

# THE VILLAGE SCHOOL

3411 Willamette St.  
Eugene, OR 97405

## JOB POSTING

Memo # 25-26-04

Date: 04/07/2026

To: All Qualified Applicants

Job Title: After School Care Assistant

The Village School is a public charter school serving children in grades K-8<sup>th</sup>.

Description: The Village School is hiring a part-time After School Care Assistant for the 2025-2026 School Year. The hours are from 2:45 PM to 4:30 PM, Monday thru Friday.

### Qualifications:

- Ability to communicate effectively with student volunteers, co-workers and school staff.
- Proven ability to manage and oversee large groups of children
- Ability to be on feet 100% of time and move quickly over various terrain.
- Ability to lift and carry 40 lbs.
- CPR/First Aid training. Department of Early Learning and Care training and Food Handlers Card required within 30 days of hire.
- Background check required

Starting Wage: \$18 - \$21.02 Hourly

Hours/Day: up to 2 (From 2:45 to 4:45 PM)

Interested parties are asked to send a letter of interest, application, (accessible from <http://eugenevillageschool.org/jobs-volunteering>) two recent letters of recommendation from current or previous supervisors, and three references (resume optional) to:

The Village School  
After School Care Assistant Position  
3411 Willamette St.  
Eugene, OR 97405  
or email materials to: [office@eugenevillageschool.org](mailto:office@eugenevillageschool.org)

Questions: email.

Closing Date: **Open Until Filled**

The Village School does not discriminate on the basis of race, color, national origin, sex, religion, age or disability. The Village School is an Equal Opportunity and Affirmative Action Employer committed to workforce diversity and compliance with the Americans with Disabilities Act.