

Big Conference Room

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For BPM:

Use HDMI cable hooked to back of TV to your computer
On TV, select source PC

Set up computer with Powerpoint to show
Use display settings on your computer to use "extend display"
Hit start slideshow, the presentation should show up on the TV

Log into Zoom on your computer.

<https://us02web.zoom.us/meeting/register/S9evu1btTBaYp7grabyLfA>

Share screen, TV should show up as "Screen 2"

Be sure you are not muted for people on zoom

Main Training Area

Main Training Area

Turn on computer, the pin for the computer is 5350

Turn on TV *note sometimes the tv needs to be on for the computer to wake up

Load Powerpoint on computer you want to show

Hit start slideshow, the presentation should show up on the TV

Log into main room training on your computer, There will be a breakout room for "Orientation"

Join that room

<https://zoom.us/j/2261495966>

Create 2 breakout rooms. Rename them "Orientation" & "Startup Class"

Share screen, TV should show up as "Screen 2"

Be sure you are not muted for people on zoom

East Wing

East Wing

Use HDMI cable hooked to back of TV to your computer
On TV, select source PC

OPTION 1: you are teaching a class

Set up computer with Powerpoint to show

Use display settings on your computer to use “extend display”

Hit start slideshow, the presentation should show up on the TV

Log into Zoom on your computer.

*note this may be a different zoom depending on class, i.e. fast start school, etc

Share screen, TV should show up as “Screen 2”

Be sure you are not muted for people on zoom

OPTION 2: you are broadcasting Wealth Wave United

Log into Wealth Wave United meeting on Zoom on your computer.

<https://zoom.us/j/84194305719>

Hess & Loiseau's Office Orientation

Hess' & Loiseau's Office for Orientation & Startup Class

Set up computer with Powerpoint to show

Use display settings on your computer to use "extend display"

Hit start slideshow, the presentation should show up on the TV

Log into Zoom on your computer. Go to your proper breakout room

<https://zoom.us/j/2261495966>

Share screen, TV should show up as "Screen 2"

Be sure you are not muted for people on zoom