

**20th Student Association Senate**  
**Introduced by: Senator Solki (2026)**  
**Co-Sponsored by: Senator Sud (2027)**

**Bill Number: 2024-XX-XX-XX**

**Georgetown University Student Association**

In the school year 2024-2025

**An ACT to AMEND the Bylaws to Restructure FinApp Liaison Operations**

*WHEREAS*, FinApp liaisons play a critical role in resolving information gaps and informing allocation decisions during the Budget Summit;

*WHEREAS*, at the time of writing, the Chair of FinApp anticipates a high level of freshman participation in the FinApp committee through the November Session, and freshmen would particularly benefit from opportunities for collaboration and guidance through the FinApp process;

*WHEREAS*, the current 1-to-1 liaison model risks lapses in accountability and performance without consistent oversight, which detracts from the Chair and Vice Chair's capacity to resolve issues elsewhere;

*WHEREAS*, a more collaborative and constructive environment would strengthen FinApp operations and outcomes;

*WHEREAS*, introducing the option for group assignments of liaisons will promote a sense of shared responsibility for their coverage entities, and the added flexibility will streamline scheduling and reduce time spent coordinating with individual liaisons, ultimately improving operational efficiency;

*THEREFORE*, the Georgetown University Student Association Bylaws shall be AMENDED to read

**10. The Finance and Appropriations Committee**

10.01 The Finance and Appropriations Committee (hereafter in Article 10 referred to as "the Committee") shall have the following rights and responsibilities:

- (a) Producing bills to allocate funding from Student Activities Fee accounts.
- (b) Establishing and managing the GUSA Diversity Fund
  - (i) Updating the GUSA Diversity Fund Committee Guide on a yearly basis

- (ii) Adhere to the GUSA Diversity Fund Committee Guide as most currently updated
  - (iii) Appoint the members of the Diversity Fund Committee
- (c) To investigate the use and misuse of the Student Activities Fee and issue sanctions where warranted
  - (i) Sanctions may be issued against any recipient of the Student Activities Fee, including both student organizations and advisory boards

10.02 The Finance and Appropriations Committee shall be composed of a Chair, Vice Chair, and Liaisons.

10.03 The Liaisons shall have the following rights and responsibilities:

- (a) Attend monthly meetings of their coverage entity, or as frequently as their entity meets if they do not meet every month,
- (b) Conduct semesterly reviews of their coverage entities budgets and relevant activities and how they spend the Student Activities Fee,
- (c) Meet monthly with the leadership of their coverage entity, or at the discretion of the chair,
  - (i) No more than three weeks following their appointment to the Committee to discuss the structure and history of the board to which they have been decided. No less than four weeks prior to the Budget Summit, to discuss the budget application process, expected funding needs, and any other relevant concerns.
- (d) May conduct a summit to which the treasurers of the subordinate groups to the coverage entity shall be invited to discuss the expenditures of each group, concerns pertaining to the funding process, and to encourage collaboration regarding best practices between groups,
- (e) Should attend no less than two events hosted by your coverage entity, or hosted by a subordinate group to the coverage entity, if possible.

10.05 The Chair is governed by the following provisions:

- (a) The Chair shall be ineligible to actively participate, endorse, or associate in any GUSA Executive campaign.
- (b) The Chair shall be ineligible to serve as a Liaison or Adjunct.
- (c) The Chair shall serve as the de-facto Chair of the Diversity Fund Committee.
  - (i) The Chair is responsible for making the required appointments and nominations to the Diversity Fund Committee.
  - (ii) The Georgetown University Chair of Finance and Appropriations shall be the de facto Chair of the Diversity Fund Committee (hereafter referred to “the Chair”).
  - (iv) The Diversity Fund Committee must be composed of no more or less than 2 members of the Georgetown University Student Association Executive Branch.

- (v) The 5th and final member of the Diversity Fund Committee shall be selected by the Chair of the Committee. The selection process for this final member will be left to the discretion of the Chair of the Committee.
- (vi) The Chair must select one member of the Finance and Appropriations Committee to serve on the Diversity Fund Committee.
- (vii) Non de facto members of the Diversity Fund Committee must be renominated on a semesterly basis.

10.06 The Vice Chair is governed by the following provisions:

- (a) The Vice-Chair shall be ineligible to actively participate in any GUSA Executive campaign.
- (b) The Vice-Chair shall serve as the de-facto liaison to the Council of Advisory Boards.
- (c) The Georgetown University Vice-Chair of Finance and Appropriations shall be the de facto Vice-Chair of the Diversity Fund Committee (hereafter referred to as the "Vice-Chair")

10.07 The Liaisons and Adjuncts are governed by the following provisions:

- (a) Liaisons and Adjuncts shall be elected by an instant run-off vote of the Senate.
- (b) The Chair must assign Liaisons to coverage entities defined as:
  - (i) Any and all advisory boards to the Vice President of Student Affairs, as reviewed and submitted by a representative of that office including: Advisory Board for Club Sports, Campus Ministry Student Forum, Center for Social Justice Advisory Board for Student Organizations, Media Board, Student Activities Commission, Performing Arts Advisory Council
  - (ii) Other groups which receive significant portions of the SAF or are deemed to warrant special attention by the Vice President of Student Affairs, as reviewed and submitted by a University representative of that office including: Lecture Fund, Georgetown Program Board
  - (iii) The Chair has the discretion to revise assignments and the number of Liaisons after consulting with the Speaker.

10.08 The Committee must convene an annual Budget Summit, governed by the following provisions:

- (a) Entities must review their proposed budget in a meeting with their university advisor and a Committee representative, prior to submitting an application
  - (i) Liaisons shall represent the Committee to their respective coverage entities
  - (ii) The Chair shall appoint Committee representatives to other entities.
- (b) Each budget proposal must include a detailed budget for the coming year, past expenditures and financial information and any other information the Committee so deems necessary.
- (c) The timing of Budget Summit is governed by the following provisions:
  - (i) Budget Summit shall begin no sooner than January and end no later than April.
  - (ii) The Budget Summit may be extended over multiple dates, times and

locations, at the discretion of the majority of the Finance and Appropriations Committee.

- (d) Entities must present their proposed budgets before any official deliberations.
- (e) Entities not assigned a Committee Liaison (Part B applicants) can submit budgetary requests distinct from Coverage Entities (Part A applicants)
- (f) All committee members must be present throughout the Budget Summit and any votes on the budget.

10.09 The Committee must draft the Student Activities Fee Budget according to the following provisions:

- (a) The Chair must confirm and publicize a Student Activities Budget initial draft no later than seven calendar days following the presentation of the last entity's proposed budget.
- (b) The Committee cannot vote on the Student Activities Budget until at least seven calendar days following its publicization
- (c) The Committee must hold a public hearing for any concerned entities that submitted a budget proposal to appeal the Student Activities Budget within seven calendar days following its publicization.
- (d) The Committee must refer a Student Activities Budget final draft to the Senate by a two thirds [ $\frac{2}{3}$ ] majority upon the expiration of the seven days previously outlined.
  - (i) In the case that the Committee fails to refer a final draft to the Senate, the budget will revert to the previous fiscal year and be presented by the Chair to the full Senate.
- (e) A proposal of the Student Association Budget shall be submitted to the Financial Appropriations Committee of the Senate to be presented and deliberated at the annual budget summit beginning onward from FY26. The Committee shall determine the Budget for the Student Association, granting no less than \$10,000.
- (f) The Committee can defund applicants of the Student Activity Fee for the following fiscal year in the case that they fail to complete an internal audit upon request.
- (g) All committee members must be present throughout the appeals process and any votes on the budget.