



LEUZINGER
— OLYMPIANS —

RTI Student and Parent Information Guide

2023-2024

SPIRIT

S- Success P- Pride I- Integrity R- Respect

I- Inspiration T- Trust



Leuzinger R.T.I. Team

Dr. Jerome Barbour

310-263-2256

barbourj@cvuhsd.org

Dr. Sara Kenning

310-263-2200 Ext: 2435

kennings@cvuhsd.org

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Contents

- Olympian Student Promise
- School attendance excused absences
 - Unexcused absences
- Tardy and tardy sweep
- Tier 1 supports all students
- Bathroom passes
- Leuzinger cell phone policy
- Vape pens, marijuana, and paraphernalia are prohibited!
- Dress code 2023-2024
- RTI Interventions to address negative behavior
- How to get on and off the No-Go list
- Saturday School Policy
- How to get on your child's PowerSchool English
- Food and Drink Policy
- 2023-2024 Bell Schedule
- Leuzinger Counselors
- Wellness center
- Media center
- Important contact numbers

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Olympian Student Promise

- School is essential to my growth and success. I promise to put forth my best effort to attend school on time every day, ready to learn!
- I promise to treat all teachers, staff, and peers with respect!
- I promise to make a solid effort to respect and obey all rules and or regulations put in place to assist my learning!
- I promise to communicate my learning needs and concerns with my teachers and counselors!
- I promise to put forth my best effort to understand and recognize my shortcomings and give my best effort to improve.

Student Signature:

Date:

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School attendance

It is unlawful for any minor under the age of 18 to be “absent from school and found in a public place,” idling, wandering, strolling, playing, or aimlessly driving or riding about in or upon any public street, avenue, highway, road, curb area, alley, park, playground, or other public ground, public place of a public building, place of amusement or eating place, vacant lot or unsupervised place, or any place open to the public during school days and or hours (**Education Code Section 48200**).

Documentation to verify reason(s) for absence must be provided within three (3) school days after the student returns to school to prevent absences from being recorded as unexcused/unexcused and counting towards truancy!

- Absences can be verified online using the form(s) found on this link; please right-click the link to open the hyperlink:
[Attendance Clearance Form](#)

Excused Absences - Excused California Education Code Section 48205 provides that a student shall be excused from school when the absence is due to

- Illness or injury (Student)
- Medical, dental, optometric, or chiropractic services, mental health services
- Attending the funeral of an immediate family member
- Appearance in court
- Attendance at an educational conference offered by a non-profit organization (legislative/judicial)
- Attendance at a religious retreat (shall not exceed four (4) hours per semester)
- Medical exclusion or exemption or religious instruction
- Revoked suspension through the appeals procedure.
- Attending the pupil’s naturalization ceremony

Unexcused Absences

Unexcused Absences for which no explanation is provided or absences for reasons other than those listed as **EXCUSED ABSENCES** (above) may be considered unexcused. Students with unexcused absences **will** be classified as truant

Examples of UNEXCUSED absences include:

- Running errands for the family
- Babysitting
- Vacations or trips
- Transportation problems
- On permit/living out of the district!

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Tardy and Tardy Sweeps

- Students who arrive at school after 09:00 am will be identified as truant. These students must get a tardy pass from Dr. Barbour or Dr. Kenning before entering the classroom. RTI will call the parent.
- Students arriving at periods 2-6 tardy will not receive a Tardy pass. These students will be counted as tardy and assigned campus beautification, and **Tardy sweeps** will happen Monday through Friday after lunch. Students caught in the tardy sweep will be given campus beautification and placed on the no-go list, and RTI will call the parent.

Any student absent from school and tardy or absent more than 30 minutes on three (3) occasions in one school year without a valid excuse or any combination thereof is truant. Upon a student being classified as truant, the school/district will inform the parent/guardian) of the following:

- That their child has been identified as truant.
- That the parent/guardian is obligated to compel the pupil's attendance at school
- That parent/guardian who fails to meet these obligations may be guilty of an infraction and subject to prosecution.
- Alternative educational programs are available.
- That the parent/guardian has the right to meet with appropriate school personnel to discuss solutions to the student's truancy
- That it is recommended that the parent/guardian accompany the pupil to school and attend classes with the pupil for one (1) day (shadowing)

Truancy notification

- A truancy notification letter will be mailed to parents/guardians of students between the ages of 6 and 18 years when students accumulate three (3) or more unexcused absences, early leaves, and tardiness of 30 minutes or more in the school year if a valid excuse has not been provided within three (3) instructional days of an absence!

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Tier 1 supports all students

TARDIES

1-5 Tardies

- Teacher conference with student
- Daily automated phone notification to the student's parent or guardian for each tardy

6-9 Tardies

- Teacher contacts home

At the 10th Tardy

- Teacher submits referral to RTI for Tier II supports.
- RTI will place student on SART contract.
- If student's tardies do not improve, student will be sent to SARB and Saturday School and placed on the "No-Go" list.

ABSENCES

1-5 Absences (Truant)

- Teacher meets with student and contacts the student's parent or guardian.
- Daily automated phone call to report absence

6th Truancy

- Teacher submits referral to RTI.
- RTI will place student on SART contract.
- If student's attendance does not improve, student will be sent to SARB and placed on the "No-Go" list.

Bathroom passes

1. Students will not be allowed to take their cell phones with them to the bathroom. The student going to the bathroom must leave their phone in class with the teacher.
2. Students cannot use a bathroom pass to see the nurse.
3. Students should not spend more than 8-10 minutes in the bathroom. Students who violate the policy will be placed on restriction.
4. Students wandering around the campus on their cell phones with a bathroom is prohibited!
 - 1st offense: Student returned to class and placed on bathroom restriction for seven days; RTI will contact the student's parents!
 - 2nd offense: Student returned to class and was placed on bathroom restriction for two weeks; RTI will contact the student's parents!
 - 3rd offense: Student brought to RTI or administrator. Bathroom restriction until the end of the semester or the school year's end.

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Leuzinger cell phone policy

Cell phones must remain out of sight and off during the instructional day. Students can only use their cell phones on school grounds before, during lunch, and after school. Cell phone use is prohibited in classrooms, during testing or assessment, or when traveling to or in restrooms and school offices. Students will be subject to disciplinary action if their use of their cell phones disrupts the school's educational environment. The school and its staff are not responsible for damaging or stealing a student's cell phone. Violations of the Leuzinger Cell Phone Policy will result in the following:

- First offense: The student's parents will be contacted and informed of the refusal to follow the school's cell phone policy. The student's cell phone will be confiscated by a staff/security member and held in the RTI or admin office until the end of the school day.
- Second offense: The student's cell phone will be confiscated and held in the RTI or admin office until the end of the school day. The student will be assigned three days of campus beautification and prohibited from bringing their cell phone to school for a week. If the student must bring their cell phone to school, it must be surrendered to the RTI or Admin before the start of period one and picked up after school.
- Third offense: The student's cell phone will be confiscated and held in the RTI office until the student's parents pick it up. The student will receive five days of campus beautification and will be prohibited from bringing their cell phone back to school for two weeks. If the student must bring their cell phone to school, it must be surrendered to the RTI or Admin before period one and picked up after school.

Students who refuse to surrender their cell phones will be escorted to an administrator.

Vape pens, marijuana, and paraphernalia are prohibited!

Preventive practices will be put in place!

- The Admin, RTI, and Campus Security will utilize drug dogs.
- Word of mouth
- Teacher or staff information!

Students caught with VPs, drugs, or paraphernalia.

- RTI or Admin will contact the student's parent or guardian.
- The student will receive or take part in mandatory drug counseling.
- CICO weekly meeting with RTI
- Students will be considered for expulsion.

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Dress code 2023-2024

The school dress code will be enforced without regard to gender.

1. No one can have bare midriff or see-through garments.
2. Clothes must be sufficient to conceal undergarments.
See-through tops and bare abdomens are prohibited.
3. Clothing, jewelry, and personal items shall be free of writing, pictures, or any other insignia which is vulgar, lewd, obscene, profane, or sexually suggestive or which promotes the use of alcohol, drugs, tobacco, or other illegal activity.
4. Students shall be allowed to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day.
5. Students shall not wear clothing that presents a health or safety hazard or causes a substantial disruption to the educational program.
6. Students are prohibited from wearing gang-related apparel.
7. Appropriate shoes must be worn at all times.

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RTI Interventions to address negative behavior

- CICO (Check in Check out): (PBIS) The CICO Program is a school-wide, check-in, check-out prevention program for students who are starting to engage in problem behavior. The CICO program aims to prevent students from acting out from escalation and provide more frequent feedback on their behavior to avoid future problem behavior.
- SST (Student Success Team): SST is a School Site Team meeting that includes the parent, the student, and the RTI (behavior/ intervention specialist). This team aims to identify possible solutions to improving the student's attendance or behavior. Failure to attend this meeting or abide by what is outlined in the SART will result in a referral to the district School Attendance Review Board SARB.
- SART (Student Attendance Contract). If the student does not follow the stipulations in the SART, the student may be referred to a School Attendance Review Board (SARB).
- SARB (Students Attendance Review Board): SARBs Director is directly connected to the district attorney's office and can schedule hearings regarding truancy/ poor behavior in school. Meetings are held at the district offices. Failure to comply with SARB is an infraction, and the parents may be fined up to \$2,000.
- Recommendation for alternative placement
- Home visits by the RTI team or law enforcement.

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How to get on the No-Go list!

Attendance:

- 30+ unexcused class absences
- 10 consecutive school days
- 12+ unexcused tardy
- Caught in the tardy sweep

Academic:

- 2+ Fs on Report Card
- 2+ Us in Cooperation/ Work Habits

Behavior:

- 2+ Cell Phone offenses
- 1 Disciplinary Referrals

How to get off the No-go List

Campus Beautification (Tardiness)

12 Tardy	1 Day of Service
13-25 Tardy	2 Days of Service
26-38 Tardy	3 Days of Service
37-49 Tardy	4 Days of Service

*Student must check in and check out with Dr. Barbour during lunch

2 or more Fails

2 Fails	4 Hours of Tutoring
3 fails	6 Hours of Tutoring
4 Fails	8 Hours of Tutoring
5-6 Fails	10 Hours of Tutoring

*Teacher must complete the Tutoring Attendance Form and email it to Dr. Barbour

Saturday School (Absences)

- 1 Day of Saturday School will clear one full day of absence.

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Saturday School Dates

Saturday school will start at 08:30 am and end at 12:30 pm. Students must be present from 08:30 am to 12:30 pm to receive credit!

Month	Day 1	Day2	Day3	Day 4	Day5	total
September	9/23	9/30				
October	10/07	10/14	10/21	10/28		
November	11/04					
December	12/02	12/09				
January	01/27					
February	02/03	02/24				
March	03/02	03/09	03/16	03/23		
April	04/13	04/20	04/27			
May	05/04	05/11	05/18			

Students and parents, please download this form to keep track of your Saturday School attendance!

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How to get on your child's PowerSchool

POWERSCHOOL GUIDE / GUÍA PARA POWERSCHOOL

ENGLISH: Read the following steps before opening the link to create an account.

I. TO CREATE A PARENT ACCOUNT:

- Select **"CREATE ACCOUNT,"** then click **SIGN IN**
- Click again the blue box **"CREATE ACCOUNT"**
- Fill out the boxes **"PARENT ACCOUNT DETAILS"** (Your information)
 - First Name
 - Last Name
 - Email address / Re-enter your Email address
 - Create an Username
 - Create a Password / Re-enter Password
- Next, fill out **ALL the boxes under "LINK STUDENTS TO ACCOUNT"**
 - Your Student's Name
 - Access ID (*Student ID # / 5 digits / Ex: 12345*)
 - Access Password (*DOB Ex: May 5, 2007 = 552007*)
 - Choose your Relationship (Father / Mother / Grandmother / etc.)
- Scroll down and click **"ENTER"**

II. Check your email from CVUHSD to verify your account.

- Click the highlighted area
- Write your USERNAME and PASSWORD

Now you know how to create a Parent Account, please click the following link:

<https://bit.ly/3S7oWEA>

III. DOWNLOAD PowerSchool APP on your cellphone

- **Step 1:** Download **"PowerSchool"** on your cellphone using Google Play or App Store
- **Step 2:** Type our School District Code: **LKSW**, click **"Continue"**
- **Step 3:** Type your USERNAME and PASSWORD
- **Step 4:** Navigate the App

You will be able to have access your student's PowerSchool portal.

HOME / CASA

NEWSLETTER / BOLETIN

COFFEE WITH THE
PRINCIPAL / CAFE CON
EL DIRECTOR

PowerSchool Guide / Guía
para PowerSchool

African American Parent
Advisory Council AAPAC

FACTOR WORKSHOP /
TALLERES

GRUPO CRECER
WORKSHOP / TALLER

L A COUNTY MENTAL
HEALTH WORKSHOP /
TALLER: Condado de LA
Departamento de Salud
Mental

ESL (Clases de Ingles)

VOLUNTEERS /
VOLUNTARIOS

CV Family Academy

Questions? Preguntas?

Staff

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Food and Drinks

FOOD DELIVERY/FOOD DROP OFF

Students are prohibited from ordering food deliveries or for parents to drop off food during the school day. Food deliveries will not be accepted by Leuzinger staff. Students lose instructional time, and disruptions to school operations arise due to food deliveries ordered by students. Food delivery creates a safety hazard for all staff members and students as various objects and substances may be passed along in the packages, without parent/guardian knowledge or permission. All students have access to meals via the school cafeteria during nutrition and lunch times. Students are welcome to bring their own packed meals as an alternative. If students are caught passing food through the gates, it will lead to disciplinary action.

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2023-2024 Bell Schedule

Regular 6			
Period	Start Time	End Time	Duration
1	8:30 AM	9:25 AM	0:55
Passing	9:25 AM	9:32 AM	0:07
2	9:32 AM	10:27 AM	0:55
Nutrition	10:27 AM	10:37 AM	0:10
Passing	10:37 AM	10:44 AM	0:07
3	10:44 AM	11:41 AM	0:57
Passing	11:41 AM	11:48 AM	0:07
4	11:48 AM	12:43 PM	0:55
Lunch	12:43 PM	1:18 PM	0:35
Passing	1:18 PM	1:24 PM	0:06
5	1:24 PM	2:19 PM	0:55
Passing	2:19 PM	2:26 PM	0:07
6	2:26 PM	3:21 PM	0:55

Collab all 6th period (11 days only)			
Period	Start Time	End Time	Duration
Collab	8:20 AM	9:20 AM	1:00
Duty-Free/Passing	9:20 AM	9:30 AM	0:10
1	9:30 AM	10:17 AM	0:47
Passing	10:17 AM	10:24 AM	0:07
2	10:24 AM	11:11 AM	0:47
Passing	11:11 AM	11:18 AM	0:07
3	11:18 AM	12:05 PM	0:47
Lunch	12:05 PM	12:40 PM	0:35
Passing	12:40 PM	12:46 PM	0:06
4	12:46 PM	1:33 PM	0:47
Passing	1:33 PM	1:40 PM	0:07
5	1:40 PM	2:27 PM	0:47
Passing	2:27 PM	2:34 PM	0:07
6	2:34 PM	3:21 PM	0:47

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MINIMUM 6 period day			
Period	Start Time	End Time	Durati on
1	8:30 AM	9:13 AM	0:43
Passing	9:13 AM	9:20 AM	0:07
2	9:20 AM	10:03 AM	0:43
Passing	10:03 AM	10:10 AM	0:07
3	10:10 AM	10:53 AM	0:43
Passing	10:53 AM	11:00 AM	0:07
4	11:00 AM	11:43 AM	0:43
Lunch	11:43 AM	12:03 PM	0:20
Passing	12:03 PM	12:10 PM	0:07
5	12:10 PM	12:53 PM	0:43
Passing	12:53 PM	1:00 PM	0:07
6	1:00 PM	1:43 PM	0:43

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Leuzinger Counselors

Donna McCoy	mccoyd@cvuhsd.org (310) 263-2224	Last names A - Ce
Monica Abad	abadm@cvuhsd.org (310) 263-2226	Last names Ch - Gl
Claudia Gonzalez	gonzalezc@cvuhsd.org (310) 263-2223	Last names Go-Li
Brittany Goodacre	goodacreb@cvuhsd.org (310) 263-2253	Last names Lo-N
Lorraine Parsons	parsonsl@cvuhsd.org (310) 263-2229	Last names O-R
Terence Belongia	belongiat@cvuhsd.org (310) 263-2227	Last names S-Z
Melissa Suarez	suarezm@cvuhsd.org (310) 263-2225	Last names ELL
Alexis Thomas	thomasa@cvuhsd.org (310) 263-2228	College & Career Counselor

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Leuzinger High School Wellness Center
Mental Health Support
Room A-123
Monday - Friday
8:30 am - 3:30 pm

Wellness Center Services may include:

- mental health consultation
- brief intervention
- individual or group counseling
- meditation/mindfulness workshops
- grief and loss support
- referrals to community-based organizations
- and more

You can contact our Wellness Centers directly or through your student's counselor.

- Corey Redeaux, MSW, PPSC

School Social Worker

310-263-2242

rideauxc@cvuhsd.org

- Dajzee Tucker

School Social Worker, MSW, PPSC

310-263-2213


tuckerd@cvuhsd.org

Please scan the QR code to access the wellness center website.



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Leuzinger Media Center 
OPEN: 8:00 am - 5:30 pm Monday - Friday
310-263-2260

Services: Chromebook repair/pickup, new student Chromebook pickup, WiFi hotspot pickup, textbook, and other material distribution.

 Lost/damaged Chromebook chargers:


- The replacement fee is \$29

 Textbooks and other materials:

- Please bring your school ID or ID # to the Media Center
- Note: Some of your books are available digitally! Please reference the PDF below.

 For Wi-Fi hotspot devices:

- Visit the Media Center to check availability. You may have to apply if we are out of devices by visiting this site: <http://tiny.cc/CV-HotSpot-WaitList>

 If you are a new student picking up a Chromebook:

- You must complete the DLI form/training before pick up by visiting:
<http://tiny.cc/DLI-form>
 - Note: you will need CV network credentials to log in! If you don't have these, contact Media Center @ 310-263-2260

Digital eBooks & Digital Resources:

- For help accessing these resources or additional assistance with research, contact: morenoal@centinela.k12.ca.us or riosm@centinela.k12.ca.us

TECHNICAL SUPPORT: 

- In Person: Visit the Media Center
- 310-263-3290
- helpdesk@centinela.k12.ca.us

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Options for students who are credit deficient

Lloyde Continuation High School (CVUHSD.)

R.K. Lloyd High School is a Model Continuation school serving 9-12th grade students and is located in Lawndale, CA.

4951 Marine Avenue

Lawndale, Ca 90260

310-263-3246

Jonas Salk Community Day School is a public school in Hawthorne, California, part of the California Department of Education.

It serves 40 students in grades 9-12.

(310) 676-4298

14600 Cerise Ave

Hawthorne, CA 90250

Job Corp: Ages 16-24

Job Corps, a federally funded education and job training program for economically disadvantaged youth, offers remedial education, GED.

Contact Info: 1-800-733-5627

<https://www.jobcorps.gov/contact>

Sunburst Academy: 15 1/2-18 years of age

Applicants must turn 16 before the conclusion of the residential phase (December 2023) and cannot turn 19 before the start date.

Students should be At-risk or credit deficient.

Contact us: 562-936-1759

admissions@sunburstyouthacademy.com

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Important contact number

Leuzinger Admin Team

Principal: Dr. Karma Nicolis

310-263-2201

nicolisk@cvuhsd.org

Ap Counseling: Dr. Mark Hill

310-263-2203

hillm@cvuhsd.org

Ap Attendance: Tina Preciado

310-263-2206

preciadot@cvuhsd.org

AP Facilities: Joel Romero

310-263-2303

romeroj@cvuhas.org

District Office

Dr. Vanessa Landesfeind

Director of Student

Support Services

310-263-3172

landesfeindv@cvuhsd.org

Attendance Office

Marisol Arizaga

310-263- 2231

arizagam@cvuhsd.org

Campus Safety

Shirley Thorne:

310-263-2212

thornes@cvuhsd.org

Parent Center/Community Liaison

Ana Teichmann

310-263-2271

teichmana@cvuhsd.org

Health Office

Quansha Thomas

310-263-2245

thomasq@cvuhsd.org