

## **Floralia Certamen Invitational--Saturday, April 27 – Stanley Clark School – South Bend**

If you have questions after reading through all the information below, please email the IJCL Certamen Chair at [certamen@ijcl.org](mailto:certamen@ijcl.org) and/or the IJCL Co-Chairs at [chair@ijcl.org](mailto:chair@ijcl.org).

### **Timeline**

- Friday, April 12: Registration Deadline
- Saturday, April 20: Postmark Deadline for payments and invoices
- Saturday, April 20: Postmark Deadline for dues for certamen players (if not already members)
- Saturday, April 20: Postmark Deadline for Codes of Conduct/Media & Liability Release Form for certamen players, coaches, and other adults (if not already submitted)
- Sunday, April 21: Email sent to participating coaches with the link for the team roster form
- Wednesday, April 24: Deadline to submit Team Rosters via online form
- Wednesday, April 24: Deadline to cancel teams and receive a refund
- Saturday, April 27: Team check-in begins at 10:00 a.m.

### **Rules**

Please access the updated rules here: [IJCL Certamen Rules updated 2022](#)

### **Requirements**

- Competitors must be IJCL members. Membership dues for your Certamen players must be postmarked by Saturday, April 20, 2024.
- All participants in IJCL events, including adults and SCL, must have a Code of Conduct/Media & Liability Release Form on file. Please send those paper forms by Saturday, April 20 as well.
  - [Code of Conduct - Students](#)
  - [Code of Conduct - Adults](#)
  - Sponsors can check the list of those already on file here: [Master list of 2023-2024 submitted Code of Conduct/Media & Liability Release Forms](#)
- All adult attendees (anyone 18 or older who isn't a current high school student) must have completed the Criminal Background Check form available in their account at <https://www.adults.ijcl.org>. If they cannot get that to work, they can use the backup form at <https://ijcl.org/cbcheck/>.

### **Team Registration**

Registration must be completed via this online form no later than midnight on Friday, April 12, 2024: [Floralia Certamen Invitational Registration Form](#)

Cost is \$10 per team.

Submission of the registration form will generate an email with an invoice that you can submit to your school treasurer.

Invoices and payments must be postmarked by Saturday, April 20, 2024, along with any additional dues payments and Codes of Conduct/Media and Medical Releases necessary.

Cancellations must be made by Wednesday, April 24 in order to receive a refund.

Team rosters must be submitted via this form from Sunday, April 21-Wednesday, April 24: **link TBA**

## **Volunteer Registration**

We always need volunteers to help run our certamen invitationals.

Volunteers must also register via this online form by the April 12 deadline: [Floralia Certamen Invitational Registration Form](#)

If you know SCL members, students who want to learn more about Certamen, or interested parents, please send them this information so they can register on time.

## **Criminal Background Check**

Adults, including SCL members, need to have completed the Criminal Background Check for this year; please remind them of this obligation. They should do so by logging into an existing account at <https://www.adults.ijcl.org> or by creating a new account, if a new user, at the same location. If they cannot get that to work, they can use the backup form at <https://ijcl.org/cbcheck/>. Please contact chair@ijcl.org if you are having issues with this.

## **Tentative Schedule**

**Volunteers should arrive by 9:45 a.m. and ask one of the State Co-Chairs what they can do to help.**

10-10:15 a.m.--Team Check-in

10-10:15--Room Set-up

10:15--Runner & Unofficial Scorer orientation--report to Check-in Desk

10:20--Buzzer & Official Scorer orientation--report to Check-in Desk

10:25--Moderator Orientation--report to Check-in Desk

10:30-10:45--Welcome, Opening Announcements, Player Orientation

10:45-11:45--Round 1

11:45-12:15--Lunch @ Stanley Clark School

12:15-12:30--Presentation by IJCL officers

12:30-1:30--Round II

1:30-2:30--Round III

2:30-2:45--Awards Presentation, followed by finalist announcement

2:45-3:30--Championship Rounds

3:30-3:45--Awards Presentation

## **Problems on Saturday**

If you're running late or have a last minute team cancellation, please call or text James at 219-545-2420.

Knowing about canceled teams in advance will help us start on time.

## **Lunch**

Vegetarian Sandwich

Pepperoni Pizza

Cheese Pizza

Tacos

## **Hospitality**

Is available

## **Address**

Stanley Clark School

3123 Miami St  
South Bend, IN 46614

**Drop-off and parking**

TBD