

INSERT DATE

**Grow Your Own SSA
Memorandum of Understanding
Cycle 2 Pathways 1 & 2**

Congratulations on being awarded the 20XX-20XX “Cycle X Pathway 1 & 2 Grow Your Own” grant scholarship. You were recommended by your current supervisor and selected from eligible applicants to be a recipient of this grant. There are general and fiscal guidelines which must be upheld as part of this Memorandum of Understanding. The information below outlines these guidelines.

The purpose of TEA’s Cycle X Grow Your Own program is to provide financial support to current [INSERT DISTRICT NAME HERE] instructional assistants or substitute teachers who are actively seeking to obtain Texas Educator Certification on or before May 31, 2021. You were selected because you are/were a proven and dedicated staff member who desires opportunities for advancement in the field of teaching. As a recipient of this grant scholarship you are agreeing to:

1. Abide by a graduation plan developed with your College academic advisor which shows your path to obtaining your Bachelor’s degree while maintaining a 2.75 GPA each semester; OR abide by an alternative certification plan developed with your Alternative Educator Preparation Program which shows the path of completion of the program. PLANS MUST BE SUBMITTED TO AND APPROVED BY YOUR CAMPUS PRINCIPAL AND SUPERINTENDENT.
2. Attain Texas Educator Certification on or before May 20XX;
3. Receive grant money with the following conditions: grant money will be prepaid as a scholarship twice a year: First Thursday in August and the First Thursday in February. Funds are to cover tuition, fees, books, and other costs incurred while obtaining a bachelor’s degree and/or certification. Scholarship amount is dependent on chosen path to certification.
4. Provide receipts for educational expenses. Receipts must be submitted to [INSERT NAME HERE], program director, by December X, 20XX, May XX, 20XX, December XX, 20XX, May XX, 20XX.

Upon graduation or the alternative certification program completion AND attainment of Texas Educator Certification, you are agreeing to the following conditions in seeking employment with YOUR SCHOOL DISTRICT as a teacher in your area of certification:

1. Fulfill all requirements of the TEA/Sabinal SSA Cycle 2 Grow Your Own grant.
2. Accept all interview requests in your certification area up to an offer of employment;
3. Agree not to enter into a contract with another Texas or out of state ISD;
4. Teach full time in area of certification for your district for 3 consecutive years unless otherwise approved by the GYO Committee.
5. Receive Board approval for employment as a teacher.

This Memorandum of Understanding may be modified at any time due to Texas Education Agency regulations and/or changes as well as your district's policies and/or changes. The Memorandum of Understanding shall become effective upon your signature as well as the signature of a District Official. This Memorandum of Understanding shall not be construed as an employment contract and does not give the Grow Your Own participant any right to continued employment and/or future contract with your current school district. Employment contracts are subject to final approval by the district's Board of Trustees. This Memorandum of Understanding will remain in effect until modified or terminated by administration and/or failure to uphold criteria of the Cycle 2 Grow Your Own grant awarded by the Texas Education Agency.

Contact Information

Name
Cycle 2 Pathways 1 & 2 Grow Your Own Grant Director
Phone Number
[email](#)

Name
XXXXX ISD Superintendent
Phone Number
[email](#)

Name
XXXX ISD Superintendent
Phone Number
[email](#)

Name
XXXXX ISD Superintendent
Phone Number
[email](#)

Name
XXXX ISD Superintendent
Phone Number
[email](#)

Signatures:

GYO Recipient Signature

Date

GYO Director

Date

Superintendent

Date