



SPECIAL CONTAINMENT PROCEDURES FOUNDATION

Office of the Administrator

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Contents

Revisions and Review

After numerous complaints and further review by the Office of the Administrator and the Directorate personnel of the Special Containment Procedures Foundation, the Administrator has made an executive decision to further review all departments and administration.

Over the course of six weeks, all Foundation command and personnel will be investigated and reviewed for eligibility of position and clearance permissions.

- The Office of the Administrator will be responsible for enforcing this act.

Departments

External Affairs and Relations

Effective immediately, the Department of External Relations has been shifted to a "priority" list of departments for opening.

The Department of External Relations must immediately be opened to a stable state within four weeks of the enactment of this Executive Order.

Ethics Committee

Effective immediately, the Ethics Committee will be boosted to a higher level of authority.

The Ethics Committee will be taking on a few of the former duties of the Internal Security Department, working alongside the Office of Internal Review and Records.

- Upon enactment of this ordinance, the Ethics Committee is given the authority to do the following:
 - Submit reviewal and suggestive reports to the Overseer Council for official personnel removal and review;
 - Submit investigative reports to the Overseer Council and the Administrator for removal of personnel holding Security Level 4 clearance and higher.

The Ethics Committee is to be monitored directly by the Overseer Council, working closely with the Committee.

Office of Internal Review and Records

Upon enactment of this Executive Order the Office of Internal Review and Records (OIRR) is commissioned.

The Office of Internal Review and Records will be placed directly under the oversight of the Administrative Department. OIRR will be responsible for maintaining all Foundation records, documents, and investigations.

Similar to the traditional and former Internal Security Department, the Office of Internal Review and Records will be responsible for working directly with the Ethics Committee and Overseer Council and will maintain the duties of punishment as well as investigating senior ranking personnel within the Foundation.

- Senior personnel being Security Level 3 and higher.
- OIRR may perform investigations and reviews into any and all personnel they deem necessary, but they are mainly responsible for high crimes in the Foundation.

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Office of the Administrator

The Office of the Administrator (OTA) will continue to perform normally and must be deemed stable within six weeks of the enactment of this Executive Order.

The Office of the Administrator will be responsible for managing all Foundation organizations and associations.

Effective immediately, the Office of the Administrator will be subject to their own classified guidelines and documentation, meaning that they are exempt from all *other* Foundation law.

In addition to these changes, in order to be inducted to the Office of the Administrator, all personnel must undergo a two-week review and background check, meaning that they will be monitored prior to their tenure beginning.

Office of Community Welfare

Effective immediately, the Office of Community Welfare will be officially commissioned and must be stable within four weeks of the enactment of this Executive Order.

Office of Admission Services

Similarly to the Office of Community Welfare, effective immediately, the Office of Admission Services will be officially commissioned and must be stable within four weeks of the enactment of this Executive Order.

Oversight

Overseer Council

In addition to all these enactments, the Overseer Council will now be subject to the Directorate Staff Policy, but will be held to lower regulations than standard personnel.