DuPage Unitarian Universalist Church
Board of Trustees Meeting Minutes
June 18, 2024, 6:30 pm in Founders Room and via Zoom
(Approval at the August 20, 2024 meeting)

Call to order: Ann Arellano

Roll Call: Board members: President Ann Arellano, Caroline Bailey, Chris Cable, Brigid Coleman, Nell Haslett-Brousse, Katie Hay and Kelley Trombly-Freytag. Ex-officio members: rev. mandi huizenga; Tina Lewis, DME. Guests: Bob Smallwood, incoming clerk; Suzanne Gowdy, incoming trustee; Doug Kocher-Cowan, incoming trustee; Karen Peck, COSM.

Opening Words and Chalice Lighting: Caroline

Board Covenant: Guided by our seven UU principles, we encourage unity, honesty, transparency, and communication. We model curiosity, patience, and active listening. We are prompt, prepared, focused, respectful, and welcoming to all at meetings. We offer and accept constructive feedback, honor all voices, practice discretion and speak with one voice, unified in our work with the congregation.

We will speak directly to a person with whom we disagree and will share differences courteously. If needed, we agree to a third party to mediate.

Time keeper/Process Observer: Karen

Emergency Protocols: Kelley

Gratitude/Check-in: Led by Ann

- Ann thanks Lyndi Sprietsma for helping Sheri Regalado reconcile several financial accounts in Realm.
- Rev mandi thanks the Board for the successful Annual meeting.
- Kelley thanks Brigid, Chris Goral, and Kathy Neff for sharing their spiritual journeys at the recent Sunday service.
- Tina thanks Denise Seeber, Mary Dycus and Jeanine Cook for organizing the Women's Wisdom event.
- Caroline is thankful that she was able to go to work today.
- Suzanne thanks Tina for all her good work.

Changes to the Agenda: None

Consent Agenda:

- Reports from the Minister, Staff and Committees reporting to Board
- Board of Trustees Meeting Minutes – May 21, 2024

Items Moved from the Consent Agenda: none

- Consent agenda unanimously approved.

Old Business:

- Annual Meeting (June 2) attendance/votes and review - Ann
    - Based on our membership and the 25% requirement for the ballot items this year, our quorum at the 2024 Annual Meeting was 63 eligible voting members. We counted 114 in attendance.

		Sanctuary	On-line	Totals
Quorum 63		109	5	114
Budget	Yes	97	7	104
	No	0	0	0
	Abstain	0	0	0
Revised Covenant	Yes	95	7	102
	No	1	0	1
	Abstain	0	0	0
Slate	Yes	98	7	105
	No	0	0	0
	Abstain	0	0	0

- Endowment Grant Task Force update
    - Task Force recommendation

Description	Requester	Amount	Approved/Proposed
UU the Vote	UUthe Vote Team	2500	2500
Bottle Caps for an ADA Picnic Table	Steve Cooper	1275	1275
Benches for Outdoor Seating	Facilities	1534	1534
Replace Entrance Mats	Facilities	1271	1271
Two Pairs of Round Metal Open Trash Cans	Facilities	650	481.27
Memorial Garden Landscape	Facilities and Green Sanctuary	500	500
Updated Equipment for Coffee Service	Coffee Committee	200	200
New Member Gifts	Membership Committee, Tina Lewis	1000	500

    - **Motion #1:** Made and unanimously approved to award grants per the task force recommendation.

- Update on Mortgage recast - Nell
    - Estimate that $750,000 can be put toward recast in August.

- Facilities revised masonry repair proposal
    - $5400 required, which is less than the $7000 approved in March.

New Business:

- New appointments: Committees, GA delegates
    - **Motion #2:** Made and approved, with one abstention, to appoint Ann Arellano as GA delegate.

- Governance process topic – year in review - Ann
    - Ann, Chris, and rev. mandi will meet with Nominating to clarify and improve process and timeline for finding candidates in the future.
    - Governance will resume monitoring and refining some of the governing processes.
    - Next year's potential theme for Board discussion: Boldly bringing our vision to life.
    - Board Retreat tentatively set for August 24.

- Board growth and exploration : two excerpts
    - Great discussion.

- Outgoing Board members – thank you!

Comments, Announcements, Other Business:

- Other Comments and Announcements.
- Report from process observer/time keeper.

Adjourn:

- Katie moved to adjourn.
    - Kelley seconded.
    - The board voted unanimously to adjourn at 8:32 p.m.

Respectfully submitted by Katie Hay
Clerk, DuPage UU Church Board of Trustees

Appendix

Motions from June 2024 Board Meeting

- **Motion #1:** The Board moves to approve the Endowment Grant Task Force's recommendation for grant money distribution as described in its 2024 grant proposal.
    - Motion passes unanimously.

- **Motion #2:** The Board moves to appoint Ann Arellano as a delegate to the 2024 UUA General Assembly to vote on business items in accordance with input from DuPage UU Church members.
    - Motion approved with one abstention.