

A G E N D A

TO: Child Abuse Prevention Council Members
FROM: Dr. Valerie Barnes, CAPC Chair
SUBJECT: CAPC Regular Quarterly Council Meeting
DATE: October 5, 2015
PLACE: 1000 S. Main St., Suite 112, Salinas, CA 93901
TIME: 3:30 PM

I. Call to Order, Dr. Valerie Barnes, Chair CAPC

Roll Call: Recorded by the Director

II. Public Input

III. Consent Agenda: One Motion Approves All Consent Agenda Items

1. Approval of Minutes for the April 6, 2015 CAPC Regular Monthly Meeting.

2. CAPC Budget for June 2015

3. CAPIT/CBCAP Director's Hours Authorization Report

PP Ending	April 17, 2015	64 hours
PP Ending	May 1, 2015	64 hours
PP Ending	May 15, 2015	62 hours
PP Ending	May 29, 2015	68 hours
PP Ending	June 12, 2015	66 hours
PP Ending	June 26, 2015	66 hours

4. Directors Activities:

April 6, 2015	CAPC Regular Meeting
April 8, 2015	Child Death Review Team
April 9, 2015	Monterey County Collaborates Meeting
April 13, 2015	Children's Council

April 14, 2015	CAPC Quality Assurance Committee
April 15, 2015	CASP General Meeting
April 16, 2015	JSORT MDIC
April 16, 2015	MCOE Parent Engagement
April 17, 2015	Victim's Rights Ceremony
April 21, 2015	CSEC Kickoff-Watsonville
April 22, 2015	Greater Bay Area CAPC-Marin County
April 26, 2015	Big Sur Marathon CAPC Fund Raiser
April 27, 2015	Juvenile Justice Commission Meeting
April 28, 2015	Pathways Communication Meeting
April 28, 2015	Mass Care Training for Monterey County
April 30, 2015	San Francisco CAPC Luncheon
May 5, 2015	Safe Kids Meeting with Crozier
May 6, 2015	CASP General Meeting
May 7, 2015	CASP Board of Director's Meeting
May 7, 2015	Chasnoff/Perry Steering Committee
May 11, 2015	Children's Council
May 12, 2015	Office of Child Abuse Prevention
	Webinar for New Reporting Format
May 20, 2015	CASP General Meeting
May 20, 2015	Brown Act Review-BOS Chambers
May 21, 2015	JSORT MDIC
May 26, 2015	Pathways Communications Committee
May 27, 2015	Greater Bay Area CAPC-Marin County
May 31, 2015	Chasnoff/Perry Setup
June 1, 2015	Ira Chasnoff, Stillwell Center, Seaside
June 2, 2015	Bruce Perry, Stillwell Center, Seaside
June 3, 2015	CASP General Meeting
June 8, 2015	Children's Council
June 10, 2015	CSEC-Watsonville
June 11, 2015	Monterey County Collaborates Meeting
June 17, 2015	CASP General Meeting
June 18, 2015	JSORT MDIC
June 22, 2015	Juvenile Justice Commission Meeting
June 24, 2015	Greater Bay Area CAPC-Marin County
July 1, 2015	CASP General Meeting
July 6, 2015	CAPC Regular Meeting

5. Spanish Language Outreach Trainings: Efrain Ramirez

2015 April (28)	Attendees: 335
2015 May (28)	Attendees: 356
2014 June (17)	Attendees: 158

Total Trainings Delivered: 73

Total Attendees: 849

6. Spanish Language Outreach Trainings: Jorge Mata-Vargas

2015 April (19)

Attendees: 137:

2015 May (17)

Attendees: 172

2014 June (14)

Attendees: 132

Total Trainings Delivered: 50

Total Attendees: 441

7. Spanish Language Outreach Trainings: Eduardo Eizner

2015 April (16)

Attendees: 155

2015 May (18)

Attendees: 204

2014 June (15)

Attendees:

Total Trainings Delivered: 49

Total Attendees: 204

8. Director Delivered Trainings: David Maradei

April 23, 2015

MaRT, Church Group, Vanzant (10)

May 6, 2015

MaRT, New Employee Orientation (40)

2 Trainings Delivered

Total Attendees: 50

9. CAPC has received a check for \$360 from Efrain Ramirez in response to a double payment received for the delivery of a single training class. This check will be placed in the CAPC Reserve for the 2015 CAPC Breakfast.

10. The Director requests authorization to reserve a room for one night lodging in Solano County for Tuesday, September 22, 2015. On September 23, 2015 the Greater Bay Area CAPC will be inviting CAPC Directors throughout the State of California to attend a meeting in Solano County. As the GBA CAPC Coordinator, I will be on scene early to assure that the conference sight is prepared for the meeting.

11. KIDSPLATE Allocation Received: \$11,412

IV. Executive Committee Action

Bruce Perry/Ira Chasnoff Training-June 1 and 2, 2015

It was moved by Cutino/Raines that the Child Abuse Prevention council will fund (1000 bottles) water and one-day lunch for the Perry/Chasnoff training at a cost not to exceed \$4500. Since the focus on both of these trainings is to reduce child abuse by community education CAPC recommends that this funding be drawn from KIDSPLATE reserve. This item passed unanimously.

Creative Catering
Janet Bettencourt
P.O. Box 1263
Salinas, CA 93902-1263

This estimate is for breakfast Monday June 1, and Tuesday June 2, 2015.

ONE DAY TOTAL = 4904.00

Because this increase exceeds what was the original estimate, I am asking the Executive Committee to authorize an increase in the lunch budget in a separate motion. **It is moved that the CAPC will fund lunch for the one-day event on June 2, 2015. The estimated cost of this lunch will be \$4904 that will serve 320 individuals. Since the focus on the training is to reduce child abuse by community education CAPC recommends that this funding be drawn from KIDSPLATE reserve. This item was approved unanimously.**

Item Two:

As you know, Dave Crozier our current Vice-chair is retiring in early July. In one of his contracted functions, he served as the Safe Kids Monterey County Chapter Liaison (SKC). He has suggested that rather than base the program in the Department of the Sheriff, it would better serve the Monterey County community by having it based in our CAPC. It is an minor increase in workload for our agency (at the most three hours a week) but it does substantially raise our “presence” within the County and our partner agencies. It is also an opportunity to bring in additional funding for child abuse prevention services. Discussions with Robert Taniguchi and Elliott Robinson have resulted in tentative approval of this change. It will require an MOU with Safe Kids that must be approved by Monterey County Legal Counsel and your approval, acting for the full CAPC. The Safe Kids State Coordinator, Katie Smith, has already approved the recommended change that will base Safe Kids with the Monterey County CAPC. A copy of the Safe Kids Chapter agreement is attached for your review.

“The Director of CAPC is authorized to accept the role as the Safe Kids Coordinator for the Monterey County Chapter of Safe Kids California (SKC), contingent on approval of the MOU by Monterey County Counsel.” This item was approved unanimously.

Item Three:

Chasnoff/Perry Training

We had two minor additional unbudgeted expenses during the very successful Chasnoff/Perry Training held on June 1 and 2, 2015. We ran out of bottled water for day two of the event and I had to purchase 8 additional cases of 40 for the attendees at a cost of \$43.12 including redemption value.

We also ran out of pens for the 40 tables and I had to purchase 130 additional pens at a cost of \$24.71 including tax.

“The CAPC Executive Committee authorizes and approves the purchase of 8 cases of water at a total cost of \$43.12. The CAPC Executive Committee also authorizes and approves the purchase of 10 packs of pens at total cost of \$24.71 including tax. The CAPC recommends that these funds be drawn from the KIDSPLATE reserve.” This item was approved unanimously.

VI. Labor of Love 2015: A CAPC Sponsored Collaborative Event

On September 4th, 2014 of last year the CAPC co-sponsored the 21st annual Labor of Love event held at the Salinas Community Center. This is our major fall community prevention event. This is a collaborative project with First5, the Community Hospital of the Monterey Peninsula, Natividad Medical Center, the Salinas Police Department, Safe Kids and United Way. For the past several years the Director of CAPC has served as the Chair of this primary prevention program. The initiator and prime mover of the Labor of Love is Michelle Fox, a CAPC Award winner, working for the WIC program.

This year’s event, our 22nd year, is scheduled for September 24, 2015. Fiscal accountability for the Labor of Love is managed by the ACTION Council. As a handout for this meeting we are providing last year’s attendance statistics, evaluation and a projected budget for 2015. A recapitulation will be provided to the CAPC following the event.

Motion Required: The CAPC approves expenditures of up to \$3500 to support the 2015 Labor of Love program focused on providing primary prevention education and information to pregnant moms. The CAPC contribution will be for shared facility costs, flyers and the purchase of 30 strollers. Funds for this event will be drawn from the KIDSPLATE reserve.

VII. Dr. Ira Chasnoff Workbooks:

The Director requests authorization to purchase 8 copies of the Ira Chasnoff manual: *“I Am Concerned...”* which is a pre-treatment curriculum designed for use in the primary prenatal care setting for pregnant women who need some form of drug treatment, but refuse to get it. The book contains background information on drug use among women, the brief intervention approach and drug-specific information on tobacco, alcohol, cocaine, methamphetamines, marijuana, heroin, Oxycontin, PCP and

betel nut. Simple language and pictures of drug-exposed children guide the conversation in a supportive and educational manner. Four copies are in the office version (\$100) and 4 copies in the “pocket” version (\$75).

Motion Required: The CAPC director is authorized to order 8 copies of the manual “I Am Concerned. . .” at a total cost of \$700 plus taxes and shipping fees. CAPC recommends that this expense be drawn from the KIDSPLATE reserve.

VIII. Educational Summit

On November 13, 2013 CAPC participated in the Monterey County Educational Leadership Summit held at Spanish Bay. The leaders of the various school districts serving Monterey County participated in a one day seminar/workshop with a focus on building a strong governance council to plan the future of education in Monterey County. This summit was a capacity building exercise that involves almost all the elected leaders of our school districts and MCOE. The CAPC matched a donation by Judy Pennycook that allowed us to have a table at this all day event to handout our child abuse prevention materials, information on mandated reporting, the Enough Abuse Campaign and the First Impressions DVD. This is also a terrific opportunity for CAPC to advertise our free Mandated Reporter Training service to elected school officials.

CAPC has received a request from the Monterey County Superintendent of Schools and Judy Pennycook, a member of the Monterey County Board of Education (and CAPC Council member) to participate in this year’s summit. (Letter of Request attached to the email agenda)

Motion Required:

"As a member of the Executive Committee I authorize an expenditure of \$2500 to sponsor the Monterey County Educational Leadership Summit to be held at Spanish Bay on Wednesday, November 18, 2015. CAPC recommends that funds for this expenditure will be drawn from the KIDSPLATE account.

IX. CAPIT Schedule 2015-2016-Update

CAPIT ALLOCATION FOR FY 2015-2016						
						\$143,327
PROJECTED CAPIT EXPENDITURES						
Efrain Ramirez			250 classes	\$50,000		
Jorge Mata-Vargas			200 classes	\$40,000		
Eduardo Eizner			200 classes	\$40,000		
CAPC Administration				\$13,327		
						\$143,327

IX. Director Status Reports:

Stanford University Report on the GBA CAPC

Greater Bay Area CAPC-State Summit

SAFEKIDS RFA Poison Prevention Grant

Perry/Chasnoff Training June 1 and June 2, 2015

Receipt of the Spanish Language Brochure called Straight Talk that will be distributed to members.

X. CAPC for April 2016: Prevent Child Abuse Monterey County

XI. Adjournment: Motion Required

Next CAPC Meeting: Monday, October 5, 2015