CHSC General Meeting
May 12, 2020

Attendance:
Rachel Zanger, Revi Sagee, Saavi Chandiramohan, Maria Saraiva Gaines, Couirtney Harrington, Vicki Woolege, Tashina Hernandez, Kara Yoshikawa, Amanda Ryan, Mary Katayama, Jing Welch, Emily Tam, Maureen Currie, Mindy Chan, Lara Panish

May 12 at 7:05 PM called to order.

General Meeting, Board Vote
Secretary reads bylaws
Nominating committee presented slate of candidates for the upcoming year
Rachel zanger
VP Amanda Ryan
Secretary Chrissy Alessi
Courtney/Kara
Emily
Jing
Scott/Revi
Members elected.
Adjourned the general meeting at 7:08 PM

CHSC Board Meeting
7:08 PM
Attendance

Approval of april meeting minutes. Approved

Treasurer Report, Courtney Harrington:

Income of 223K, no change since last month.
Budgeted ytd 165K.
Anticipating refunds from field trips
Restricted funds, moved back to general funds. Required reserves of 32K
Available to spend 127K. Reaching out to all teachers and letting them know what available balances are re: teacher/classroom allocation and what they have remaining.
Second wave of emails has had more response re: reimbursement requests.
Cahs balance 159K
Not anticipating too many expenses to go out, just teacher reimbursements.
Remaining income is small: interest, amazon, box tops
Assembly reimbursements $8500
Prepaid expenses for measure Q. Working on reconciling.

Maureen: question about Measure Q money. CHSC donated 10K. Keeping that at disgtrict level and will go towards school supplies for next school year.
Vicki: Question about 5th grade pool party budget. Part of field trip fund and will roll forward to next year. Stays in account as cash and will pay for things next year. Could this $ be used for something special for the 5th graders. That initiative would need to come from the teachers. If teachers want HSC to pay for something, the $ is there. $5500 is budgeted for field trips. 127 5th grade students

Kara has been working on pre-budget.
Auction update: Some had paid (dance fest seats, 5th grade promotion seats). Reached out to see if wanted refund or donate to school. Only refunded $600 of $1200.
Pre-budget planning, difficult, lot could change.
Emailed teachers, IF get to do field trips, where? How much? Trying to gauge what teachers want for each grade level budget wise. So many moving parts.
Rachel: is there any direction from the district re: what we hould be planning for wrt field trips or larger events (WAT). Mary: no direction yet, recommendation is to plan for later in the year.
Kara: CDC guidelines for schools have leaked. Recommending no assemblies or field trips. Minimal volunteers in the classroom.
Mary: keeping the position of planning for the next three weeks and recommending field trips for later in the year. Suspects that by the end of may will have more information. If teachers want to book a field trip or guest speaker, check in with Mary first and ensure a favorable cancellation clause.

Fundraising:
Shouldn't plan for WAT in September.
Rachel: what if we don't have a WAT. what about donation drive with the sensitivity that ppl might be in a financially hard position. Use reserves if necessary to cover field trips and incidentals. And then if we can have a big event then have a family fun day without the pledge aspect of it.
Jen: keep WAT about the kids, not just about writing checks. If we did do it, keep the focus on the kids and minimize the challenge of planning it. Be cautious about asking for donations.
Tashina: most important is involvement. Excitement about assembly, matching t-shirts, coming together on a saturday. Community piece is key. Family fun day satisfies that. Maybe smaller elements can be done, like the unifying t-shirt and the getting active piece.
Maria: WAT has been so impactful for the kids. Month-long "iron man" self-reporting/honor system event. Do it virtually.
Maureen: Be sensitive with wording for donations, but needs to be done.
Revi: wait for some kind of estimate of next year's budget before focusing on fundraising. Perhaps focus on community events, not plan, just have a general idea to see if there is merit in planning further for fundraisers. Stay in touch with board members over the summer to figure out if something can be done.
Vicki: Recommends some kind of community event at the beginning of the year to bring the kids together, get them excited.

Lara: +1 for Vicki. Collective effort of parents, HSC, administration, and teachers spearheading unity.
Mary: WAT as we know it is unlikely for nexdt school year. Think creatively about fundraising, emphasize community events. For fundraising, do things that don't require people to be together. Art fundraiser for example.

Emily has reached out to program leads.

Principal/Teacher Updates:
Tashina:
TK: doing a wonderful job on seesaw. Videos and pics of items/letter of the week. Measuring around their house. Singing insect songs and discussing attributes on zoom.
Kinder: farm and butterflies, missed field trip to the farm. Tried to create it via zoom as a substitute. Celebrated mother's day. Thanks for the Carlton gear!
1st: butterfiles and life cycle. Each tt has caterpillars. Virtual field trips. Writing on see saw.
2nd. data/measurement, branches of government. Thanks for the door dash!
3rd: exploring how math is used in everyday life. Planned dinner on budget, scavenger hunt with detailed maps. Zoom to read out loud chapter books.
4th: finished earth journal project. Human influences, climate change, positive solutions, geometry, geometric scavenger hunt in homes. Thank you parents!
5th: volume unit in math, classifying shapes and graphing coordinates on a plane, state reports, 50 states, animal (ask finn), SJ water purification center.
Mary:
Clay sink is done!
Music w/ maureen (TK-1), zoom has started...interesting but interactive. 2x/week for first and 1x/week for TK Kinder.
District wide plan for Ss to get their belongings and art/classwork. Rolling out soon. Art vista/clay leads are dialed in. SS can keep their devices for the summer.
Next Friday is crazy hair/mix-match day.

Rachel: curious about a thank you card/small gift for volunteers that helped HSC. Is there going to be an official pick up process for parents at the school that we can leave the gifts to be picked up at that time or should HSC coordinate independently? Mary: 5/20 is the official volunteer appreciation day. Drive through plan for families to pick up materials. Can coordinate gifts with office.
Jen: End of Year gifts for teachers? Would office staff be willing to get those to teachers? Is that possible? Mary: yes, that's possible.
Kara: Mail isn't directly going to the school at the moment, so things are slow in getting to Ellen. Sending teacher gifts to school isn't the most efficient option.
Maureen: kids allowed into the classroom or someone clearing out desks? Mary: district is rolling out a plan, it will be communicated Friday or Monday (ish). WIll be lots of information coming soon, especially for 5th grade families.
Mindy to coordinate w/ Mrs. Katayama wrt volunteer cards, etc.

Vicki: Yearbooks won't be ready by 5/20 for family pick up. It's almost ready to be submitted, but they're not printing them right now. More than likely late June or July.
Tashina: Dance Fest? Mary: per today's staff meeting, each grade level is coming up with a song. Dance challenge. For fun. Students and family.

President Zanger adjourned the meeting at 8:05 PM adjourned.