# Shenandoah PTO

Meeting Minutes
September 15, 2022

**Present**
Mayra Agosto, Alison Asbury, Sarah Ashby, Amy Dannemiller, Karen Flood, Desiree Hitchmon-Houghton (Principal), Megan Lovett, Alyson Mischel, Megan O'Dell, Stephanie Parkkila, Kelly Pittman, Jessie Solognier, Kimberly Triplett

**Opening**
The regular meeting of the Shenandoah PTO was called to order at 6:05pm September 15, 2022 by Megan Lovett.

**Approval of Minutes**
May 2022 and August 2022 meeting minutes were presented. Stephanie Parkkila was added in attendance to the May 2022 meeting. Alison Asbury moved to approve as amended. Kim Triplett seconded. Unanimously approved.

**Treasurer's Report**
The September 2022 Treasurer's Report was presented by Stephanie Parkkila. The opening balance was $21,425.82, then had an income of $4,053.04 and expenses of $3,152.86. The Book Balance was $22,326, with a Bank account amount of $22,247.90. The difference was to a pending charge for school pay of $78.10. Motion for approval by Kelly Pittman, seconded by Jessie Solognier. Unanimously approved.

**Communications Report**
Amy Dannemiller gave the communications report.

- Next week is "Hello" week and each day has a different activity planned.
- For shirt orders, one order was possibly delayed but now should be on time.
- School shirts will be in on September 16th; House Shirts in on September 20th, going home the 21st.
- Silent Auction: The sign-up sheet has been put out for each teacher to choose their topic and then things will be collected by parents.
- Working on October newsletter.

**Principal's Report**
Principal Houghton gave the principal's report.

- Have Hispanic Heritage month starting today (September 15). Last year did door decorating contest, will be doing it again. Doors will be decorated from September 26 to October 14, with judging on October 10. Teachers can decide which Hispanic figure to celebrate, and teachers will be doing something each week.
- Freedom week – last week of September, will do a red, white, and blue day on September 28, will give out red, white and blue popsicles. Houghton gave the history and purpose of the event.
- ADDitions sign-up: Encouraging teachers to take students on at least two field trips, so parents who want to chaperone need to sign-up now so they can go as they must be approved. A process has been set-up to be able to report who is on campus, when they are on campus, and who they are around. Gives us credit for volunteerism, as well as safety for the students both in body and reputation. She explained possible volunteer opportunities in the school.
- VPK: Still wrap-around services being offered, currently have 10 students that stay longer, some until 3pm and some until 6pm. Best prices in town.
- Substitutes: Need people to sign-up to be substitutes with Kelly Services, always welcome to add more.
- Student of the month will be starting soon, working on logistics.

**Memberships**

- **Membership Drive:** Top class who gets the most gets a pizza party, going to extend the deadline and advertise it more.

**Committee Updates – Megan Lovett went through the committee updates.**

- **T-Shirts:** School spirit shirts here tomorrow, delivered on Monday. House shirts will be here the 20th and go home on the 21st. Used two different vendors, which is why two different dates.
- **Open House Dinner:** Made $497, about the same as what made prior to Covid. Waiting on receipts to determine profit.
- **Bobcat Den:** Made $344, was in the computer lab, kids thought it was a store and the kids loved it. During student lunches and recess, welcome volunteers to come help with it. Next one is October 14. If see bundles of slime, buy it and we will reimburse you. Alison Asbury said that Amazon had it.
- **Hospitality:** Open House dinner paid for for teachers; a partner hotel added a salad for them.
- **Homeroom Parents:** Think we have all teachers covered, will be communicating more to the homeroom parents about upcoming events.

**Carnival/Silent Auction/Class Baskets**

Kelly Pittman presented the plans for the Bobcat Bash.

- The county confirmed our vendor for the bounce house and other things was approved, as well as through risk management. Different options for activities were offered, going through those now. Has some rides, we haven't had rides recently. Not doing rock climbing as not all kids can participate.
- Vendors: If know anyone who wants to be a vendor, please let Kelly Pittman now. Have 8 confirmed. Kelly Bayer to put something up on Facebook's Conway Community Page.
- Trunk or Treat is coming. If want to sign-up, let them know to come and hand out candy. School will ask people to bring in candy for people to hand out.
- Silent Auction: Kim Triplett is leading the silent auction items from the community, Amy Dannemiller and Ms. G.G. are working on items from the classes. Have several items coming in. The kids are doing things in art class.

**Fundraising**

Megan Lovett said she wanted to bring back the fun run, will talk to Coach Sharpe to make sure not overlapping, and see if Crystal Wiseman will help with that.

**New Business/Open Forum**

- **Day Ice Pops:** Megan Lovett asked if PTO wanted to pay for the ice pops for Freedom Day. Total will be under $200. Amy Dannemiller made a movement, Stephanie Parkkila seconded. The vote was unanimous.
- **Projector for Cafeteria:** Meghan said she thinks we have enough money to buy it. Gary is getting a quote, last time it was $1300, wants to go ahead and buy it now before we do fundraising. Kim Triplett made the motion, Jessie Solognier seconded, unanimous approval.

**Upcoming Dates**

- September 28: Freedom Day
- October 7: No School
- October 16: Bobcat Bash
- October 18: Picture Day
- October 20: First SAC meeting at 5:30pm, Next PTO Meeting at 6:00pm
- October 24-27: Red Ribbon Week
- October 28: No School
- October 31: Vocabulary Parade

**Adjournment**

Meeting was adjourned at 6:47pm by Megan Lovett. The next general meeting will be at 6:00PM on October 20, 2020 in the Shenandoah Media Center.