



MASCA School Counseling Program Review Application Form

The Massachusetts School Counselor Association (MASCA) conducts peer program reviews of school counseling departments across the state. Program reviews assist school counseling departments in assessing their level of implementation of a comprehensive school counseling program and identifying strengths and areas for growth as the school counseling department moves towards greater adoption of the Massachusetts Model 3.0, a framework aligned with the American School Counseling Association (ASCA) Model 4.0[®], current Massachusetts DESE priorities, and evidence-based practices in the field.

The cost for a program review is \$5,500 for a single program and \$7,500 for a program evaluation of two levels (i.e., the middle and high school counseling programs).

As part of the program review, members from the MASCA committee will:

- Meet virtually with the principal/superintendent and school counselors to discuss the program evaluation process
- Administer an online School Counselor + Administrator survey to the school counseling team (school counselors, school adjustment counselors, and school psychologist) and administrators (Superintendent, Principal, Assistant Principals, and Director of Student Services) to identify the roles and responsibilities of school counselors in the building, the priorities of the school counseling department, and the ways in which school counselors organize their time
- Analyze School Counselor + Administrator survey results; create charts and graphs to illustrate survey results
- Administer surveys to both students and teacher/staff to determine perceptions of the school counseling program
- Review electronically submitted school counseling department documents (such as a mission statement, school counselor job description, SST template, sample lesson plan, and list of Tier 2 group activities and interventions)
- Conduct onsite or virtual interviews with school counselors and the building principal so that the program evaluation team can gain a deeper understanding of how school counselors successfully implement elements of the MA Model as well as insight around challenges in adopting the Model
- Develop a draft summary slide deck report to share with principal/administrator
- Incorporate the district's suggested edits and create a final slide deck summary with noted areas of strength and areas for improvement and recommendations for moving forward
- Meet virtually with school counselors and principal to share final report

PLEASE DOWNLOAD OR MAKE A COPY of this GoogleDoc, complete the questions in the table below, and submit to mascaprogramevaluation@gmail.com.



MASCA School Counseling Program Review Application Form

| | |
|--|--|
| | |
| | |
| Contact person (including name, title, email address, and phone number): | Stacey Schulman, Ed.D., LMHC, Director of School Counseling & Behavioral Health sschulman@medford.k12.ma.us 781-393-2281 |
| Please briefly explain why you are interested in pursuing a program evaluation at this time: | At this time, we are interested in pursuing a program evaluation to ensure that our school counseling services are effectively meeting the evolving academic, social-emotional, and postsecondary needs of our students. As student needs continue to shift, it is important that our department takes a data-informed approach to assess the impact of our current practices, identify areas for growth, and align our work with best practices in comprehensive school counseling programs. |
| What do you wish to gain from participating in this program evaluation pilot? | Engaging in a formal evaluation will allow us to examine outcomes related to student support, equity in access to services, and overall program effectiveness. Additionally, it provides an opportunity to strengthen accountability, enhance communication with stakeholders, and ensure alignment with district and school-wide goals. This process will guide intentional decision-making, improve service delivery, and help us better support all students in achieving their full potential. |
| Do you have any questions for us? | What is the timeline of this program evaluation? Are we able to pay now to start in September? |

Please submit this application form to mascaprogramevaluation@gmail.com Feel free to reach out with any questions you may have about the program review process.



MASCA School Counseling Program Review Application Form