

# WAUPACA CHAIN O'LAKES SANITARY DISTRICT

P0 Box 71, King WI 54946

## BOARD MEETING MINUTES

7/21/25 ~ 9:00 A.M. 644 Hillcrest Drive, Suite 2, Waupaca, WI 54981

**Call to order:** The meeting was called to order at 9:00 A.M. President Larson presided. Notices were properly posted.

**Roll call:** James Larson-President, Joseph DeYoung-commissioner, John Miller-commissioner, Julie PrahL-District administrator, Bill Woolsey-District plumbing inspector, Angel Gebeau-District engineer, Sam Woolsey-District plumber, Corey Stumpf-town of Farmington resident.

**Open meeting statement:** This meeting and all meetings of the Waupaca Chain O'Lakes Sanitary District are open to the public. Proper notice has been posted in accordance with the Wisconsin Statutes so that citizens may be aware of the date, time, place, and agenda of this meeting.

**Approval of agenda:** A motion was made by DeYoung and seconded by Miller to approve the 7/21/25 agenda. The motion was carried by unanimous voice vote.

**Public comment:** A motion was made by DeYoung for Gebeau to prepare an estimate with costs for hookup options for the property at E1434 County Q, motion was seconded by Miller. The motion was carried by unanimous voice vote. Larson will present the options to the property owner.

**Review and approval of meeting minutes:** A motion was made by DeYoung and seconded by Miller to approve the 6/26/25 meeting minutes. The motion was carried by unanimous voice vote.

**Financial reports and investments:** PrahL presented the June 2025 financial reports. A motion was made by DeYoung and seconded by Larson to approve the financial report subject to audit. The motion was carried by unanimous voice vote. DeYoung and Miller reviewed June checks written. PrahL presented details regarding the monthly expenses and income. PrahL will continue to monitor rates as CDs mature.

**Billing procedures** – PrahL will research the option of changing the sewer billing frequency to 1 time per year.

### **AECOM report:**

**Controls and lift station replacement** – Gebeau is scheduling site visits for the two qualified bidders for August 19th and August 21st, 2025

DNR has approved the District's revised plan, and the official notice will be posted.

**Waupaca high school contract** – The contract is being reviewed for updates.

**Mercury sampling** – Results were consistent with prior samples.

**CMOM status** – No update.

**GIS Mapping** – Mapping is still in process.

**Cleaning and televising** – Cleaning has been completed and televising is scheduled.

### **Woolsey report:**

**Per Mar alarm system** – Lag alarm, high water alarm and power stage are the 3 alarms needed.

**Hwy 54 project** – Manholes on Hwy 54 will be inspected and adjusted during the reconstruction.

**Generator at lift station #1** – New parts have been installed; the generator is working properly.

**Hwy Q lot** – Discussed in public comment agenda.

**Manhole on Hwy QQ** – The manhole cover is lower than the driveway surface.

**Lift station #11 and #4** – There is excess grease in the manhole near lift station #11. More frequent cleanings will be scheduled during the summer months for the affected properties. PrahL will notify the business owners.

A new pump was installed at lift station #4.

**Trees at King Plant** – Dead trees are hanging over the fence. Woolsey will get a bid for tree removal.

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**Date for next meeting:** Regular board meeting August 20<sup>th</sup>, 2025, 9:00 A.M.

**Adjournment:** The meeting was adjourned at 11:20 A.M.

Julie Prah  
District Administrator

Approved: \_\_\_\_\_  
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