your friends and family to step into breakthroughs they never thought possible. The four days of training in June will be the proving ground where you witness lives changed forever—because you said YES to the work.

As Brené Brown says, "Courage starts with showing up and letting ourselves be seen." This is your moment to show up for yourself, for your vision, and for the people who are waiting for someone like you to lead them forward.

This invitation is not for everyone. It is for those who are ready to play all out—who are willing to take on the responsibility of transformation not just for themselves, but for those around them. It is for those who refuse to settle, who are ready to expand their capacity to love, serve, and lead at the highest level.

If your heart is pounding, if something inside you is whispering, "This is for me,"—then it is. Say YES. I'm ready to go there alongside you.

The concrete time commitments are laid-out below. It's not so much that as it is the in-between times that are just part of our day-to-day lives. Time

spent: having conversations, following-up with those conversations, and investing in relationships, as well as in the area of our own lives we will declare at the start that we are committed to have something new in.

And let me just be totally upfront because I don't want any mischief to creep in down the road. We will be doing a LOT of inviting to Awaken. Like every day. We call it enrolling. We can chat more about what that means (it probably isn't what you think, if you're new to this). But here's what I'll say for now: the heart of enrollment is actually caring enough about someone to find out what matters to them, and choosing to be a support to them (whether in that conversation alone or ongoing), REGARDLESS of whether they decide to come to the training or not. In other words, you get to show up as a personal champion for someone whether you "get" something out of it or not.

Our team theme is:

BECOMING CLOSE FRIENDS WITH RELAXED JESUS

(I can explain ☺)

And my personal commitment to you, as the Sponsor, is that in this team process, you will experience the fullness of INTEGRITY + FREEDOM

Heads up, I'm looking at having our 1ST TEAM MEETING on Saturday, April 12th, or potentially the late afternoon/evening of Sunday, April 13th. It primarily depends on initial responses from interested team members and I'll talk through it with all so we can arrive at a time that works for everyone, if at all possible. The first meeting is 5 hours.

The requirements for being on the team are as follows:

1. RSVP your interest to team as soon as you can.

Most may not be able or ready to make a decision until we talk by phone/Zoom and if you haven't teamed before, I actually would prefer to talk BEFORE you say yes. So let's set up that call.

Or, if you're leaning 'no,' BUT you're still intrigued and considering whether it MIGHT be possible, let's do the thought justice and have the call/Zoom anyways so you can decisively choose one way or the other. I'm not looking to talk anyone into anything that's not a good fit for this time, so you're good there.

Contact me at:

marla@gapcommunity.com, or my cell is (909) 730-3888

2. Once you are a clear resounding 'yes,' please go ahead and complete this online team application and answer it thoughtfully and to the best of your ability. No applications will be accepted after March 22nd by midnight.

[TEAM APPLICATION LINK](#)

a. Also due on the day of the application deadline is \$75 for the team fee. This will go towards the Team Coach. There are no refunds once the money is sent.

. Please send the \$75 by Venmo to @MarlaNeighbour or Zelle to 9097305058

i. By the time you have your Vision Enhancement Coaching Call (described below) you MUST HAVE COMPLETED the Enrollment Course videos (four videos by the Trainers for a total of 48 min) found at:

www.gapcommunity.com/enrollment

b. One-hour Vision Enhancement Call by Team Coach:

Once both the application and team fee are received, you will be partnered up with one team buddy. You will be contacted 2 – 4 weeks prior to the first team meeting by our Team Coach to set-up a 1-hour coaching call along with your team buddy prior to the first team meeting.

This call is required and essential to the team starting strong and for supporting you in getting specific and clear about one relationship you want to transform in your own life, as well as one area you want to radically transform throughout our team process together.

3. Attend all of the following mandatory meetings:

a. First Team Meeting:

Saturday, April 12th from 2:00pm – 7:00pm in Pomona, CA

OR (if the 12th can't work for all)

Sunday, April 13th from 3:00pm – 8:00pm in Pomona, CA

Either date, we'll end with a potluck dinner together.

b. 2nd Team Meeting:

Time/date TBD together in May at the 1st Team Meeting. It will be in Pomona, CA for approximately 4 hours, potluck as well

c. Awaken Online Info Session:

1-hour online time/date TBD together for early June

This is a free online session to invite people to and the team joins in as well.

d. 3rd Team Meeting:

Time/date in June TBD together at the 1st Team Meeting. It will be in Pomona, CA for approximately 4 hours, potluck as well

e. Room Set-up & Trainer “grounding”/orientation:

Wednesday, June 25th in the evening, some may need to arrive by 5pm if at all possible, others may arrive no later than 6:30pm

f. The Awaken Training June 26th – 29th in Pomona, CA.

Team members come as early or stay as late as needed. This may include 7am – 11pm at the bigger stretches, or might not, it depends on the day/need/participants. Be prepared for anything. Make sure all personal and outside professional responsibilities are 100% covered, with no exceptions.

g. Graduate Workshop:

Saturday, July 12th from 9am – 11am in Pomona, CA (encouraged, but optional team attendance)

4. Participate in 8 weekly one-hour team coaching calls with training team coach (day and time to be set up at the First Team Meeting) and the calls will be spread out between the 1st team meeting and the training according to what works best for the coach and all team members' schedules.

5. Enrollment conversations

This is a vital part of the team process... to engage in your relationships and conversations in a way that creates transformation, to be an invitation, stand with people in their vision, and support them in getting clear if the training will be a resource to have their vision turn out.

Part of this will include:

- making weekly updates to our shared Conversation Tracker
- as well as posting at least once every day in our WhatsApp team message group

6. During the four days of the Training itself, you will have a specific job (or jobs) to do, such as being Timekeeper, Set-Up Leader, or Supply Keeper. Several of the jobs include doing tasks prior to the training date as well, such as admin and the Team Food role.

7. Fast and pray for the Training and do what it takes to accomplish the vision of having a powerful, God-honoring Training.

If you are on the team, you will be asked to agree to ground rules at the end of this letter.

Consider being on this team almost like a part-time job in the sense that it will be a high priority for you during this season. The team is not for everyone. It is an all-in approach to living and while it is incredibly thrilling and rewarding, it requires a level of rigor and intentionality that we want to let you know about upfront. It will be life-transforming and like anything, your participation will equal the value!

Should this process not be the best fit at this time, or if your schedule does not permit being a part of the team, there are other ways you could support this Awaken Training. Besides enrolling those who would gain value by participating in the Training, you could also help by being on the prayer team, making Support Calls if you have had previous team experience, being on the Check-In Team, bringing or donating food for the team, attending the 'Sunday Celebration' for Awaken grads, or assisting with room set-up and tear-down.

Thank you for considering this invitation. I will be praying for clarity for you, that whatever God is already up to with you in this season, you would know one way or the other, if this team is a part of that current vision.

Love,

Marla Neighbour
Awaken Pomona Sponsor
(909) 730 - 3888 | marla@gapcommunity.com

Awaken Training: Team Ground Rules

Before the Training

1. I will maintain absolute confidentiality of other people's experience.
2. I will fulfill all the responsibilities in my position with vision and excellence.
3. I will create value for the team as a team player, including:
 - attending all team meetings
 - attending the info call/workshop
 - attending room set-up
 - attending the trainingand I'll be prepared for each one.
4. I will be on time.
5. I will work towards personal transformation in my life.
6. I will participate in weekly coaching calls.
7. I will participate in weekly calls to my buddy.
8. I will fast and pray.
9. I will update the Conversation Tracker weekly
10. I will post daily in the team group messages
11. I will be willing to do what it takes to accomplish the vision.

12. I will orient my life and behavior to align with my expression of faith in Jesus.
13. I will respect the vulnerability of the team and the participants.

During the Training

1. I will honor the privacy of others, maintaining complete confidentiality of what is shared expressed or experienced in the Training by the participants, the team, and the Trainers.
2. I will take responsibility to know when and where I need to be at all times during the Training.
3. I will stay focused and alert while the Training is in session.
4. I will not eat or drink any beverages in the room while the Training is in session, recognizing that this rule does not apply to the Trainers.
5. I will let the Team Captain know before I leave the room.
6. I will hold other team members to the ground rules.
7. I will complete the online Team Feedback Form and the Team Coach Feedback Form during the training.