

Hi Parents,

Hope you all are enjoying a wonderful fall semester and this fall weather that has finally arrived! I wanted to take a moment to inform you on the process for adding any spring semester classes to your student's schedule. If you need to add any classes for second semester to your child's schedule, simply complete this [drop/add form](#) indicating the classes you wish to add. These "adds" are mostly only for high school students and are for classes that only meet during the second semester.

***Please note, you may have already signed up for spring classes! Many of you registered for dual enrollment classes or two-part classes such as Government and Economics at an enrollment day this spring or summer when you initially registered for the school year. [View your class registrations](#) to confirm that you need a class before submitting the drop/add form.***

**Please submit your class additions by Friday, December 1st.** Once you have completed the drop/add form and I have processed the add, I will send a confirmation email letting you know that the classes have been added to your student's schedule. You will need to make payment arrangements for added classes **by Monday, December 4.** Our staff will be on campus on December 4 in order for you to drop checks off on that day, but you are always welcome to drop them off with a member of our Finance team in their office on the Hampton Heights campus on any co-op day.

Below are the available spring class listings for each grade level:

- **Greenville Elementary:** *Your students are enrolled in UHC classes for the year. There are no additional spring classes to add unless you have a new student to enroll in one of the openings listed below.*
  - [K3 - One Day - Mondays](#)
  - [K3 - One Day - Wednesdays](#)
- **Spartanburg Elementary:** *Your students are enrolled in UHC classes for the year. There are no additional spring classes to add unless you have a new student to enroll in one of the openings listed below.*
  - [2nd Grade - Two Day - Tuesdays & Thursdays](#)
- **Greenville Middle School:** *Your students are enrolled in UHC classes for the year. The only options for spring enrollment:*
  - [Math Labs](#) Wednesdays, 2nd or 3rd hour
  - [IEW Labs](#), Wednesdays, 1st, 2nd or 3rd hour
- **Spartanburg Middle School:** *Your students are enrolled in UHC classes for the year. There are no additional spring classes.*

- **High School:** You may view available class listings [HERE](#).