

RISK ASSESSMENT DEAN PARK PARENT TEACHER ASSOCIATION CLUBS

Date of assessment	Originally carried out July 2019, refreshed on 27/04/2020	Assessor(s)/Coordinator	PTA Clubs Coordinator in conjunction with coaches/club coordinator
What is the activity?	Football	Where is the activity carried out?	2G pitches (P3-P7), school gym hall (P1-P2)

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom?	Action by when?	Done
Falling over or tripping during session	Participants	Inherent risk that may occur at any time during a practice or game through no fault of coach or other players.	Coach/instructor should check area for any potential hazards that could cause players to fall, i.e loose floor boards, holes in pitch, bumps in pitch etc	Lead Coach	Before the start of the session	
Muscle strain or tear	Participants	Appropriate warm up incorporating dynamic and static stretching of all major muscle groups should be done at the start of each session.	Appropriate cool down incorporated stretching of all major muscle groups should be done at the end of each session.	Lead Coach	Before the start of the session	
Falling over or tripping over equipment	Participants	Coach should designate an area away from activity where equipment can be stored. Equipment in halls i.e. benches, beams etc should be moved to an area where they are least likely to interfere with any practices or games taking place.	Coach should make players aware of any equipment that cannot be removed completely out of the working area Coaching equipment should only be used for the purpose of its design.	Lead Coach	Before the start of the session	
Falling or slipping due to lack of correct footwear	Participants	Indoors – trainers (no school shoes) Outdoor courts – trainers/football boots	Pupils should be encouraged to wear the appropriate footwear for the surface they are using.	Lead Coach	Before the start of the session	
Dehydration / Heat Exhaustion	Participants	Players should be encouraged to bring water or juice to every session.	Coaches should incorporate sufficient water breaks during their sessions to allow players to take on fluids.	Lead Coach	Before the start of the session	
Behaviour	Participants	Use ground rules to maintain good behaviour expectations.	Any unacceptable behaviour must be dealt with immediately by coach/volunteer.	Lead Coach	Before the start of the session	
Pre-existing medical conditions	Participants	Details of any participants pre-existing illness, medical conditions, medication taken are identified on register.	Coach must check the register prior to the session and ensure they keep an eye on the child.	Lead Coach	Before the start of the session	
Running in to goal post and walls	Participants	Goals should be positioned at the side of the playing area or when used during drills should be in an area where players are not likely to collide with the posts.	Players should be instructed to slow down when near the walls in the hall to avoid collision. Where appropriate practices and	Lead Coach	Before the start of the session	



Dean Park Primary School PARENT TEACHER ASSOCIATION

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			games should be played in and are where a boundary away from the walls can be incorporated.			
Goal posts collapsing on to participant	Participants	Goals should be secured to the ground or wall at all time during practice. Coach to ensure at the start of lesson	Players should not be allowed to swing on the crossbar lean against the posts or move the goals at any time unsupervised.	Lead Coach	Before the start of the session	
Being hit by a football	Participants	Inherent risk which may occur at any time during a practice or game.	Coach should instruct players when collecting kit in that balls should be carried over to storage area and not kicked over. Once a drill has been stopped players should adhere to instructions and not continue the game or practice while others and not concentrating.	Lead Coach	Before the start of the session	
Collision with fellow participant through running in to them or being tackled in a game.	Participants	Inherent risk that may occur at any time during a practice or game through no fault of coach or other players. Players are encouraged to play with their head up during games and look in the direction they are going and be aware of others around them during practice and games.	Players should be encouraged to tackle appropriately and make contact with the ball. Players should be encouraged to wear shin guards during practice and games.	Lead Coach	Before the start of the session	
Sun burn / Stroke	Participants	Players should be encouraged to bring sun screen to every session which takes place outdoors.	Coaches should incorporate sufficient breaks during their sessions to allow players to reapply sun screen when required during sunny days. Coaches should encourage players to sit indoors or a shaded area during breaks.	Lead Coach	Before the start of the session	
Toilet Breaks	Participants	Players encouraged to go at the start of the session or at an assigned toilet break midway through the session. Adhoc toilet breaks mid session will not be encouraged.	Encourage toilet breaks to start before the start of the session and have a water/toilet break in the middle of the session. During planned toilet breaks the coach is the stand at the gym door to monitor/record who has gone to the toilet and to also allow them to monitor the remaining children in the hall. If a child is desperate to go to the toilet outwith assigned toilet breaks then the child will go in a pair with another child who is deemed responsible.	Lead Coach	Before the start of the session	
Pick up/drop of children to and from sessions	Participants	Participants to be monitored and registered by coach at all times during the session and ensure that they are allowed home in the capacity highlighted in the register.	Participants to be welcomed and registered at the start of each session. Coach is to be on school site and prepared for session 10 minutes prior to the session starting. Coach should familiarise himself with any medical info/or advice provided on register.	Lead Coach	Before and at the end of the session.	



Dean Park Primary School

PARENT TEACHER ASSOCIATION

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			At drop off children are to be lined up at the door where the coach will hand over children to parents (if marked as collected) to after school staff (if marked for ASC) or self travel home (if that is specified in the register). Children will be marked out as they leave the session and leave the coaches care. The coach will remain with all children until everyone is collected/made their way home. Any child not picked up are to be taken to the school office and a call to parents are to be made. If there is no-one in the office then coach to still call parents and Club Coordinator for advice. If Club Coordinator is not available, then coach to contact Nicola Kaye (PTA clubs coordinator) on 07562 846241for advice.			
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Club Coordinator		Signature	
Date		Assessment review date	

Are other specific risk assessments required?

Asbestos
Electricity
Manual Handling
Personal Protective Equipment
Work Equipment

☐	Control of Substances Hazardous to Health
☐	Fire Safety
☐	New and Expectant Mothers
☐	Stress Management
☐	Workplace Health, Safety and Welfare

☐	Display Screen Equipment
☐	Lone Working
☐	Noise
☐	Vibration
☐	Working at Height



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