Kenshin Karate Organisation Discipline Procedures

Discipline within the organisation will be split into three categories:

- KKO Full Member Clubs
- KKO GB Squad
- KKO Referees

KKO Full Member Clubs

The discipline procedures for KKO full member clubs will be set on four levels.

- Level Zero – Informal warning. This covers informal verbal warning which can be given by any club coach and does not have to be recorded in club records, but senior club coaches should be informed of any informal warnings so that they can look out for trends.

- Level One – Verbal warning. This is the lowest level of formal discipline. The club senior instructor will issue a formal verbal warning and document the fact in the club records, this is to record the infraction in case the student does not adhere to what they have been ask to do.

- Level Two – Formal written warning. This is given by the club senior instructor in the form of a written letter explaining what infraction the student has committed and what steps need to be carried out to rectify the problem. It can be given for a major infraction or continuous minor infractions. A copy of this letter is to be sent to the KKO Vice President.

- Level Three – Final written warning. This is given by the club senior instructor in the form of a written letter explaining why it is being issued and the punishment that is being awarded i.e a period of exclusion from the club. A copy of this letter is to be sent to the KKO Vice President.

- Level Four – Expulsion. This is given by the club senior instructor in the form of a written letter explaining why it is being issued. A copy of this letter is to be sent to the KKO Vice President.

KKO GB Squad Members

The discipline procedures for KKO squad members will be set on four levels. They are for any squad member that causes an infraction at events or competitions while representing KKO GB or wearing the KKO GB squad badge.

- Level Zero – Informal warning. This covers informal verbal warning which can be given by any KKO GB squad coach and does not have to be recorded in squad records, but the KKO head coach should be informed of any informal warnings so that they can look out for trends.

- Level One – Verbal warning. This is the lowest level of formal discipline. The KKO GB head coach will issue a formal verbal warning and document the fact in the squad records, this is to record the infraction in case the student does not adhere to what they have been asked to do. The athletes club coach will be informed.

- Level Two – Formal written warning. This is given by the KKO GB head coach in the form of a written letter explaining what the athlete has done wrong and what they need to do to rectify the problem. It can be given for a major infraction or continuous minor infractions. All senior KKO GB coaches and the athletes club coach will be informed and a copy of the letter is to be sent to the Vice president.

- Level Three – Final written warning. This is given by the KKO GB head coach in the form of a written letter explaining why it has been issued and the punishment that will be awarded ie a period of exclusion from the KKO GB squad. A copy of this letter will be sent to the athlete's club coach and the KKO Vice President.

- Level Four – Expulsion. This is given by the KKO GB head coach, after a vote by the executive committee, in the form of a written letter explaining why it is being issued. A copy of this letter is to be sent to the athlete's club coach and KKO Vice President.

KKO Referees

The discipline procedures for KKO Referees will be set on four levels. They are for any Referee that causes an infraction at events or competitions while representing KKO.

- Level Zero – Informal warning. This covers informal verbal warning which can be given by the KKO chief referee and does not have to be recorded.

- Level One – Verbal warning. This is the lowest level of formal discipline. The KKO chief referee will issue a formal verbal warning and document the fact in the association records, this is to record the infraction in case the referee does not adhere to what they have been asked to do.

- Level Two – Formal written warning. This is given by the KKO chief referee in the form of a written letter explaining what the referee has done wrong and what they need to do to rectify the problem. It can be given for a major infraction or continuous minor infractions. A copy of the letter is to be sent to the Vice President.

- Level Three – Final written warning. This is given by the KKO chief referee in the form of a written letter explaining why it has been issued and the punishment that will be awarded ie a period of exclusion from the KKO. A copy of this letter will be sent to the KKO Vice President.

- Level Four – Expulsion. This is given by the KKO chief referee, after a vote by the executive committee, in the form of a written letter explaining why it is being issued. A copy of this letter is to be sent to the KKO Vice President.

Club instructors and squad coaches

The KKO executive committee hold the right to impose any of the above sanctions by a majority vote on any instructor or coach associated with KKO.

Right to Reply

Any individual has the right to reply to any formal disciplinary action. This should be in the form of a letter to the KKO Vice President.

The above procedures do not supersede or replace any criminal, safeguarding and/or child protection laws. If there is a child protection issue or a criminal act of any kind then the club coach, Chief referee or KKO GB head coach are to inform the correct authorities as soon as possible.