WHAT WOULD YOU DO?

This document goes into detail about potential day-of situations. Please respond with how you would like the following scenarios handled if they were to arise.



For the sake of mediation, each couple must designate a Wedding Day Decision Maker that can act as a general wedding representative. This person must be responsible, available until the doors close, and unlikely to become intoxicated. In addition to the questions on this form, they will be responsible for the items in the Wedding Day Surprise (change of order) document. Who is your Wedding Day Decision Maker?

_____

FAMILY DYNAMICS

Disclaimer- Wedding Planners are NOT family mediators. We are happy to assist and redirect kindly, but you'll need to appoint one person in your family that will handle issues beyond our first redirection.

- Who will represent the Partner One's family regarding issues that cannot be resolved by the wedding planner addressing once?
  Your answer:_____

- Who will represent the Partner Two's family regarding issues that cannot be resolved by the wedding planner addressing once?
  Your answer:_____

- If a family member/friend continually inserts themselves into your personal space, how would you like us to help?
  - ❑ Ask them nicely to give you some space
  - ❑ Don't intervene
  - ❑ Pull couple away
  - ❑ Allow Wedding Day Decision Maker to handle

- If one of your guests drinks too much and needs to go home, how would you like us to help?
  - ❑ Call them an Uber *Please note; someone needs to go with them to assure they are safe*
  - ❑ Allow Wedding Day Decision Maker to handle it

- How do you want to handle people walking into the getting ready room that you do not want in there?
    - ❏ Planner should ask them to leave (planner will ask one time, and beyond that, this is a family or friend issue that needs to be mediated by a family or a friend)
    - ❏ Allow Maid of Honor or Best Man to handle it
    - ❏ Ask a family member to handle it. Who? _____

- How should we intervene if a guest/family member is giving directives that you do not want?
    - ❏ Let them help
    - ❏ Remind them that the couple has made final decisions that our team is to follow
    - ❏ Run their suggestion by the couple for approval
    - ❏ Discuss with the Wedding Day Decision Maker for approval

- What should we do if a guest/family member wants to add people into family photos that you do not want?
    - ❏ Let it happen
    - ❏ Remind them that we are sticking to a list because of time constraints
    - ❏ Other _____

GUESTS

Similar to above, Wedding Planner are NOT mediators, and while we will kindly assist in redirection, you will need to designate one person to handle conflict that cannot be resolved in our first attempt to resolve.

- Who will mediate issues that cannot be resolved in the Planner's first attempt to resolve?
    - ❏ Security
    - ❏ Wedding Day Decision Maker
    - ❏ Other:

- How should we handle toasts that are too long or inappropriate? Please define inappropriate below in "other."
    - ❏ Have the DJ slowly turn on "Oscar Music" to cue them that they need to wrap up
    - ❏ Have the DJ turn off the mic
    - ❏ Let it happen
    - ❏ Other:

- How would you like us to handle a guest or family member asking to give a toast that is not already on the list? (9x out of 10, it's a parent or grandparent)
    - ❏ Ask couple first
    - ❏ Say no
    - ❏ Let it happen
    - ❏ Ask Wedding Day Decision Maker for approval

- How should we handle a surprise guest that did not RSVP?
    - ❏ Turn them away
    - ❏ Add a chair to a table of people they know
    - ❏ Add a chair where there is room
    - ❏ Discuss with the Wedding Day Decision Maker

VENDORS

- How would you like us to handle gratuity for a vendor that ends up underperforming?
    - ❏ Don't distribute gratuity to that vendor, return to couple with an update.
    - ❏ The planning process was great, and deserved the tip, give to the vendor.
    - ❏ Talk to the couple for case by case approval.
    - ❏ Discuss with Wedding Day Decision Maker.

- Are you vendors allowed to drink? If so, they must be included in the alcohol count list. We discourage allowing this for vendors other than bands. It's standard for them to drink unless the venue does not allow it. Please note that BURST Event Co does not drink during weddings other than if invited by the couple to join and end of evening toast. We also do not serve alcohol to the couple or other VIPs due to legalities, but we are happy to ensure that catering or bartenders keep drinks fresh.
    - ❏ No
    - ❏ Yes, I have factored them into my alcohol guest count.

- If you selected that vendors may not drink, but we find that they are, how would you like us to address it?
    - ❏ Ignore it if there seems to be enough alcohol.
    - ❏ If alcohol is seeming tight, please let them know that we selected 'no vendor drinking' when asked this question.
    - ❏ Regardless of current alcohol inventory, please let them know that we selected 'no vendor drinking' when asked this question.

- If a vendor is allowed to drink, but is becoming tipsy or intoxicated.
    - ❏ Ignore.
    - ❏ Please have the bartender cut them off.
    - ❏ Please inform my Wedding Day Decision Maker so they can determine if the vendor needs to be removed from the job and allow them to handle firing them.

Client understands that the WDDM will be ours and the venue's escalation for guests that show up that did not provide this information in advance. Your WDDM should know that it is their responsibility to enforce the city's rule on behalf of you, the couple and the venue. Therefore it is our recommendation that this person NOT be a member of the wedding party or VIP family. If your ushers are not processing in the ceremony, this is a great role for them." _____ (initial)