

APPLICATION TO THE POST OF

1. Name in Full : (Mr / Mrs / Miss) (Please underline surname)				
2. Mailing Address :		Mobile No :		
3. Address of Permanent Residence:		Telephone No :		
District :				
4. E-mail :				
5. Date of Birth :				
6. Civil Status :				
7. Nationality :				
8. National Identity Card No :				
9. Education				
A. School Attended:				
B. Higher Education				
Name of University / Institute	Period		Title of Degree	Results (Class & Division)
	From	To		
C. Professional Education				
Name of Institute	Period		Title of Course	Results
	From	To		

10. Memberships of Professional Bodies:				
11. Working Experience :				
Name & Address of the Institution	Designation	Duration	Main duties and responsibilities handled by you	
12. Extracurricular activities:				
13. Non-Related Referees :				
<u>Name & Occupation</u>	<u>Office Address & Telephone No.</u>	<u>Residential Address' Telephone No. & E-mail</u>		
i)				
ii)				
13. I certify that all the information given by me in this application is complete and true and I agree that if, after appointment any item of information is found to be incomplete or untrue, I will be liable for termination of my employment.				

Date :

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Signature

Photocopies of the following documents should be attached:

- (a) Certificate of Birth
 - (b) National Identity Card
 - (c) Educational & Professional qualifications Certificates
 - (d) Service Certificates
- (Photocopies of certificates should be certified by the applicant)

HRD Division
National Savings Bank
Head Office
Colombo 3.

For Official Use :