STATE STEERING TEAM | October 13, 2026

Materials Folder:
https://drive.google.com/drive/folders/1EdC1NIteyDaUbtmdLGzYhXv8TL9qLCuG?usp=share_link

ATTENDING:

Noemi Escamilla (AZ)

Michel Holien (CO)

Lauren Radin (CO)

Cindell Mathis (GA)

Jessica Bickle (IN)

Chelsea Isley (IN)

Twyla Sprouse (KS)

Laurie Stewart (LA)

Nathaniel Smith (MS)

Benjamin Zink (NE)

Odilia Coffta (NY)

Will Messier (NY)

Lysandra Alexander (PA)

Idalia Ibanez (TX)

Esbey Hamilton (VT)

Becca Heine

Marty Jacobson (META)

Katie Longhauser (Screen Guardians)

Tracie Kalic (iSOSY)

Susanna Bartee (iSOSY)

1. Welcome and Introductions
2. The Screen Guardians (Katie Longhauser)
    a. Collaboration with IMPACT
        i. Cost sharing
        ii. Avoid duplication of effort
        iii. Promote model of cross-CIG collaboration
            1. Four webinars beginning in early 2027
                a. Two for staff
                b. Two for families
    b. Odilia Coffta (NY) volunteered to assist a review of Spanish translations of materials.

c. Michel Holien (CO) asked about having a live session (recorded for later access) so that participants can ask questions.
    i. Tracie Kalic explained a hybrid approach with the recorded webinar first offering the opportunity for participants to ask questions after viewing.
    ii. Katie Longhauser discussed having the opportunity to share resources to review the subject matter so that participants can submit questions ahead of time.
d. Esbey Hamilton (VT) confirmed the interest in parental controls for children's devices.

3. Annual Performance Report Requirements
    a. The Annual Performance Report is required for continuation of Title IC Sec 1309 continued funding.
    b. The Lead State completes form Ed 524b describing progress toward proposed objectives and activities.
    c. Each state reviews the results and provides a signed cover sheet from the state's authorized representative.
    d. All state directors should have received the draft 524b Cover Sheet last week.
    e. Provide Marty with any changes to State Director and/or authorized representative contact information.
        i. If information has not changed, you don't need to do anything.
        ii. You MAY sign the cover sheet anytime and return it.
    f. The APR submission package will include:
        i. Cover Sheet (ED 524B)
        ii. State's Data Privacy and Security Measures Certification
        iii. Please review for accuracy and let me know ASAP if any changes need to be made.

iv. As per previous guidance from OME, each SEA must submit a Grant Performance Cover Sheet with items 1, 3, 4, 5, 6, 7, 11, 12, and 13 completed.
v. SEAs do not have to complete items 2, 8, 9, and 10.

g. Draft report will be provided at the beginning of November.
h. Changes to your state's data are due by **November 18**.
i. Cover sheet due date: **December 8**.
j. OME has not yet provided the "Dear Colleague Letter," but we will forward this to you when it is sent.
k. Last year, the letter arrived November 25 with a due date for the APR of December 30.
l. The due date to submit Forms 1, 2, and 3 was Tuesday 9/29/26.
    i. If data is received on time, you will receive a draft of the APR by **11/6/26.**
    ii. Review the report and call or write with any changes by **11/18/26**.
    iii. Please scan and email the signed cover sheet to marty@metaassociates.com by **12/8/26**.

4. There were 347 participants in the September 2026 CIG Dissemination Event. 216 came from iSOSY member states.
    a. Evaluation results were very strong for the entire event.
5. Year 4 Plan
    a. Continuation of PLCs
        i. Continuing PLCs are summer programming, material integration, and high-risk secondary support
        ii. NEW PLC in collaboration with the IMPACT CIG regarding family and student engagement
        iii. States can choose to stick with the current PLC or switch to a different one
    b. Supplements to lessons to increase engagement

c. Collaboration with other CIGs

6. Professional Learning Circles (PLC) Reporting
    a. Form for Year 4: https://forms.gle/USvacGeGz7ewvjDSA
        i. Appoint PLC representative by **October 30** with the expectations:
            1. Participate in one meeting per month for 6 months (November to May)
            2. Plan/refine and implement the state's selected initiative during summer 2027
            3. Report on the objectives set during the PLC
            4. Submit data from summer implementation on Form 3 (due September 2027)
            5. More than one PLC may be chosen for each state
        ii. PLCs will run from November 2026 - May 2027
            1. *Designing High Quality Summer Services*
                a. Facilitator: Emily Hoffman (MA)
            2. *High Risk Secondary Student Supports*
                a. Facilitator: Tracie Kalic and Liz Bliss (NY)
            3. *iSOSY Material Integration*
                a. Facilitator: Michelle Headley (MI) and Tracie Kalic
            4. *Student & Family Engagement*
                a. Facilitator: Michele Cheney (IMPACT) and Tracie Kalic
7. Website analytics (April 1, 2026 - October 1, 2026)
    a. 4,554 site sessions
    b. 2,239 unique visitors
    c. 6,349 PDF downloads
    d. 592 clicks on STAT Lessons PDF links.
    e. Susanna Bartee urged staff to continue sending feedback and suggestions for the website use.
8. IMPACT Collaboration for Year 4

a. Presentation at iSOSY TST Meeting by Michele Cheney
b. The Screen Guardians webinars
c. STAT-P lesson
    i. TST will be surveyed
    ii. Discussion of potential topics
        1. Career and College Readiness
        2. Future Ready
        3. Esbey Hamilton suggested asking for language services for school communications and meetings.
d. Family and Student Engagement PLC

9. Hispanic Heritage Foundation Collaboration for Year 4
    a. *Digital Literacy* - **January 10, 14, 24 , 2027**
    b. *Financial Literacy* - **February 7, 11, 21, 2027**
    c. *Virtual Coding* - ***March 7, 11, 21, 2027***
    d. *AI Workshop* - ***April 4, 8, 18, 2027***
    e. *Digital Marketing* - ***May 2, 6, 16, 2027***
10. Work Group Plans for Year 4
    a. Student Portal - Heather Hackett (NE), Emily Callaghan (NY), Yvette Munoz (TX), Susanna Bartee (iSOSY), Andy Wallace (iSOSY)
        i. Disseminate and Post “How to Access the Student Portal” video series on Youtube
            1. finalize Spanish versions of videos
        ii. Identify ways to collect Google Classroom student results in the portal so that states may access and record them
        iii. Update and add digital lessons for the following to Google Classroom:
            1. *Heat Stress*
            2. *Working on a Dairy Farm*
            3. *Dairy Farm Equipment*
            4. *Digital Money Transfer*

5. *Earthquake Safety*
6. *Car Seat Safety*

b. <u>Personal Wellness</u> - Cindell Mathis (GA), Lysandra Alexander (PA), Marisol Mancha (TX), Paulina Cisneros (CO), Becca Heine (VT), Lora Thomas (iSOSY Consultant)

i. Continue contributing to the monthly *In the Field* newsletter.

ii. Revisit sensitive-topic modules (alcohol, DUI, laws,etc) with strategies for naturally starting conversations and connecting topics to current issues and real-life impact.

1. Develop a conversation tip sheet that highlights changing, state-specific laws and supports continued critical discussions.
2. Increase practical use of the materials by creating a streamlined resource of activities that can be easily integrated into meetings and conversations with service providers, recruiters, and others.

iii. Plan an 8-hour *Mental Health First Aid Training* with Lora Thomas (4 × 2-hour sessions) focused on recognizing signs/symptoms and applying action plans in situations such as panic attacks, depression, and substance use.

1. Build confidence and practical self-help skills while exploring opportunities to bring *Mental Health First Aid* training into the community.

c. <u>Curriculum</u> - Brenda Pessin (iSOSY Consultant), Laurie Stewart (LA), Nathaniel Smith (MS), Ita Mendoza (NE), Allison Singer (SC), Erin Lamboi (iSOSY Consultant)

i. Presenting new STAT Lesson: *Drones in Agriculture* to the TST later this month.

ii. A second drone-related lesson pending resource

availability
        1. Potential drone-related jobs for OSY
    d. <u>Professional Learning</u> - Michelle Headley (MI), Elizabeth Glassburn (AZ), Lauren Radin (CO), Angie Gutierrez (MI), Silvia Rogel (IL), Tatiana Diaz (IL), Melina Wright (IL), Justin Bennett (NY)
        i. Continue to assist with the monthly *In the Field* e-newsletter
            1. New Student Scenario challenge
        ii. Completed new *Intro to STAT Lessons* video
        iii. Facilitate webinars/videos with other work groups
        iv. Continue to help with ADA compliance tips and resources
11. Year 4 iSOSY Budget
    a. Motion to approve was made by Laurie Stewart (LA); second made by Nathaniel Smith (MS). The budget was unanimously approved.
    b. Invoices will be sent this week to each state director.
12. Fall Meeting(s) Plan
    a. TST - **October 22-23, 2026** in New Orleans
    b. SST - **March 1, 2027** (virtual) at 1:30 pm (CST)
    c. TST - **April 2027** in Chicago