MAINE CENTRAL INSTITUTE
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Academic Office Tel: 207-487-4453 Fax: 207-679-2798

May 18, 2025

Dear Parent/Guardian and Student:

The following is the June 2025 Final Exam Schedule, as well as policies and procedures for exam week:

Time	**Monday June 2 (Day 1)**	**Tuesday June 3 (Day 2)**	**Wednesday June 4 (Day 1)**	**Thursday June 5 (Day 2)**
8:30-10:00 am	Period 1	Period 5	Period 3	Period 7
10:30-12:00 pm	Period 2	Period 6	Period 4	Period 8
1:00-2:30 pm	Make-Up	Make-Up	No Make-Up	Make-Up

- **Attendance:**
  - Students must report to their scheduled exam room on time and in appropriate school attire.
  - Students who miss an exam due to an excused absence should schedule a make-up exam with their teacher immediately upon return to school.
  - If a student does not have a class during an exam period, they are not required to be in attendance. Students who wish to remain on campus to study, may do so, provided they do not disrupt those taking exams. The library and the student lounge by the Dining Hall are the designated study spaces.
- **Lunch:** Lunch will be served from 12:00-12:45 pm on testing days
- **Buses:** Buses will run at the normal time.
- **Exam Scores:** The final-year exam score may count up to 20% of the *semester* grade. It does not impact the fourth quarter grade.

Please take a moment to review the examination schedule and to share all of this information with your child. If you have additional concerns, please do not hesitate to contact the Academic Office at 487-4453.

Sincerely,

Scott Giallombardo, *Dean of Academics*