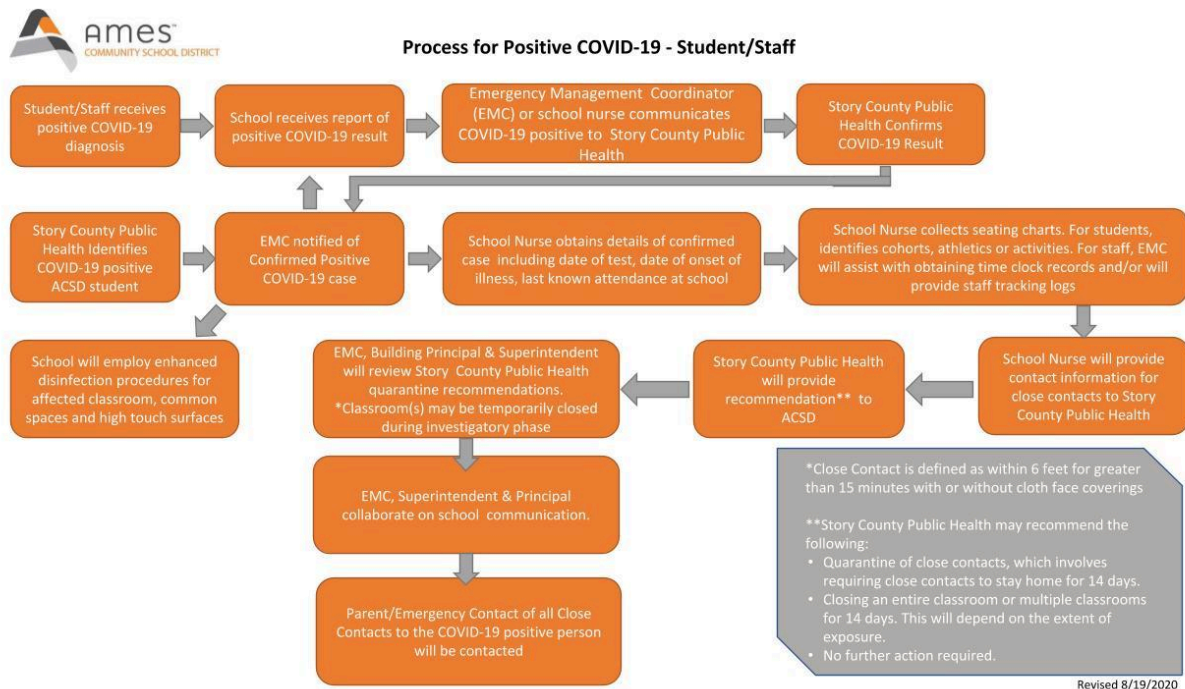


## Response Process when a Student or Staff Member is Covid-19 Positive

Ames Community School District has put in multiple strategies to substantially reduce the risk of spread of COVID-19 within our buildings. All members of the school community, including staff, students, families, and others must be vigilant in monitoring for symptoms of illness and protect others by staying home when they are feeling ill and following COVID-19 specific exclusion and self-quarantine guidance when appropriate. Even with those mitigation strategies, due to the nature of community spread of COVID-19, a student or staff member may contract the virus. The following is the ACSD process for responding to a student/staff member testing positive for COVID-19.



### Identification/Confirmation Phase

- School receives notification of positive COVID-19 test result.
  - Result could be received from student/parent or staff member directly.
  - Positive test result reported as a result of contact tracing from Story County Public Health.
- School communicates positive COVID-19 test result to the Emergency Management Coordinator and School Nurse.
- Emergency Management Coordinator or School Nurse confirms the positive result with Story County Public Health.
- School will employ enhanced disinfection procedures for affected classroom, common spaces and high touch surfaces.

### Investigation Phase (Depending on the number of positive cases within a building a Classroom(s) may be temporarily closed during the investigation)

- School Nurse will obtain the details from the confirmed case including date of the test, date of onset of illness, last known attendance at school.
- School Nurse collects seating charts. For students, identifies cohorts, athletics, or activities. For staff, the Emergency Management Coordinator will assist with obtaining

time clock records and/or will provide staff tracking logs.

- School Nurse will provide contact information for close contacts to Story County Public Health.
  - Close Contact is defined as within 6 feet for greater than 15 minutes with or without cloth face coverings
  - Includes the time period 48 hours prior to the onset of COVID-19 symptoms or if asymptomatic 48 hours before positive COVID-19 test result.
- Story County Public Health will provide a recommendation to ACSD
  - Possible recommendations:
    - Quarantine of close contacts, which involves requiring close contacts to stay home for 14 days.
    - Closing an entire classroom or multiple classrooms for 14 days. This will depend on the extent of exposure.
    - No further action required.

### **Decision/Communication Phase**

- The Emergency Management Coordinator, Building Principal & Superintendent will review Story County Public Health quarantine recommendations.
- Emergency Management Coordinator, Superintendent & Principal collaborate on school communication.
- Parent/Emergency Contact of all Close Contacts to the COVID-19 positive person will be contacted.
- After all close contacts have been notified, communication about the positive case will be sent to the school