Risk Management Policy

Billingham Boxing Academy is committed to identifying, assessing, managing, and reducing risks associated with all club activities, facilities, operations, and governance. This policy outlines the club's approach to effective risk management to protect members, participants, volunteers, staff, visitors, finances, assets, and reputation.

1. Purpose of the Policy
The purpose of this policy is to:
• Promote a safe environment for all participants and visitors
• Reduce the likelihood and impact of incidents or harm
• Support effective decision-making and governance
• Protect club assets, finances, reputation, and operations
• Ensure compliance with legal and England Boxing requirements

2. Scope
This policy applies to:
• Boxing training and coaching activities
• Sparring and competitions
• Club premises and equipment
• Volunteers, coaches, trustees, and members
• Events and fundraising activities
• Safeguarding and welfare matters
• Financial and governance activities

3. Risk Management Principles
The club will:
• Identify potential risks and hazards
• Assess the likelihood and severity of risks
• Implement suitable control measures
• Monitor and review risks regularly
• Record significant findings where appropriate
• Promote a culture of safety and responsibility

4. Responsibilities
The club committee and trustees are responsible for overseeing risk management.

Coaches, volunteers, and staff are responsible for:
• Following health and safety procedures
• Reporting hazards or incidents
• Supporting safe practices
• Taking reasonable care for themselves and others

All members and participants are expected to follow club rules and safety guidance.

5. Risk Assessments
The club will complete risk assessments relating to:
• Training sessions
• Sparring activities
• Boxing equipment and facilities
• Fire safety
• Trips, slips, and falls
• Manual handling
• Safeguarding
• Events and competitions
• Lone working
• First aid and emergency procedures

Risk assessments will be reviewed regularly and after significant incidents or changes.

6. Health and Safety
The club will:
• Maintain safe premises and equipment
• Provide appropriate supervision
• Ensure emergency procedures are in place
• Maintain suitable first aid provision
• Promote hygiene and infection control measures
• Comply with relevant health and safety legislation

7. Safeguarding Risks
The club recognises safeguarding as a key risk area.

The club will:
• Follow England Boxing safeguarding procedures
• Appoint a Club Welfare Officer
• Maintain DBS and safe recruitment processes where required
• Respond appropriately to safeguarding concerns
• Promote welfare and safe participation

8. Financial Risks
The club will manage financial risks through:
• Financial controls and oversight
• Accurate record keeping
• Budget monitoring
• Appropriate authorisation procedures
• Insurance cover
• Fraud prevention measures

9. Operational Risks
Operational risks may include:
• Loss of facilities
• Equipment failure
• Staffing or volunteer shortages
• IT or communication issues
• Event cancellations
• Reputational concerns

The club will seek to minimise disruption and maintain continuity where possible.

10. Insurance
The club will maintain appropriate insurance cover including:
• Public liability insurance
• Employer's liability insurance where applicable
• England Boxing affiliation insurance
• Additional cover relevant to club activities and assets

11. Incident Reporting
All accidents, near misses, hazards, safeguarding concerns, and incidents should be reported promptly.

The club will:
• Record incidents appropriately
• Investigate where necessary
• Take action to reduce future risks
• Report serious incidents where legally required

12. Emergency Planning
The club will maintain emergency procedures covering:
• Fire evacuation
• Medical emergencies
• Serious incidents or injuries
• Safeguarding emergencies
• Facility-related emergencies

13. Training and Awareness
The club will provide appropriate training, information, and guidance relating to:
• Health and safety
• Safeguarding
• Risk assessments
• Emergency procedures
• Safe coaching practices

14. Monitoring and Review
Risk management procedures and assessments will be monitored and reviewed regularly to ensure effectiveness and compliance.

15. Policy Review
This policy will be reviewed annually or following:
• Significant incidents
• Legal or regulatory changes
• England Boxing guidance updates
• Changes to club operations or facilities