SAHCA Board Meeting Minutes - Oct 27/25, 6:30 PM

Attendance:

Gitte Julien - President
Liz Murray – Past President
Al Rasmuson – VP Non-Residential
Ellen Nielsen – VP Communications
Pavel Bouchal – VP Residential Planning
Lori Armstrong - Treasurer
Kevin Noakes – VP Sports
Clarence Kort - Secretary
Michael Fuchs – VP Facilities
Calvin Chan – VP at Large
Allison MacDonald – VP Community Engagement
Yana Soldatenko – City of Calgary, Neighbourhood Partnership Coordinator
Quorum: Achieved!

Call to Order: 6:29 PM

Approval of Agenda: Moved By: Liz, Seconded By: Al. Approved.

Approval of Minutes of Sep 22/25: With one spelling change requested: Moved By: Liz, Seconded by Lori. Approved. (HGC becomes HGO? Clarence could not find error)

https://docs.google.com/document/d/1H9U3wtM72HKwvd7Qj_LJdyI1RCuIy4Fr/edit?usp=drive_link&ouid=109018303986177783014&rtpof=true&sd=true

Reports:

Sports - Kevin

Report:
https://docs.google.com/document/d/1nUtI1Xypghbga4sq8ymYc1JGt65ym0Ot/edit?usp=drive_link&ouid=109018303986177783014&rtpof=true&sd=true

Tennis Court/Backboard Upgrade – Ciaran was the previously preferred contractor for the backboard replacement but has not been responsive. (They may also be requested to prepare a quote for upgrading the notice board in front of the Hall.) Kevin to work with Yana to prepare the Grant application for these two initiatives.

Leaf Removal around the Skating Rink. Details of how much area should be cleared, of volunteer involvement, and of timing of the work were discussed. There was general concern about the high cost of the quote ($2400). It was noted that there is no separate budget item for this work, and that it should be part of the budget for the Ice Rink. Kevin will continue discussion with Best Bet, to confirm details and find ways to reduce the price.

https://drive.google.com/file/d/14n0lzus36K5j3M3-AOQRieE0udbtHl7u/view?usp=drive_link

Neighborhood Partnership Coordinator - Yana

Arts and Culture Funding:

https://drive.google.com/file/d/1jY8kWZOk80lbTnvldACS9w8i7wTDEARa/view?usp=drive_link

It was noted that Neighbour Day grant of $2500 only available for events in June. Allison wondered if we needed more than the $750 already provided.

Main Report:
https://drive.google.com/file/d/1Ilv04pfhUi33L5DctU8Bl0sPVFAiNZth/view?usp=drive_link

Facility Assessment: The report on the Hall's condition was shared with Gitte and will soon be available to all Board members. Action on some items is required. Comments invited until Nov 13.

Facilities – Michael

The repair of the water supply shut-off valve has not yet been done. If there is a leak, there may be catastrophic results. Michael continues to pursue this issue.

Replacement of the Hall's entryway carpets required multiple quotes, and they range from $690 to $1300. Recommended that we go with our preferred vendor. Michael to follow up.

Skate Room Furnace. It is more than 20 years old, and replacement is prudent. This item can be attached to the Capital Grant application for the Tennis Court upgrades, using the motion in the minutes from earlier this year (May?). Approximate cost $2000. Michael to follow up with Yana with the grant application.

Residential – Pavel

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Pavel reports that after meeting with the SAHCA Board on Sep. 22, the FAAS group revised their application for 1342 Hamilton in a minor way, while addressing none of the concerns raised by Board members. It was agreed that their meeting with the Board was for appearances only, to confirm that they had connected with the community.

Re: 2948 13 Ave. Discussion about appeals and actions by concerned neighbours (Sylvia), and meeting on Nov 4.

Community Expectations Document: Ongoing work, with changing environment related to Zoning Bylaws. Al volunteered to continue working with Pavel.

Non-Residential – Al

https://docs.google.com/document/d/1xj1WwyoaKJ4JeyIeKn9gFIE5e2rYVJCV/edit?usp=drive_link&ouid=109018303986177783014&rtpof=true&sd=true

Al met with the Community Resource Officer (CRO), (Shawn Redford), and will continue the contact. Short staffing (50% of requirement) means that meetings must be multi-community.

Al reinforced that Traffic Safety is managed by the City of Calgary's Traffic Safety Team, not the CRO.
He noted that previous traffic data showed average speeds in the school area were 37 KPH (considered good by CPS) and that most speeders were parents who were dropping off children.
Allison will discuss further action with Servejit (Montessori School).

We discussed developing a relationship with our new City Councillor, Myke Atkinson.
Gitte will send him a note of congratulations on his election to Council.

Communications – Ellen

https://drive.google.com/file/d/1hVCKk-pRaU-zKpKQktDYARY8-HDAlhR4/view?usp=drive_link

Our current expenditure for this service allows an adequate number of E-news every month. Any more mailings will require a significant increase in cost.
We will try to reduce double mailings to households.

Community Engagement – Allison

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Motion for approval of spending a maximum of $1000 for the Jan 17/26 combined Volunteer Recognition event, for the Ice Rink Crew, and for other SAHCA volunteers. Moved By Allison, Seconded By: Al Approved.

Traffic Safety – see Non-Residential report

Engagement – Support for seniors, more door knocking, free first membership, auto renewal of membership, Welcome Wagon support from businesses. Contact with other CAs, for other engagement initiatives.

Christmas Party for Board – We agreed to start the Nov 24 Board meeting at 6 PM to have time for Christmas treats. The Hall decorating will be coordinated with the +55 Group. Allison will ask Gwen to provide baked treats.

Community Connector – Mike Stead and Olivia will be invited to the Nov 24th meeting for an update and discussion; perhaps about how recent activities align with the Board's Vision and Mission.

Allison noted that future outdoor event signs should highlight the sponsorship by the SAHCA, for increased resident awareness.

VP Member at Large – Calvin

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Playground:

Moved by Calvin: SAHCA will form a fundraising partnership with the City of Calgary, the Parks Foundation and Maria Montessori School, to be co-chaired by an SAHCA member and a Montessori School representative. Seconded by Liz, Approved.

Significant fundraising will be required for a projected cost for new equipment and resurfacing, of about $320,000. There was discussion of ways to reduce the cost, by reusing existing structures.

Hillside Pathway Improvements: Ongoing discussion with City Parks – entry points identified.

Treasurer – Lori

https://docs.google.com/document/d/120GtFWgUsb5ep9lgH9q-6KlyzcogqP2h/edit?usp=drive_link&ouid=109018303986177783014&rtpof=true&sd=true

Auditor: We are required to have an official audit every 3 years. Lori compared some quotes for this service, noted that the Federation of Calgary Communities offers a competitive rate and is very conversant with this process. We have a budget of $6000 for this item. We discussed reaching out to community members for persons able to do this for a lesser rate.

Motion: To renew GIC #1 for a period of two years, including the interest generated, and bringing it up to $70,000, from our bank account. Seconded by Liz. Approved.

Discussion: Based on cash flow and needs, when should the second GIC be re-invested?

How much of our money should remain in a bank account, based on anticipated spending?

GST Refund application: There will be further exploration of our eligibility, with consideration of the risk to receivables. ($1877)

Membership – see email from Michael

The goal of 80% of households is not realistic, as up to 40% of residences may be rentals. A more reasonable goal of 60% would be better than most Community Associations are able to achieve.

Our income from memberships is higher, because rates have gone up.

We discussed other ways of making membership appealing, and of having lists of non-member addresses, for further targeted door knocking.

Lori to contact Jeremy, and to review PayPal, about a pathway to Auto-Renewal of memberships.

Matters of discussion from Sep 22 and forward:

New furnace for skate room - See Facilities Discussion.

Water Shut-Off Repair – See Facilities Report

Code of Conduct – Liz – Not addressed

Off-Leash Park shared with Parkdale – Discussion of Naming Process. Jeff Grutz is following up with communities sharing the off-leash park. Is the $1000 grant useful in this process?

Gitte noted that there is an official sign 'Karl Baker Off Leash Park'. Clarence could not find it.

SAHCA Notice Board Replacement. We desire something larger, more visible, possibly with lighting. Kevin will discuss it with Ciaran. Pavel will discuss this with contractors.

Neighbour Day 2026 – Investments in pop up shelters from the hot sun? Not discussed. Clarence to look online.

Community Cleanup 2025 – Discussed Sept 22.

New carpets for Community Hall: See Facilities discussion.

Leaf Cleanup: See Sports report.

Hall Insurance: A renewal package is pending. Lori to review estimates.

Moved by Lori, seconded by Al; The budget for the Insurance Renewal with Lloyd Saab not to exceed $5500. Passed.

Motion to Adjourn: 8:10 PM