



## CHECKLIST OF THE REQUIREMENTS FOR GRADUATION

Master in Health Professions Education (Professional Track)	Please check if done/ accomplished or submitted.
1. Application for Graduation	
2. Hard copy of the Capstone Rubric signed by the student and program adviser	
3. PDF copy of the final manuscript of the Capstone with Attestation Form	
4. One (1) hardbound copy of the final manuscript of the capstone (with Attestation Form) for the NTTCHP Library	
5. One (1) Graduation Picture (Sablay on the left shoulder)	
6. College Clearance (SRE will be the one to forward this to the signatories.)	
7. University Clearance (SRE will be the one to forward this to the signatories.)	
8. Exit interview and Updated Personal Information of Alumni	
9. Official Receipt of the Graduation Fee***( <i>This can be submitted before the University Graduation to claim the PICC tickets.</i> )	

Master of Health Professions Education (Old Program) Master of Arts in Health Professions Education Doctor of Health Professions Education	Please check if done/ accomplished or submitted.
1. Application for Graduation	
2. Certificate of Appreciation for being a Presenter in the Graduate Students' Colloquium	
3. PDF copy of the final manuscript of the Thesis/Dissertation	
4. Three (3) hardbound copies of the final manuscript of the Thesis/Dissertation (with Attestation Form) for the following: (1) National Library, (2) NTTCHP Library, and (3) Student.	
5. Certificate of Submission (for MHPEd old program and MAHPed) Certificate of Acceptance for Publication (for DrHPed)	
6. One (1) Graduation Picture (Sablay on the left shoulder)	
7. College Clearance (SRE will be the one to forward this to the signatories.)	
8. University Clearance (SRE will be the one to forward this to the signatories.)	
9. Exit interview and Updated Personal Information of Alumni	
10. Official Receipt of the Graduation Fee***( <i>This can be submitted before the University Graduation to claim the PICC tickets.</i> )	

Signature over Printed Student's Name: \_\_\_\_\_

Program: \_\_\_\_\_

Date: \_\_\_\_\_