

Medication Check in Procedure

Parents please contact your student's school nurse for a medication appointment check in time.

Monday-Friday 8:00AM – 2:00PM

- All medications must be checked in by a school nurse.
- All initial/first time medications must be brought by the student's parent/legal guardian. Refills may be brought by the parent's/legal guardian's designee (18 years of age or older).
- PPA(Prescriber/Parent Authorization) form must be completed by the student's physician, signed by both the physician and the parent/legal guardian before bringing medications to the nurse.
- Medications must be in its original container, unexpired, with an affixed and legible pharmacy label with students name, right medication name and correct dosage that matches the PPA form.
- Medications will not be accepted without properly completed paperwork.

For any questions or concerns please contact:

Nurse Dial, District Lead Nurse & Rutledge Middle School 205-780-8647 ext. 3005

Nurse Adams, Midfield High School 205-923-2833

Nurse Glenn, Midfield Elementary School 205-923-7727

Thank you in advance for your cooperation,

Midfield City Schools Nursing Department