

Holt PTO Meeting
March 7, 2024
6:00 PM

Call to Order: Meeting Facilitated by Kimberly Brown, PTO President

Previous Minutes: Meeting opened with reading of the minutes from the February PTO Meeting. A motion to approve the minutes was made, seconded and a vote to approve passed.

Treasury/Budget Update: Budget update given by Jill Ritz. No major changes from the last months meeting.

- PTO covered the following expenses: \$85 for OBOB Registration and \$70.69 for Pizza for the January meeting. PTO had also allocated \$1000 for 3rd grade buses, but only \$296.25 was utilized and the unused amount was remanded back to the PTO.
- On Feb. 20, 2024 the new PTO Bank account with OCCU was opened and the 1st check was deposited.
- Funds spent since last meeting include: PTO Office supply order and 5th grade used their funds to rent the Theater for their 5th Grade end of year celebration.
- To date \$33k of the \$52K budget has been spent/allocated

Funding Requests: Four funding requests were presented for consideration:

1. Girls on the Run Registration - \$300 – vote of yes to approve request
2. Anti-Bullying BMX Bike Assembly - \$1600 Highly recommended by Principle Chin. Other schools have had this and shared that it was really fun. However, 4J risk management is giving push back on safety as it is unclear if it will be covered by insurance. Discussion was had about where in the budget this would be allocated from, and if such a large expense was really worth the cost for a one time assembly which would have low impact on its goal (anti-bullying). It was agreed that next years budget should include a line item for assemblies. It appears the PTO does have the money in the budget to cover this expense, and a majority of attendees supported this but a vote is being held until there is approval from 4J Risk Assessment that this assembly can even happen.
3. 4th Grade Storyteller - \$480 PO is requesting 4th grade to review if they have used all of their currently allocated enrichment funds for this expense.
4. 4th and 5th grade buses \$620 – this is to cover the cost of bussing the 4th and 5th grade class for the 4/5 track meet. In previous years this expense has been covered by the Oregon Track Club, but the grant request was denied this year. PTO moved to approved the expense. This will cover 4 busses to Sheldon HS and back

Teacher Update: Holt had a successful Kindergarten Orientation

Principle Update: next year's staffing for general classrooms and special education positions looks to remain similar to this current year with no big cuts or changes expected.

Feed Hope Food Drive: Hosted by NorthPark Community Church. Reed asked Holt to beef up the food requests for this Spring Break Drive. The amount of food donated to cover the

Christmas break was lower than previous years and so the church used almost its entire Feed Hope Budget to prepare the food boxes.

Non-Profit Updates:

- As mentioned in the budget section the PTO bank account (checking and savings) has been established.
- General Liability Insurance has been acquired. Valid 2/10/24 to 2/10/2025
- Kimberly Brown gave a demonstration on Zeffy which will be used as the new payment platform for Jog-a-Thon. She also demonstrated the “tap to pay” option. The platform will be tested out as a payment method for Spring Carnival. So far the only down side, is the platform only works on iPhone. Any method of payment can be used, however receipt of payment can only be on an iPhone.

Committee Updates:

- 2024-2025 Board Member and Committee Chair Nominations will be held at April 4th Board Meeting and Elections Held May 2nd. The June 6th meeting is when the torch will pass from those currently in Board Positions to the Newly Elected (re-elected) Officers
 - Due to Spring Carnival and Jog-a-Thon, a request to move a vote on next years budget to June 6th was requested and approved. The hope is the have a cleared picture of the finances after those 2 events.
- School Cents Update: Holt remains at the bottom of the list this year. We have until the 31st of March to submit receipts.
- OBOB: Went really well/ 12 teams competed. Already looking at recruitment efforts for next year as the book list for next year has already been released. Holt team Book Hunters is going to regionals to compete and are very excited.
- Holt Night Out: McMinamins gave Holt a \$1,500+ donation from our Night Out at their restaurant. Bangers and Brew, and Chipotle are upcoming Night Out events.
- Book Nook – continues to request gently used books and a flier will be going to home with specific book requests
- Penny Wars March 18-22 – A new event for Holt, will be held for St. Patrick’s Day. Kimberly explained how the game works and how classes compete against each other. Prize is a popcorn party to the winning grade.
- Bottle Drop: A fundraiser will be held April 22-May 4, 2024. On May 22nd Bottle Drop will provide a 20% match. 15 bag a day can be deposited.
 - Families can also donate to Holt Directly from their OWN Bottle Drop Accounts. Instructions on how to do this will be sent home closer to the dates of the fundraiser.
- 5th Grade Celebration: Will be held Thursday June 13, 2024 – class will walk to Cinemark and watch Shrek. They will host a fundraising table at Spring Carnival to help pay for movie snacks. UPS is covering the cost of printing the Memory Books
- Spring Carnival: April 19, 2024
 - Food trucks lined up are all donating 15-20% of proceeds back to Holt.
 - New offering this year include a Silent Auction, Possible EPD and Eug/Spfd Fire Department Trucks, and a Sensory Area for those who may get overstimulated
 - Amanda explained how the prize structure for games will work.

- Book Fair: April 19-25, 2024 this is with Scholastic and is a Buy one Get One
 - Will be open during Carnival
 - Open Before School and After – only Parents who are approved volunteers may visit the book fair before school starts. All are welcome after school hours.
- Teacher Appreciation Week: May 6-10, 2024 same as last year.
- Jog-A-Ton: May 17th
 - Sanipac Music Truck is no longer available as it has been in the pas
 - Jog-e-mom is confirmed as a guest
 - 20 volunteers needed for each session
 - Discussion on if we should continue to do “Spirit Awards”
 - Needs Ideas for Class Parties and All School Prize based on Amount Raised

Meeting ended with **guest speaker Ericka Thessen**, 4J School Board Member to share about and advocate for the Local Option Levy which will be on the May 2024 Ballot. This a renewal of the current levy and not an ask for any additional monies from the community. Critically needed in order to keep staffing of our schools at their current level.

Stephanie Gibson, Secretary

Date Signed