



COURSE HANDBOOK

For

PROJECT DEVELOPMENT AND MANAGEMENT

The **Excellence Center** is an e-learning site brought to you by the National Eagle Scouts Association of the Philippines – San Pedro Calungsod Chapter. The e-courses in this site are for free and are offered to Scouts and young leaders who wish to hone their leadership potential.

CHECKPOINT 1. After watching the video, explain in your own words the five different phases of the Project Cycle. (10 pts.)

PHASE	EXPLANATION
Initiation (Start)	<i>Insert your explanation here.</i>
Planning (Plan)	<i>Insert your explanation here.</i>
Implementation (Do)	<i>Insert your explanation here.</i>
Monitoring (Check)	<i>Insert your explanation here.</i>
Evaluation and Closing (Close)	<i>Insert your explanation here.</i>

CHECKPOINT 2. CASE STUDY and PROJECT PLAN. Read the situation below and plan out a project based on the information provided. (10 pts.)

Your project will be evaluated with the following rubrics:

POINTS	DESCRIPTION
5 pts.	Impact. The plans provided will guarantee an impactful solution to the problem. The objectives and goals are well defined. The steps are well done.
3 pts.	Relevance. The project plan is relevant to the problem and will help guarantee impact.
2 pts.	Detail. Sufficient information was provided.
10 pts.	Perfect Marks. The passing mark is 7 points.

CASE STUDY

Barangay Magellan is a barangay with 200 families. One day, a fire broke out displacing 40 families, who were moved to the evacuation center. Most of the families were able to salvage some clothes from the fire wreckage, however, many of them do not have food, water, and toiletries.

As a Scout, you want to do a project to help the fire victims.

PROJECT PLAN

SMART GOALS <i>What Goals do you want to achieve in the project?</i>	•
WHAT KIND OF PROJECT DO YOU WANT TO HAVE?	
WHAT ARE THE SPECIFIC STEPS YOU WILL NEED IN YOUR PROJECT? (Plot out your operations checklist)	•
WHAT ARE THE LOGISTICS YOU WILL NEED FOR THE PROJECT?	•
WHAT ARE YOUR IMPACT INDICATORS FOR YOUR PROJECT? HOW WILL YOU KNOW IF YOUR PROJECT HELPED THE COMMUNITY?	•



SUBMISSION PAGE

This worksheet is submitted by:

COURSE	PROJECT DEVELOPMENT AND MANAGEMENT
NAME	(Insert your Name Here)
SCHOOL	(Insert your School Here)
EMAIL ADDRESS	(Insert your Email Address Here)

Thank you for completing the **Project Development and Management Course** of the Excellence Center. Please ensure that you have filled in all of your answers, and all information on this page.

Afterwards, Make sure to save this worksheet and upload it at the Course Completion Form.

Any incomplete fields on this page will deem the submission invalid.