



# Calgary Medical Students' Association

## Q1 Report

January 2025 - March 2025

For any questions regarding the progress updates presented in this report or any other inquiries regarding the CMSA, please contact us at [cmsa.studentgov@gmail.com](mailto:cmsa.studentgov@gmail.com). We thank you for your engagement in the CMSA and look forward to hearing from you!

**Carolyn Horwood**

President, Calgary Medical Students Association



# Carolyn Horwood | President

November 2024:

*Western Regional Round Table (WRRT) and President's Round Table (PRT) Meeting - November 2, 2024*

- WRRT - Discussed the logistics of establishing the Medical Student Association of the West (MSAW)
- PRT - discussed CFMS updates, CMSA governance and funding models. Communicated the concern surrounding a larger NDoA delegation than in previous years

*Communication from Sue-Ann Facchini regarding leftover food from the Gus Thorson Memorial Service - November 3, 2024*

- Thanked Sue-Ann for considering medical students and facilitating the food transport to the Med Lounge

*Communication with c2026 President and VP Academics - November 4, 2024*

- Received communication from M. Hsu that the Resident and Medical Student Appeals Committee Representative no longer has a medical student representative. Followed up with c2027 Elections Officer E. Au to remove the position from the manual.

*Sustainable Development Goals Association (SDGA) Students' Union Quality Money Application - November 12, 2024*

- Co-signed a letter of support with c2026 President R. Sanguinetti for a Quality Money application for the SDGA. Sent signed letter to the SDGA co-chairs Nina Carcamo-Arakawa and Heny Panghulan.

*Presidents' Insight on Office of Faculty Development - November 25, 2024*

- C2026 President, R. Sanguinetti, and c2025 President, Eddie Guo, requested by Dr. Amy Bromley to provide input on Office of Faculty Development and UME meeting. Ideas submitted and concurred on include:
  - Training educators on effective large group session teaching (R. Sanguinetti)
  - Workshops for instructors on answering questions effectively (R. Sanguinetti)
  - Medical students reporting mistreatment (E. Guo)
  - Limitations of generative AI and generative AI detectors (E. Guo)

*Meeting with Cumming School of Medicine (CSM) Executive Leadership Team - November 29, 2024*

- Attended alongside VP Academic S. Ivaturi and c2026 President R. Sanguinetti. C2026 President R. Sanguinetti introduced myself (C. Horwood) to the CSM Executive Leadership Team (Dean Dr. Todd Anderson, Vice Dean Dr. Beverly Adams, and Senior Associate Dean of Education Dr. Lisa Welikovitsh).
- VP S. Ivaturi discussed concerns surrounding Core document changes for clerkship between RIME and the legacy curriculum, emphasizing that students should be notified if there will be formative assessments in certain rotations (e.g., Pediatrics)

- Asked about training/workshops for using DynaMed effectively for studying/clerkship, positively received idea
- Expressed concerns about content being taught by non-experts, was encouraged to share this feedback with the UME to identify where supplemental resources should be provided
- Expressed concerns with students being sent quite far for rural family rotations. This is due to the lack of preceptors available in southern Alberta. The Lethbridge expansion should help with recruiting more preceptors in southern Alberta.
- AHS Parking Passes are a hard no. The CSM has tried to negotiate a parking pass for clerks on numerous occasions, but has not been successful. The CSM may contact UAlberta to understand their agreement and how we can replicate it here.
- CSM Updates:
  - UME is looking into a new assessment platform class MSIS, which has lots of positive feedback at other institutions
  - Had questions surrounding accreditation concerns and how to communicate the outcome to students
  - Moving forward, there will be a centralized way to contact the Associate Deans to funding requests for events/projects/etc.
  - The Lethbridge expansion is underway
    - CMSA is looking to add a representative from Lethbridge to represent their program.

## December 2024:

### *Accreditation Meeting - December 2, 2024*

- Attended in-person accreditation meeting alongside c2025 President E. Guo, c2026 President R. Sanguinetti, and the Professional Role representatives from c2026 and c2027.

### *Received CMSA Group Team Photos from Michelle J. Chen - December 5, 2024*

### *Presidents' Round Table - December 7, 2024*

- See below updates from PRT:

#### Questions for PRT:

1. Does your school/health authority offer parking passes for medical students (especially clerks)?

- Western: Yes, LHSC hospital system provide parking passes (~80\$/month - paid for by students themselves) for clerks, but not for pre-clerks. This was discontinued sometime last year; before this pre-clerks could also get parking passes
- Queen's: unfortunately not, but we have a dedicated bike rack at the hospital (for what that's worth)
- Manitoba: Students are responsible for arranging parking passes through the hospital that is attached to our university. They cost ~\$125/month. Clerks get a stipend of \$5000 paid as ~\$200 biweekly that helps with parking costs.
- Dal: Sort of. My clerkship site (urban) has parking for staff at \$6/week (score). Halifax site is walkable for most students. LIC sites generally provide parking for students at no or little cost, since rural places have lots of parking.
- NOSM - pre-clerkship (paid per day, can get a discount if security is present when you're leaving), clerkship - students are responsible for their own parking pass (differs between sites for 3rd years), 4th year clerkship at home campuses - most students pay and park at the university that's across the street in Thunder Bay (\$180 for the full year) or pay for a monthly pass through the hospital (~\$50)

2. How do other schools handle representatives from satellite campuses?

- Dal: we just changed this since our satellite campuses are smaller cohorts (80 Halifax / 40 Saint John / 30 Sydney). Now we do weighted ballot voting for several positions on the Executive. Some campus-protected positions, but we tried to minimize duplication.
- NOSM - We have dedicated roles for the campuses, otherwise voting is not-weighted
- UofT: We have a Junior and Senior as an executive position on the council to represent the needs of the satellite campus i.e. VP Mississauga

#### *CFMS Membership Dues Paid - December 9, 2024*

- c2026 VP Finance J. Wytsma paid CFMS dues via cheque through UPS.

#### *FIGS Logo Approval Received - December 9, 2024*

- Received confirmation that FIGS products are able to be ordered through the FIGS teams website with the Cumming School of Medicine Logo

#### *CMSA Financial Handover Meeting - December 13, 2024*

- With VP Finance J. Feng and VP Events O. Little, met with Scotiabank to finalize financial account handover to the c2027 council
- VP Finance J. Feng primary account holder - please forward all finance requests his way
- GIC expiring 2025 - likely will just return funds to general CMSA account unless a similar opportunity arises (extremely high interest rates at the time of investment)

#### *UMEC Meeting - December 13, 2024*

- UME leadership is attempting to enhance student engagement in classes by making lectures more "valuable"
- UME recently struggling with CDW capacity
- CMSA President now sits on UMEC; can vote for VP Academics in their absence
- Clerkship formative exams will be delivered via cards and will be non-mandatory, with benefits including: 1. Can provide explanations; 2. The possibility of generative content; and 3. The ability to expand formative offerings.
- Students must attend 80% of clinical skills to complete OSCEs, with replacement learning sessions scheduled by UME. **Students can defer OSCEs and write when sessions are complete.**
- Final RIME competency committee for 2026 has been completed.
- First year competency committee in the new year.

- Final clerkship exam schedule is being distributed.

#### *HIPE Day Connections - December 15, 2024*

- Connected Professional Role representatives Manav Batta and Holly Hnatiuk and VP Events, M. Makila, to the SAIT Healthcare Interprofessional Education (SAIT HIPE) initiative committee for planning of HIPE Day 2025 and to Dr. Sohn (Director of the Professional Role course)

#### *Received CMSA Presidential Handover Documentation - December 16, 2024*

- Received completed CMSA Presidential handover document from c2026 President, R. Sanguinetti

### **January 2025:**

#### *Notice of Changes to Clubs Manual for Winter 2025 - January 6, 2025*

- Note to VP Events to make sure updates do not conflict with CMSA Event bookings

#### *Communication of Delegate Information for CFMS Spring General Meeting - January 6, 2025*

- Provided Shannon Leskosky with registrant, date, and flight organizational details in anticipation of registering CMSA delegates for the CFMS Spring General Meeting

#### *Provision of CFMS Due Payment Receipt to VP Finance - January 6, 2025*

- Provided c2027 VP Finance J. Feng the records of CFMS membership dues payments for the year of 2024 as communicated by c2026 VP Finance J. Wytsma

#### *Class Presidents' Meeting - January 7, 2025*

- UME is working on a webpage similar to UToronto's "You Said, We Did" page to track student feedback and acknowledgements of how the faculty has address student feedback
- UME is working on emailing out major Cards deck changes
- UME has advised that student feedback about objectives, cards decks matching slides, etc. should go in unit exam information
- Note to students that Letters of Enrollment are available directly from UME for free

#### *IT Officer and Director of Technologies (Mike Paget) Meeting - January 8, 2025*

- Met with Mike Paget and IT Officer N. Khan to discuss technological options for improving the student learning experience
- Discussed possible solutions such as implementing Cards comments and improving centralization or communication
- Mike Paget looking at institutional access to discussion platform Piazza
- N. Khan setting up classwide IT feedback survey
- Possibility for research/evaluation of learning tools
- Next meeting scheduled for February 4, 2025

#### *Discussion with Professional Role/Career Exploration c2026 Representatives - January 8, 2025*

- Contacted c2026 Professional Role and Career Exploration representatives to consult regarding collapsing the Career Exploration Representative role in favor of moving its portfolio under the Professional Role Representatives
- Representatives from the c2026 agreed that the Career Exploration Representative role should be moved under the Professional Role portfolio

#### *Connected c2027 VP Provincial to Block 2 Meetings - January 8, 2025*

- Connected c2027 VP Provincial J. Thorsteinson to Block 2 Director Dr. Wu in order to facilitate attendance at regular Block 2 meetings regarding provincial findings surrounding perspectives on family medicine by medical students in Alberta

#### *Medical Mentorship and Information Meeting to Prospective Student - January 9, 2025*

- Provided perspective as c2027 President to prospective undergraduate student regarding medicine and student leadership at the Cumming School of Medicine

#### *Block 2 Introductory Meeting w/ Dr. Wu - January 10, 2025*

- Met with Dr. Wu, VP Academics M. Hsu and A. Adel, VP EDIIA D. Okusanya, VP Community and Global Health S. Sekandary, VP Provincial J. Thorsteinson and block representatives S. Telles-Langdon, S. Blayney, and K. du Plessis to discuss introduction to the block and a suggested process for bringing forward questions/concerns as proposed by Dr. Wu.
- Will be meeting regularly throughout the block with Dr. Wu and relevant representatives.
- Discussed concerns related to PowerPoint slide provision to students, Cards answer change communications to the class, and concerns surrounding the presentation of generalism and family medicine within the curriculum

#### *Students' Union ClubHub Training - January 13, 2025*

- Attended mandatory Students' Union ClubHub Training with VP Communications R. Dion
- Collected notes for students and share information regarding the meeting with the c2027 council
  - If the CMSA is attached to an event, we MUST submit it to ClubHub.
    - Not doing so can lead to the club being locked or status removed.
  - Requirements for maintaining status:
    - Two executives must complete training annually
    - Must pay for insurance
    - All events must be submitted for approval
    - Re-registration must be submitted annually, including the following criteria:
      - Member roster (including all undergraduate members' UCIDs and executive team list)
      - Income and expenses report
      - Recent bank statement
      - Updated constitution
      - Must be submitted in ClubHub between March 2, 2025 and May 15, 2025
    - Need to update designated bookers to VP Events O. Little and M. Makila; these are the only people that can book in MCEC- and UCAE-managed spaces

#### *Trial of Answers by CMSA Account and Website - January 13, 2025*

- Received trial account and performed successful test postings and usage of the Answers by CMSA Website alongside c2027 IT Officer N. Khan

*Communication of AMBOSS Webinar Sign Up and Group Discount - January 14, 2025*

- Delivered communication and graphical information to students via Facebook and Messenger regarding AMBOSS webinar on Friday, January 31 at 12:00pm and subsequent group discount eligibility

*Meeting to Plan CFMS Spring General Meeting (SGM) Travel and Accommodation Management - January 14, 2025*

- Engaged in meeting with c2027 VP External Provincial J. Thorsteinson, VP Academics M. Hsu and A. Adel, VP SAW Y. Sharafaddin-Zadeh, VP External National M. Zarychta, and GAAC A. Bailie to organize logistics, financial resources and management, and flight planning for the 2025 CFMS SGM

*Notice to Distribute Work-Integrated Learning Fund - January 15, 2025*

- Received notice from Dr. Bromley regarding a request to distribute the Work-Integrated Learning Fund opportunity from UofC to students from the class

*Communication of Completion of Flight Booking and Hotel Confirmation for CFMS AGM - January 15, 2025*

- Provided confirmation of CMSA-funded attendees to the 2025 CFMS SGM, c2027 President C. Horwood and c2027 VP Academics M. Hsu and A. Adel to Shannon Leskosky

*Provision of CMSA Website Headshot Choice to IT Officer - January 17, 2025*

- Provided professional headshot choice for the CMSA website to c2027 IT Officer N. Khan

*Presidential Roundtable - January 18, 2025*

- Meeting cancelled by CFMS President S. Alatorre

*Calgary Youth Science Fair Volunteer Opportunity Notification - January 20, 2025*

- Received a connection email from Dr. Bromley regarding an opportunity to volunteer at the Calgary Youth Science Fair on Thursday, April 10th and Friday, April 11th, 2025
- Forwarded opportunity to c2027 CMSA Council
- Note that c2027 has a final exam on Friday, April 11

*Follow-Up Regarding Next Block 2 Check-in Meeting w. Dr. Wu - January 20, 2025*

- Received follow-up email regarding setting up the next Block 2 check-in meeting
- Suggested times included February 20, 2025 at 3:30pm or Friday, February 21 at 12:30pm
- Need one VP Academic to attend each meeting at a minimum

*Confirmation of Moving Forward Pilot of CMSA Discussion Board - January 15, 2025*

- Received confirmation from Dr. Wu and IT Officer N. Khan of the possibility of moving forward a pilot launch of the CMSA Discussion Board created by N. Khan for Unit 6
- Evaluation team designated as N. Khan, C. Horwood, and K. Sadek with support of Mike Paget; action item is moving forward with evaluation prototype method



*Connection to UME Research Group via Mike Paget - January 17, 2025*

- Received connection to UME Research Group to begin considering a proposal for evaluating the forthcoming CMSA discussion board platform created by IT Officer N. Khan

*Pitch Financial Group Introduction - January 22, 2025*

- Dr. Bromley connected myself and Tara Yagos with Jeffrey Pitch, an Insurance Advisor at Pitch Financial Group
- From Dr. Bromley's email: "Pitch Financial Group is an independent financial advisory group from Ontario and their advisors are licensed in Alberta. They provide financial investment services to a number of medical schools in Ontario currently. They fill a void that was left when MD Financial aligned with Scotiabank. Because of the affiliation with one of the major financial institutions, many Universities, including UofC, no longer supports having MD Financial come in to speak to the class"

*Receipt of Insurance for Stick it to Cancer Group - January 22, 2025*

- Received proof of insurance for Stick it to Cancer event from group representative Kristopher Radke

*Orientation for Class of 2028 Email Support - January 22, 2025*

- Received communication regarding the planning and execution of the Class of 2028 orientation from c2027 Orientation Representative
- Offered support for Zoom Meet & Greet event

*Provision of Bio for CMSA Social Media Posting - January 22, 2025*

- Provided c2027 Social Media Representative R. Mahmood with bio for posting to the CMSA Instagram page

*Confirmed Registration for Alberta Medical Association Spring Representative Forum - January 23, 2025*

- Received confirmation confirming invitation and registration to attend the Alberta Medical Association Spring Representative Forum as a student observer

*Connection of BMSA Co-Presidents to Block 2 Meetings - January 27, 2025*

- Contacted Block 2 Director Dr. Wu to connect BMSA Co-presidents L. Ochieng and L. Woldeabzghi to loop them into regularly scheduled Block 2 update meetings

*Confirmation of Student Representation for Faculty Council Committee - January 28, 2025*

- Following communication from Heather Evoy and Sharon Litton regarding their search for student representation on the Faculty Council Committee, it was decided that each year's class president will sit as the class representative on the council
- Confirmed role as primary contact for Sharon Litton regarding future student representative council requests

*Confirmation of Preferred Photo for CMSA Social Media Posting - January 29, 2025*



- Confirmed with c2027 Social Media Representative R. Mahmood with preferred photo for posting to the CMSA Instagram page

## February 2025:

### *IT Support Goals Meeting - February 4, 2025*

- Following discussion at previous UMEC meeting, organized a meeting between Mike Paget and c2027 IT Officer N. Khan to discuss opportunities for student support for IT initiatives
- Discussed launching of CMSA-linked discussion board website to improve student communication with preceptors and decrease wait times for answering student content questions

### *Communication of AMBOSS Group Discount Sign Up - February 4, 2025*

- Provided communication to the c2027 Messenger group chat regarding a reminder for an opportunity to sign up to receive an AMBOSS class-wide group discount of 25% off yearly access and Student life features, and 40% off QBank add-ons

### *Provided Updates to Election Manual for c2028 - February 4, 2025*

- Provided c2027 Elections Officer E. Au the following requested updated for the c2028 Elections Manual:
  - Based on feedback from Dr. Sohn and the c2026 Professional Role representatives collapsing the Career Exploration role responsibilities into the Professional Role representatives portfolio
  - Request for informing the Class of 2027 Career Exploration representative that they will not perform handover to a c2028 Career Exploration representative
  - Add the Post-Graduate Medical Education Patient Safety Council Representative role, including the following responsibilities and position description:
    - Patient safety is a discipline in the health care sector that minimizes the incidence and impact of and maximizes recovery from adverse events
    - Members of the PGME Patient Safety Council are expected to attend quarterly virtual meetings that last approximately 1.5-2 hours
    - During each meeting, we review various issues brought forward and aim to provide feedback to programs and medical learners to help inform decisions around the organization of educational programs
    - Other council activities include recommendation of processes to support postgraduate trainees involved in patient complaints or patient safety events

### *ICAM Booking - February 5, 2025*

- Booked conference registration for UME-funded CMSA attendees for ICAM

### *Medical Mentorship and Information Meeting to Prospective Student - February 7, 2025*

- Provided perspective as c2027 President to prospective undergraduate student regarding medicine and student leadership at the Cumming School of Medicine

### *Participation and Support for MMI Video Filming - February 8, 2025*

- Participated in filming of c2027 MMI video for upcoming MMIs for the Class of 2028

*Answers by CMSA Evaluation Research Meeting - February 10, 2025*

- Met with Undergraduate Medical Education Research Committee to propose research project to evaluate student experiences in using the Answers by CMSA Platform
- Received UME support and encouragement in pursuing the research project

*Answers by CMSA Evaluation Team Meeting - February 14, 2025*

- Deferred Answers by CMSA Evaluation team meeting to February 19, 2025

*Presidential Roundtable - February 15, 2025*

- Provided update regarding University of Calgary student groups
- Asked council about satellite campus governance models and communication strategies between faculty and students

*Medical Student Association of the West Task Force Call - February 15, 2025*

- Notification went out regarding a call for MSAW governance task force members, the team led by c2027 President C. Horwood

*Received FIGS Sale Website Working Link - February 18, 2025*

- With support of IT Officer N. Khan, received working link of the CMSA FIGS website online store. Working on refining available design selections.
- Received draft website design for FIGS sale, designed by IT Officer N. Khan

*Attendance at Black History Month Meet and Greet Lunch - February 18, 2025*

*Connected Dr. Sloper with Student Groups - February 19, 2025*

- Provided connection between community family doctor and low-risk obstetrician, Dr. Kirsty Sloper, with the Reproductive Health, Obstetrics, and Gynecology Interest Group, the Family and Rural Medicine Interest Group, and the Local Officer of Reproductive and Sexual Health (S. Dhillon)

*Answers by CMSA Evaluation Team Meeting - February 19, 2025*

- Attended Answers by CMSA Evaluation Team meeting
- Decided on a research strategy and discussed timelines for moving forward with study design
- Focused on website launch by Unit 7 for the Class of 2027

*Accreditation Steering Committee Meeting - February 21, 2025*

- Attended accreditation steering committee to discuss preliminary feedback from the Committee on Accreditation of Canadian Medical Schools' (CACMS) ruling on the University of Calgary's undergraduate medical education program accreditation
- Discussed feedback and notes to send back regarding both factual errors and tonal suggestions found in the preliminary report
- Current attitudes surrounding the prognosis of accreditation are positive. Due to the novelty of the RIME curriculum, and the upcoming introduction of the Lethbridge satellite campus,

however, it is likely that accreditors will return within two to three years instead of the standard eight.

- Further updates on the ruling of the school's accreditation are expected by June.

#### *Students' Union Designated Booker Form Approval - February 26, 2025*

- Received approval from the Students' Union that the current designated bookers for the CMSA have been updated to c2027 VP Events, O. Little and M. Makila, and that the c2026 VP Events representative, A. Soumbasis

### **March 2025:**

#### *Provision of Petition to Save Cravings to c2027 Messenger Group Chat - March 3, 2025*

- Provided link to c2027 class group chat to sign a petition led by Dr. Louis Girard to save the local food provider, Cravings, located in the Women's Health Centre at the Foothills Hospital

#### *Clerkship Committee Meeting - March 4, 2025*

- Attended UME Clerkship Committee Meeting as a part of the updated Presidential portfolio
- Key Update: **Inclusion of EPA 0 evaluation in clerkship**
  - The intention of this inclusion is to provide a method for document instances of both positive and negative examples of professionalism in clerks - this is not intended to be a 'punitive' metric
  - This provides an opportunity for less 'egregious' or lower-severity professionalism concerns to be evaluated *without* being included on student MSPRs that are provided to CaRMS
    - Instead, they will be provided to the Competency Committee that will take them into consideration in terms of recommending student promotion and graduation
  - UME has requested that preceptors be notified that the EPA 0 mechanism in clerkship is a new way for "noting students who demonstrate examples of good or bad professional behaviours that bear recording"
    - Examples of negative behaviours to be recorded, according to UME communication, might include: "students who are repeatedly late for clinical experiences, are slow to respond to communications, have negative interactions with other team members or use disrespectful language."
    - Examples of positive behaviours to be recorded, according to UME communication, might include: "learners who are consistently supportive of colleagues, provide support for a great learning event or go the extra mile to work positively with other team members."

#### *Meeting with c2027 Students to Discuss Class Lunch Proposal - March 5, 2025*

- Met with c2027 students to discuss proposal for scheduled student bonding lunchtime activities

#### *Onboarding Postgraduate Medical Education (PGME) Patient Safety Council Student Elected Representative - March 6, 2025*

- Provided onboarding to c2027 PGME Patient Safety Council representation, B. Darby, and introduced the representative to the primary contact for the role Dr. Keely Murphy (PGY-5 Psychiatry)

#### *Confirmation of Cards Sharing Feature - March 6, 2025*

- Received confirmation of updated 'share card' function implemented by the University of Calgary Cards team
- Student can click on any card in a deck (collected or not) and play it, as well as find access to a URL that students can use to make their own "decks"
  - This could work through making a deck in an excel spreadsheet that anybody could theoretically play
- Note that if a Patient 'case' has three cards nested within it, this feature will still send you to the first of the three

#### *Organization of MSAW Governance Committee - March 6, 2025*

- Compiled student leadership from Western medical schools interested in contributing to the MSAW Governance Committee; created Google Drive and initiated planning

#### *UMEC Committee Meeting - March 7, 2025*

- Attended UMEC Committee meeting alongside VP Academics A. Adel and M. Hsu
- Received updates regarding the c2026 preliminary clerkship performance feedback and c2025 match data for the first iteration of the 2025 CaRMS residency match

#### *Scheduling and Confirmation of Dean's Meeting - March 10, 2025*

- Provided confirmation of attendance at an upcoming April meeting with Drs. Welikovitch, Anderson, and Adams to discuss student feedback at the Dean's level for Tuesday, April 8th at 9:30am MT

#### *Answers by CMSA Evaluation Team Meeting - March 11, 2025*

- Met with Answers by CMSA Evaluation team to discuss research project implementation
- Discussed completion of research proposal draft
- Began design of research survey and discussed timeline moving forward

#### *Provision of Answers by CMSA Research Proposal Draft - March 13, 2025*

- Provided Dr. Wu, Mike Paget, and Dr. Desy draft of Answers by CMSA research proposal for preliminary feedback

#### *Request for Changes to CMSA Website - March 14, 2025*

- Provided c2027 IT Officer N. Khan requests for updates to the CMSA website, including the following suggestions:
  - Removing "(Copy)" from beside Lunkarya Executive titles
  - Updating for the c2027 council names the VP EDI portfolio title to VP Equity, Diversity, Indigeneity, Inclusion, and Accessibility (VP EDIIA)
  - Improved visibility of executive member titles
  - Ensuring visibility of executive name S. Sekandary for VP Community and Global Health Representative

- For the CMSA Portfolios page, updating 'rep' to 'representative' under roles for consistency
- Updating Director of Student Groups contact and name to c2027 representative R. Sridhar

*Communication and Scheduling of CMSA x Student Professionalism Committee (SPC) Meeting - March 14, 2025*

- Provided communication and organized scheduling of a CMSA and SPC meeting to discuss concerns regarding student professionalism and classroom conduct

*Communication of Share Card Feature Update to c2027 - March 15, 2025*

- Via the c2027 Messenger group chat, provided an update to students regarding the updated 'Share Card' feature on the Cards website, implemented following student advocacy

*Attendance at Alberta Medical Association (AMA) Spring Representative Forum as Student Observer - March 14 and 15, 2025*

- Attended AMA Spring Representative Forum as a student observer; discussed updates and collaborated with student colleagues from the University of Calgary and University of Alberta

# Adibba Adel and Marissa Hsu | VP Academics

## *Exams and Assessments*

- Students are assessed on a variety of competencies at the end of the block to determine progression forward in the Re-Imagined Medical Education (RIME) curriculum. These competencies include but are not limited to: summative cards-based unit examinations, Objective Structured Clinical Exam (OSCE), Entrustable Professional Activity (EPA), In-Training Evaluation Report (ITER), and completion of formative assessments/surveys.
- Students can voice concerns about the content and/or methodology of assessments through consultation with the VP Academics.
- Advocated for exam results to be released in a timely fashion. Current policy is assessment results will be released within a maximum of 14 business days. This facilitates better engagement with students and supports, including SAWH.
  - Factors that may delay exam result release include: holidays where faculty are not available (e.g. winter break) and reliance on preceptor commentary/editing of these comments prior to distributing results (e.g. OSCE).

## *Portfolio*

The VP Academics have the largest portfolio in the CMSA, with approximately 60 student representatives and 30 committees. The portfolio is designed to facilitate academic learning in preclerkship, clerkship, and additional resources/supports for curricular matters. The VP Academics worked in conjunction with portfolio members to implement the following:

- Clinical Skills Representatives: Published their first class-wide survey to canvas for student concerns/areas of development.
- Anatomy Representatives: Introduced pre-anatomy podcasts that allow students to be briefed and prepared for the 4 stations that will be cycled through in anatomy.
- Block Representatives: Regular meetings and an open channel of communication with the Director of Block 2 (Dr. Theresa Wu) to address student concerns. Excellent response and engagement with the UME, including card decks/lectures being uploaded in a timely manner, slides being provided for students, captions being provided for lectures, as well as inclusion of more lab values/investigations in tutorial groups to better reflect clinical settings that will be encountered in clerkship.
  - As well, we were able to engage with Dr. Wu regarding the use of Integration decks (new for the Class of 2027) to be utilized as a learning tool rather than an evaluation tool, and these decks to be potentially excluded on future exams. These representatives published their first class-wide survey to canvas for student concerns/areas of development. This survey is kept on a continuously open basis with feedback reviewed regularly and acted upon.

## *Memberships*

The VP Academics holds membership to all following committees/organizations as representatives for the Class of 2027. Each committee has a distinct purpose and role in facilitating medical education for students.

- Undergraduate Medical Education Committee (UMEC)
  - Oversees all aspects of undergraduate medical education, including curriculum development, policy implementation, faculty development, and innovation, with final

- authority over curricular decisions. Seeks approval from the Strategic Education Council for policies with significant impact and presents annual reports to the SEC
- RIME Pre-Clerkship Committee (RPCC)
    - The RPCC's primary duties include ensuring alignment of institutional and course objectives, meeting accreditation standards, evaluating student performance methods, monitoring course quality, recommending curriculum improvements, leading initiatives in medical education research, and providing a platform for faculty and student feedback on the medical school curriculum.
  - Clerkship Committee (CC)
    - Attendance at Clerkship Committee meetings allows for the VPAs to remain informed of changes impacting clerkship students and allowing to field any questions about clerkship from pre-clerkship students. Each CC meeting features one or multiple presentations from each clerkship block, giving students insight to capacity, examination changes, changes to assessment, and site availability.
  - Student Evaluation Committee (SEC)
    - Develop comprehensive policies for student evaluation encompassing various aspects such as assessment methods, frequency, reliability, validity, fairness, and sustainability. This includes establishing procedures for preparation, review, and administration of evaluations to ensure consistency and quality in assessing student performance across courses and clerkships. Additionally, formulate strategies for standard setting, data collection, and analysis to address unusual performance patterns and collect student feedback on evaluations.
  - Undergraduate Medical Education Research Committee (UMERC)
    - New for the Class of 2027, this committee was formed to advise and support student research activities.
    - VP Academics appointed two new student representatives (1 from LiM and 1 from UME) to sit on this committee.
  - Calgary Medical Students Association:
    - Attend twice monthly meetings
    - Present concerns and initiatives related to portfolio and the student body
    - Work with other CMSA Executive Council members on initiatives
  - Canadian Federation of Medical Students Academic Round Table:
    - Work with VP-Academics across Canada on important academic matters and national initiatives
    - Advocate and collaborate to solve issues relevant to the CSM at a national level
    - Receive pertinent updates and information from the CFMS on topics like CaRMS, AFMC electives, etc.

## Conferences

- In 2024:
  - CFMS Fall Annual General Meeting
  - Western Dean's Conference
- Planned for 2025:
  - CFMS Spring Annual General Meeting (April)
  - International Congress on Academic Medicine (iCAM) (April)



- Medical Day of Action (April)
- CFMS Fall Annual General Meeting (September)
- Western Dean's Conference (October)

### *Clerkship and CaRMS*

- An introductory session on clerkship was hosted by Dr. Busche, Undergraduate Medical Education (UME) on March 11, 2025.
- Further sessions to follow in Block 2 and 3 of preclerkship on the following: elective rotations, clerkship lottery system, and residency matching/CaRMS.

### *Accreditation*

- *Attended RIME Pre-Clerkship and Clerkship Committee Accreditation Meetings - December 2, 2024*
  - VP Academics Adibba A. and Marissa H. attended in-person accreditation meetings alongside c2026 VP Academics Alam R. and Shiva I.

### *Policies*

- Students are able to refer to the Preclerkship Student Handbook as well as the Clerkship Student Handbook for relevant policies.
- Students have a maximum allocated number of 3 full days/6 half days that are designated flex days, where students are permitted to take an absence of their own accord.
- Students can request an excused or unexcused absence. Students can also take a leave of absence (LOA) with consultation with the UME for certain matters.
- Students must complete a Scholarly Activity as part of their preclerkship experience.
- Students must attend at least 10 out of the 13 Community Engaged Learning (CEL) shifts. Students can refer to a detailed handbook on Community Engaged Learning placements for more information on the expectations associated with placements
- New for the Class of 2027, there is now an attendance requirement for clinical skills sessions. Students are required to attend at minimum 80% of clinical skills sessions in order to attend the end of block OSCE.

### *Tutorial Groups*

- Advocating for more guiding questions to ensure that learning is equitable, and topics are being covered across tutorial groups, accounting for variability in group dynamics, preceptor involvement, etc.

# Oliver Little & Michelle Makila | VP Events

- December
  - Dec 7 - Dodgeball tournament via Athletic Rep
  - Continually planned Winter Formal (subsequently cancelled due to low class interest)
  - Advertised Med Games/Ice Bowl to class (low interest noted)
- January
  - Started coordinating with MMI Reps and AdCom to plan MMI weekends
  - Continually planned Nicknaming Ceremony and class jersey design with Jersey Rep
  - Began orientation planning with Orientation Director
  - Revised and submitted VP Events budget
- February
  - Feb 20: Hosted Nicknaming Ceremony
  - Feb 28: Hosted Post-Unit 5 Exam celebration
  - Social Directors sent out class survey to gather event ideas/suggestions/interest
  - Began process of collecting payments for bids from the nicknaming ceremony
  - Continuous Orientation planning
  - Filmed and edited entire MMI video
  - Inquired with VP External Provincial regarding AMA funding: Stethoscope Ceremony - need to revisit
- March
  - Mar 7, 8, 14: Hosted MMI weekend coffee houses
  - Mar 8, 9, 15: Hosted MMIs - student volunteers for team leads, etc.
  - Finalized venue booking for Stethoscope ceremony - Aug 10 (Hyatt)
  - Finalized venue booking for c/o 2028 Baby Animal Mixer - Jul 4 (Brewhouse)
  - Working out kinks for booking venue for c/o 2028 Meet n' Greet - Jun 27 (tentative CRAFT)
  - Looking to host Med Gala at Hudson with prior deposit from Winter Formal - Aug 23
  - Organizing with Dr. Bromley to discuss vision for stethoscope ceremony and support from UME regarding funding
  - Continuous orientation planning

# Michael Zarychta | VP External (National)

January 2024

## CMSA

- Organized an order for Toronto Notes 2025, available to all Cumming School of Medicine students.
  - Package included: Comprehensive medical textbook, Three separate volumes, Complementary Toronto Notes website with practice questions and resources, Clinical Handbook: a MUST for clerkship!
- Promoted the CFMS Electives Database via Facebook.
  - The goal of this platform is to help students be better informed about elective placements, by providing constructive comments from other students across Canada describing their own experience at the elective site.
- Shared the CFMS Monthly via the Class Newsletter.

## CFMS

- Joined CFMS Representatives Roundtable (RRT) in January 2024 to discuss Communication Best Practices for Satellite Campuses, the CFMS Strategic Plan, and the CFMS Electives Database.
- Other Key CFMS events that have been shared with Cumming School of Medicine students
  - CFMS-MD Financial Leadership Award application
    - In recognition of their achievements, one student from each of the 15 member schools of the CFMS (and one independent member) will receive a Medical Student Leadership Award, consisting of: A certificate of recognition, A cash prize of \$2000
  - CFMS Affinity Leadership Award application
    - These awards seek to recognize medical students who exemplify leadership in humanitarian contributions, particularly in addressing diversity and equity in medicine and have demonstrated advocacy in areas of racial, gender, and disability justice.
    - In recognition of their achievements, three students will receive a CFMS Leadership Award: An engraved trophy / certificate of recognition, A cash prize of \$2000.
  - CFMS Student Initiative Grants
    - CFMS Student Initiative Grants Program was established in 2007 to provide support and funding to medical student initiatives. The fund was established in response to the increasing number of medical student-run initiatives and the need for official and financial support from our national student organization.
    - Many successful projects have benefitted from direct CFMS funding including charitable, educational, and social events all organized by medical students. The goal is to assist students in realizing events or initiatives that promote interactions between CFMS students and member schools.
    - There are two categories of funding available. Tier 1 SIG funding is available for medium to large-scale initiatives and Tier 2 SIG funding is available for small- to medium-scale initiatives. The **maximum amount** of funding that may be requested via a CFMS SIG is **\$3,000.00 for Tier 1** and **\$1,500.00 for Tier 2**.

## February 2024

### CMSA

- Registered all CMSA-funded delegates for the Canadian Medical Student Conference 2025.
  - To be held in Halifax, NS from April 3-6, 2025.
  - Includes the CFMS Medical Day of Action (MEDoA), International Congress on Academic Medicine (iCAM), and the CFMS Spring General Meeting.
- Shared the CFMS Monthly via the Class Newsletter.

### CFMS

- Joined CFMS Representatives Roundtable (RRT) in February 2024 to discuss CFMS Website Updates, the CFMS Premed Task Force proposal, the French Learners' Taskforce, and Travel Equity Fund updates.
- Other Key CFMS events that have been shared with the class:
  - CFMS Education Advocacy Task Force Survey - Help Improve Support for Medical Students with Disabilities & Chronic Conditions
  - CFMS Education Advocacy Task Force Survey - Experiences of Canadian Medical Students Wearing Religious Attire
  - EXEGYPT Intercontinental Summer School, 25th Editio
  - NOSMU Student Council (NOSMUSC) Global Health and EDI Committees: Tackling Substance Use Disorder, Newcomer Health, and Climate Change

## March 2024

### CMSA

- Opened Round 4 of CMSA Conference Funding with the Conference Funding Committee (VPX-Provincial, VP Finance).
  - Round 1 of CMSA Funding from the Potoo Budget will start in May 2025.
- Shared the CFMS Monthly via the Class Newsletter.

### CFMS

- Joined CFMS Representatives Roundtable (RRT) in March 2024 and discussed Clerkship Placement & Rural Clerkship, Policies for Pursuing 5th Year of Medical School, Voting on NDoA 2025 Topics.
- Helped with the marking and evaluation of two rounds of Student Initiative Grant (SIGs) applications.
- Preparing for the Spring General Meeting (SGM) in Halifax with other members of the CMSA.
- Events shared with the class:
  - CFMS Longitudinal Advocacy Training Series (LATS): Strengthening Family Medicine, A prescription for primary care.

# Jake Thorsteinson | VP External (Provincial)

## January 2025:

### *Alberta Medical Association (AMA):*

- Committee on Student Affairs
  - Promoted AMA/TD Bursary with extended deadline until Feb 2, 2025.
- Joint Physician Advocacy Committee
  - Attended Dec 4 meeting and presented survey (will present results at later meeting)
- Board of Directors
  - Attended special Dec 5 meeting
  - Attended Dec 12-13 meeting
    - PCCM announced!!
    - Presentation on CSFs
    - Discussed Team based care, privatization across Alberta, met with new PCO CEO, covered other business
    - Advocacy Focus shifting away from primary care to acute care
- Medical Student Advocacy Committee (MSAC)
  - Ongoing negotiations for MSAC VPX (UofC) scope on UCalgary campus vs CMSA VPX: Provincial, needs to align with CMSA constitution
  - Liased between Board and MSAC
- Sub-Committees
  - Sent follow-up email to connect student representative on informatics committee to AMA since they had not heard from them since accepting the position
- Medical Student Survey
  - Presented some high-level survey results to CMSA
  - Sought information regarding how/if students would like data used, some ideas noted:
    - Presentation, advocacy, Q&A with students/survey producer
    - Possible avenues for AMA: Present to minister, to board, to RF?
  - Discussed issues with how generalism is perceived in curriculum
- Representative Forum (RF)
  - Sent out student observer forms, submitted names of attendees
  - Registered as UofC Student Representative
- Other
  - Helped Stick It to Cancer initiative be featured in AMA-wide emails/publications, as well as invited board members to event

### *Other:*

- PDoA
  - Met with UAlberta GAACs with UofC's GAACs.
  - Planning PDoA tentatively April 27, 28
  - Sent out initial interest form to both schools

## February 2025:

### *Alberta Medical Association (AMA):*

- AMA Board Meeting Feb 6-7
  - Ongoing negotiations with government over FFS codes
  - Discussion on AI in healthcare
  - Preparation for Spring RF
- MSAC
  - Solidified that MSAC VPX will coordinate events with CMSA VPX: Provincial, and will ensure AMA activities are still connected with this role
- Medical Student Survey
  - Met with AMA Staffer to discuss options on survey data. Will use in social media advocacy, present to various groups, and potentially push to outside media
  - Met with SU representatives to pass along relevant results for Minister LaGrange's briefing document
- Scheduled AMA President Meet and Greet for April 29! There will be food

### *Other:*

- PDoA
  - Attended weekly meetings
  - Confirmed the date: April 27-28
  - Closed sign-ups with over 40 delegates
  - Continuing to plan with UAlberta GAACs and UCalgary GAACs.
  - Set topic to align with AMA: Acute Care Concerns
- Meeting with Block Directors/Generalism
  - Presented some of the Family Med/Generalism AMA Survey results and discussed methods to improve curriculum (especially in block one).
- Registered for CFMS SGM with CMSA delegation

### **March 2025:**

### *Alberta Medical Association (AMA):*

- Attended emergency AMA Board Meeting
- Joint-Physician Advocacy Committee
  - Discussed challenges to advocacy and media/news environment
- Committee on Student Affairs
  - A. Guthrie (FMRIG Co-Chair) to be student representation on Section of Family Medicine executive
  - Pilot program of ½ term, if SFM approves, will go through CSA channels/process going forward
  - AMA Student Initiative Grants Open!
- Medical Student Survey
  - Results to be presented to SFM, ACFP, AMA Board, PARA
  - Wrote an Op-Ed for a local newspaper and the AMA's bimonthly publication
  - Results featured on AMA social media with large viewership and activity response

### *Conference Funding Committee:*

- Opened Lunkarya round 4 of funding

*Other:*

- PDoA
  - Ongoing planning, April 27-28. Attended weekly meetings.
    - Invitations sent to MLAs
    - Accommodation booked
    - Leading a research team
- Block directors/Generalism
  - Met with FRMIG co-chairs and we agreed on some language relating to generalism. They will pass along to DFM and hopefully get us all on the same page
  - Dr. Wu is incorporating it wonderfully into classroom content



# Jonah Feng | VP Finance

## *Budget:*

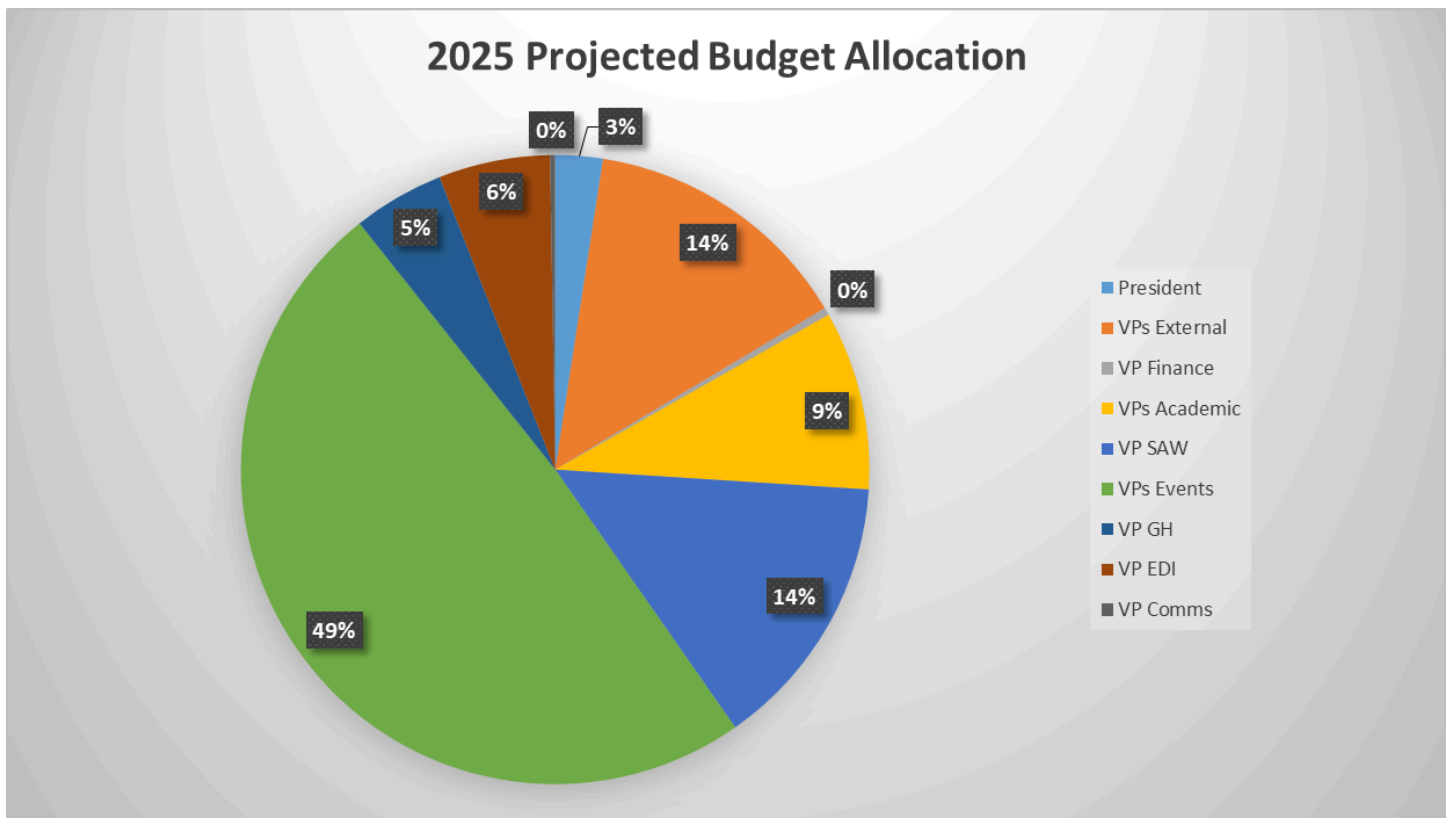
- Drafted 2025-2026 budget, pending approval (end-of-March)
  - No major changes from previous year, change in allocation (bucketing) of certain items within each VP's portfolio
  - Pending increase in the incoming years CMSA fees to cover expected decrease in funding and increase to CMSA club expenditures
- \$9.1K from Jersey Nicknaming Ceremony to be put towards the Potoos graduation funding

## *Club Funding and Conference Funding:*

- Met with required reps/CMSA VPs to distribute available funding to clubs and students for attending conferences for the previous cycle, decisions communicated to appropriate parties

## *CFMS:*

- Finance roundtable meetings with other medical schools
- Collab with VP Ext. National for Toronto Notes order
- Student Initiative Grant Applications marking



# Yekta Sharafaddin-zadeh | VP SAW

## Monthly Basis:

### *SAWH Team Meetings and Communications*

- SAWH team meetings are a collaborative space where the VP SAW is able to express ideas about future events and address student concerns surrounding wellness. The meetings comprise of faculty members in the SAWH office, Director of Wellness, and the VP SAW, with additional opportunities for the portfolio to take part.
- SAWH meetings have taken place on an emergent basis due to distressing events as well as on a more anticipated basis due to certain time periods that may predispose students to certain stressors.
- Gathering wellness and Faith related resources from SAWH to distribute to the class following Religious Competence Teachings from UME.
- Drafting and collaborating on a Terms of Reference (TOR) for the SAW sub-committee to be approved by CMSA executive members.

### *We Care Committee Meetings*

- The we care committee is composed of 5 people that help promote wellness in the class
- The events we have done thus far:
  - Monthly birthday party + cards
  - March Matchness
  - Planning wellness bags for back to school
  - Planning mental health awareness week initiatives

### *Meetings with Director of Wellness + supporting their initiatives*

- The Director of Wellness is responsible for event logistics, organization, and implementation in SAWH. Worked to create a roster of events to consider running throughout preclerkship with student input.
- Initiatives implemented thus far have included Valentine's candy Grams. Regular yoga classes with Dr. Hutchinson is in the work of becoming implemented.

### *Birthday Celebrations*

- To celebrate students and promote a sense of community, birthday celebrations are held once per month for the Class of 2027 (Potoos).
- The We Care Committee hand paints cards for all students whose birthday is within that month.
  - We meet multiple times in the month to create these personalized cards
- Free refreshments and desserts are provided to all students who attend the birthday celebrations
- The new initiative this year is to give out the birthday cards close to or on the students' birthdays. We also provided birthday hats this year that birthday Potoos can wear during the celebration.

### *Student Run Tutoring*

- Facilitated the continuation of a large-scale development where SAWH has utilized student grant funding to provide tutoring for medical students that are led by resident physicians.
- We are in the process of revamping the way SRT funds are being used, they are underutilized and the class of 2027 has less inquiries regarding large group tutoring sessions but continues to request one-on-one tutoring.
- With the help of SAWH and SU quality wellness fund, we are hoping to provide more opportunities for student groups to access this fund by applying for them when they have a resident-led initiative that is filling a gap in the current curriculum. The events can be in many formats, as long as they are in collaboration with residents and can even target procedural, clinical, or anatomy skills. For instance, a suturing event that was hosted was able to apply for this funding and receive support for the residents (honorariums), food, and supplies. More on this topic soon.

## **Wellness Events:**

### *Forum on Failure*

- Students were exposed to a variety of individuals at different stages of their careers and livelihoods to discuss “failures” in medicine and the resilience to succeed in all circumstances. The event was inspiring, and the goal was to show medical students that wellness is holistic and there are supports to guide and mentor you at every step of your journey.
- Speakers included current staff physicians and resident physicians, many of whom were once students at the University of Calgary.
- Assisted VP SAW 26’ and director of wellness 26 with planning, facilitating, and implementing forum on failure events.
- Provided a brief introduction of the speakers and purchased the dessert for the event.

### *March Matchness*

- The March Matchness is an initiative to promote student discourse and establish bonds within the class. Students were paired with individuals they do not always interact with on a regular basis in the hopes of generating meaningful conversations and getting to know one another better.
- Met with the we care committee to determine matches, discuss gift cards to cafes and ice cream shops and determined a plan for sending out the matches. We discussed sending bonding questions along with the email to provide an opportunity for peers to develop stronger relationships and have some conversation starters.

### *Mental Health Awareness Week Planning*

- Mental health awareness week is in May and we are working hard to plan the week
- currently planning to host a DIY build your own terrarium workshop, nutrition lunch and learn, coping skills lunch and learn, pet therapy, button making and rock painting, Suicide awareness seminar, and friday movie fun night. We will be querying the class about what movie they would like to watch and hope to provide dinner on two occasions with snack in the other events.
- We will soon finalize the time, location and dates and begin to inquire about attendance to make our purchases.
- The planning of this event has been in collaboration with the We Care Committee, SAWH, and Director of Wellness.

### *Valentines day Candy Grams*

- Students signed up to create their own candy grams for friends, family, or themselves. With the help of the director of wellness and the we care committee, we provided chocolate, valentines bags and decorations with small paper notes that students could write messages on.
- We decorated a table that students could drop by between classes and participate in making DIY candy grams.

#### *April fools: Med Meme Madness*

- Students get to submit their memes and have the class vote on the funniest meme, the winner gets \$50 and the rest of the class wins laughs.

#### *Ramadan Dates*

- Provided pitted dates with the help of VP EDIIA and SJAC to support the fasting students during Ramadan and placed one jar in the prayer room and one in the med student lounge.

#### *Yoga*

- Queried the class on interest regarding regular yoga classes with Dr. Hutchinson.
- This project is in the work of becoming implemented with the help of SAWH.

### **Advocacy:**

#### *Student spaces*

- Working with the student spaces representative to query the class about medical students lounge space on improvements and modifications they would like to see.
- Creating a med student space rules for students to follow and maintain the kitchen and fridge
- working with the studnet spaces rep to create the posters for the rules
- beginning a new tradition of having class photos on the fridge and magnets
- Monthly clean up during birthday celebrations
- bringing the we care committee in to help

### **Other:**

#### *CFMS AGM and Western Deans Conference*

- Attended the CFMS AGM and Western Deans Conference where I had the opportunity to engage with other med soc reps in my position across the country and discuss, compare and contrast support and wellness initiatives available.
- This opportunity allowed us to better implement initiatives at UofC and share ideas that helped the wellness of medical students in other schools in Canada.
- At the Western Deans conference, we had the opportunity to discuss wellness support and initiatives with faculty and admin.

#### *Club Funding*

- Review and approve club funding applications for the January - April 2025 cycle with the VP Finance, EDIIA, global health and community and director of student groups.

#### *Advocacy*

- Sent out class communication following Religious Competence Teaching with VP EDIIA to share faith-based and mental health resources and provide support for individuals facing religious discrimination.

- Advocated to require expanded food offerings at student group events with improved Halal options and appropriate food labelling
- Work with We Care Committee to update the outreach form on Potoo Post.

# Debbie Okusanya | VP EDIIA

## Advocacy

- Continued efforts by co2026 VP EDIIA to improve diversity of SPs, followed up with Clinical Skills directors to ensure that this is continued going forward.
- Provided feedback on the *Ethnocultural Considerations for Older Adults* CEL session, addressing concerns about content that caused discomfort and fostered harmful generalizations. Advocated for change by drafting a class-wide statement alongside CEL lead to address these concerns and assure students that a different speaker is invited for future sessions.
- Sent correspondence to Dr. Amy Gausvik and Dr. Bromley with class feedback on Religious Competence teachings and recommendations on how to address class concerns
- Participated in meetings with UME and Accreditation Committee to discuss RIME's social accountability goals. Advocated for more thorough social accountability teaching with actionable recommendations to support student's learning.
- Raised concerns regarding CEL - StageLeft and physical contact in the session with the CEL team. Advocated for forewarning for future sessions, the option to opt-out from participating or modifications to limit physical contact to support student's comfort. This session will be modified and adapted with these considerations with the workshop lead for future sessions.
- Sent out class communication following Religious Competence Teaching with VP SAW to share faith-based and mental health resources and provide support for individuals facing religious discrimination.
- Advocated to require expanded food offerings at student group events with improved Halal options and appropriate food labelling.
- Discussed POTW, tutorial group, and clinical skills case feedback with Dr. Wu and Dr. Gausvik and the possibility of including a disclaimer to explain the intentionality behind seemingly stereotypical cases. This will be implemented for future years.
- Created an ongoing feedback form for students to provide anonymous feedback on EDIIA topics in Potoo Post

## Curricular Initiatives

- Working with the Social Justice and Advocacy Committee (SJAC) to review and revise tutorial and clinical skills cases.
- Met with Mike Paiget to discuss the possibility of developing an anonymous feedback mechanism embedded in FreshSheet for students to raise EDIIA concerns with case content.
- Advocated for improved clarity on race-based medicine practices in hypertension teaching (week 1.2.2) and GFR calculations in block 3.
- Working with Dr. Pin Li to expand and diversify clinical skills imaging to include a broader range of skin tones to improve student's diagnostic accuracy.

## EDIIA Events & Initiatives

- Worked with VP SAW to provide accommodations for students fasting during Ramadan, including providing dates on campus. Ensured that UME sent out a message outlining considerations for students observing Ramadan.
- Began planning a Multiculturalism in Medicine Event with SJAC that will be a student-led showcase of their diverse cultures. Leading AMA grant application to source additional funding for the event.
- Working with MMAC to support an Iftar and Eid event. Provided funding to support both events.
- Working with BMSA to host a Black History Month event, which involved a Black Health Primer with cultural foods and student trivia.
- Organized a student spotlight for BHM with Black medical students showing a “Day in the Life”.
- Started a weekly EDIIA corner in the Potoo Post to highlight religious and cultural celebrations, provide EDIIA updates, and share relevant workshops and advocacy opportunities.
- Supported Menstrual Equity Project amid SAWH and CMSA transitions.
- Working with VP Events to plan a ‘Welcome to the Professions Ceremony’ for incoming class in August 2025.
- Reached out to VP Global Health and Community Health & Indigenous Health Rep to explore the possibility of collaborating on Indigenous educational event (eg. Medicine Bag workshop, Beading workshop)
- Exploring the possibility of hosting a Culinary Medicine Workshop to equip medical students with a better understanding of the Mediterranean Diet, while exploring ways to adapt and modify dietary practices to preserve cultural food traditions.
- Exploring the possibility of hosting a Refugee Health Panel as an extracurricular opportunity to enhance student’s cultural competency and learn from those with lived experiences.

### *Administrative Tasks*

- Participated in the accreditation meetings to contribute student feedback on curricular and institutional experiences related to EDIIA. Advocated for enhanced and actionable social accountability in RIME.
- Served on the Club Funding Committee with the Director of Student Groups, VP Finance, VP SAW, and VP Community & Global Health to make funding decisions for the first cycle. Advocated for an equitable approach to fund allocation.
- Met with the Professionalism Committee to discuss committee structure, reporting, and conflict resolution processes. Chose to prioritize redeveloping the Terms of Reference (TOR) and clarifying the committee's role within the broader network of student support processes.
- Developed guidelines for reviewing the appropriateness of nicknames for the Jersey Nicknaming Ceremony for the Professionalism Committee. Reviewed the final nickname list alongside Jersey Representative before it was sent to UME for final review.
- Put together a committee to vote on an Admissions Committee Representative. Connected elected representative (Ahmad Hassan) with the Admissions team for their first AdCom meeting.
- Reached out to EDIIA-related student groups to offer logistical support and additional funding for their events.
- Engaged in CFMS EDI Roundtables to showcase EDIIA achievements at UofC, explore current challenges, and share strategies with other institutions for addressing their own EDI obstacles.



# Sanam Sekandary | VP Global and Community Health

## January 2025:

- **Introductory meeting with Dr. Gausvik** to discuss Indigenous, Local, and Global Health (ILGH) Office collaboration for the new year
  - Mentioned that ILGH Office does not directly involved themselves in the events hosted by Global Health Portfolio, but is happy to share contacts and community organizations that would be open to collaborating
  - Shared ideas on events hosted in previously, legacy of Global and Community Health Portfolio
  - Mentioned the challenges regarding Global Health Week in previous, particularly the lack of student engagement in a full-day conference; recommended short events spread out throughout the week focused on global health
- Attended first monthly **Block 2 meeting with Dr. Theresa Wu** alongside CMSA members and Block 2 Representatives to discuss student learning and engagement in Block 2
  - Provided feedback on ways to obtain and include student feedback
- Scheduled first in-person **Global and Community Health Portfolio meeting** to start planning for events
  - Shared CFMS national global health contact list, created team group chat, and connected current portfolio members with Class of 2026 portfolio members (to learn more about their role and responsibilities)
- Attended first **CFMS Global Health Liaisons Roundtable**
  - Formally met and connected with Global Health Liaisons at different medical schools
  - Shared the Cumming School of Medicine's global health events currently planned
  - CFMS Global Health Strategic Plan for this year is *"Immigrant and Refugee Health"*
- Participated in panel for **Admission Committee Representative** for Class of 2027 organized by VP EDIIA
  - Reviewed and ranked several applications that showed a commitment to EDIIA principles and advancing change in medical school admissions
- Attended **Student Group Budget meeting** with Director of Student Groups, VP SAWH, VP EDIIA, and VP Finance
  - Helped approve student group funding requests in a fair and equitable manner

## February 2025:

- Attended monthly **CFMS Global Health Liaison Roundtable**
  - Provided an update on the Cumming School of Medicine's events planned
  - Learned about the different initiatives and events that are being hosted by the global health team at different medical schools across Canada
  - Provided feedback on creating a CFMS Global Health resource booklet for schools to access and use to plan their events, initiatives, and campaigns
- Hosted second **Global and Community Health Portfolio meeting**

- Started planning Annual Global Health Town Hall; the purpose of the town hall was to facilitate sharing of ideas among related interest groups, to prevent duplication of events and initiatives
- Portfolio members provided brief updates
- Submitted **2025 Global and Community Health budget proposal** to VP Finance
  - Reviewed last year's budget and spoke to portfolio members to ensure the budget proposed was equitable to all portfolio members

### **March 2025:**

- Facilitated third **Global and Community Health Portfolio meeting**
  - Global Health Town Hall scheduled for March 27th, 2025
  - Student interest groups that fall under Global Health Portfolio have 1-2 members invited to Town Hall to discuss plans for the years and network
- Spoke to **Public Health and Preventive Medicine Interest Group executives**
  - Came to an agreement that they could join the Global Health Portfolio given their focus on community health and overlap between the events they are hosting and the events hosted by the Global and Community Health Portfolio
  - Motion was passed to have them join the portfolio at March 5th CMSA meeting
- Currently working on creating an **updated contact information sheet** for all interest groups (11) and Global and Community Health Portfolio Members (9) to allow individuals to communicate and connect with one another
  - Plan to share this contact sheet with relevant student interest groups and portfolio members following the Global Health Town Hall

## Ryan Dion | VP Communications

- Switched CMSA meeting frequency from monthly to biweekly
- Coordinating with IT Officer to include on website (calgarymsa.com):
  - Biweekly meeting minutes
  - Updating student groups, executive portfolio contacts, and executive contacts
- Coordinating with Social Media Officer to post relevant CMSA content, including executive headshots
- Worked with the C. Horwood to attend Club Hub Training
- SU Club renewal begun March 3 and closes May 15, working on the requirements
- With VP EDIIAs idea and assistance, updated newsletter to include “EDI Corner” section, with a dedicated section to celebrating equity, diversity, and inclusion
- Continuation of previous weekly/monthly/quarterly tasks such as weekly newsletter, biweekly CMSA meetings, and Quarterly report coordination.
- Planning of monthly CMSA meetings including organizing location, food and meeting minute circulation
- Overseeing the CMSA email account ([cmsa.studentgov@gmail.com](mailto:cmsa.studentgov@gmail.com)) for any new opportunities to share within the executive and/or the entire Medical Classes



For more information on topics discussed above or any CMSA matters, please email us at [cmsa.studentgov@gmail.com](mailto:cmsa.studentgov@gmail.com). If you would like to contact a specific member of the CMSA, the emails are listed below:

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<i>VP Academics</i>	Adibba Adel Marissa Hsu	<a href="mailto:adibba.adel1@ucalgary.ca">adibba.adel1@ucalgary.ca</a> <a href="mailto:marissa.hsu@ucalgary.ca">marissa.hsu@ucalgary.ca</a>
<i>VP Events</i>	Oliver Little Michelle Makila	<a href="mailto:oliver.little1@ucalgary.ca">oliver.little1@ucalgary.ca</a> <a href="mailto:michelle.makila@ucalgary.ca">michelle.makila@ucalgary.ca</a>
<i>VP External (National)</i>	Michael Zarychta	<a href="mailto:michael.zarychta@ucalgary.ca">michael.zarychta@ucalgary.ca</a>
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<i>VP SAW</i>	Yekta Sharafaddin-zadeh	<a href="mailto:yekta.sharafaddin@ucalgary.ca">yekta.sharafaddin@ucalgary.ca</a>
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