CALIFORNIA STATE UNIVERSITY EAST BAY

ACADEMIC SENATE
http://www.csueastbay.edu/senate
510-885-3671

COMMITTEE ON SUSTAINABILITY

MEETING DATE: Monday, February 8, 2021, 2pm-3:50pm through Zoom
PLEASE CLICK HERE FOR ZOOM LINK

APPROVED MINUTES

1. Rotating Schedule of Secretary
    a. Jillian & Carol
2. Approval of the agenda
    a. Motion by Jillian Buckholz
    b. Second by Michael Hall
    c. Approved unanimously
3. Approval of 1/25/21 minutes
    a. Motioned by Jillian Buckholz
    b. Second by Erick Kong
    c. Approved unanimously
4. Reports
    a. Report of the Chair
        i. 20/21 CS 1 (amendments to the Bylaws) have gone through the Academic Senate. Will be on the schedule for the Spring 2021 elections. Voting to take place 2/10-2/24. Majority vote where at least ⅔ of the regular faculty vote or a ⅔ majority vote to be approved if less than 50% of regular faculty vote. The lower the turn out the greater the percentage of approvals is needed.
    b. SULO report
        i. Met with Michael, Ryan, and Jillian and discussed the duties of the SULO and plan to write a 5 year plan to include a source for funding. Report to be

completed before the last academic senate meeting. Drafts will be shared with this group before it is sent to the senate.

c. Report of the Director of Sustainability
    i. Campus Sustainability Committee met on January 29th more information can be found here. There are a few subcommittees (Zero Waste Subcommittee, Climate Action Plan Implementation Taskforce, Alternative Transportation Committee)
        1. Zero Waste- has not met as there is not a large presence on campus.
        2. CAP-IT is focusing on Decarbonization and Telework Policy Recommendation (through an emissions lens)
        3. ATC- Focusing on the Transportation Demand Management Study
    ii. The Biden/Harris administration has signed several executive orders related to their commitment on climate change. Jillian will track and report back how these executive orders affect us.
    iii. A microgrid study is being worked on/is being completed. It is focusing on solar panels and storage capabilities of the campus. Hopefully to be available for review at the next CSC meeting.
    iv. Pronouns and Their Importance: Introductory Video
        1. Student Sustainability Ambassadors put this together with content provided by Diversity Advisory Committee on Student Equitable Experience.
        2. Video Includes instructions on how to include/update your pronouns on various formats.

d. Reports from Committee Members
    i. N/A

5. Business:
    a. GE Minor in Sustainability: Possible Charter Revisions (***2:30 pm time certain***)
        i. Discussion is to try and resolve the issue of possible bottlenecks in courses due to a capstone. Discussion is not about redesigning the charter but should be focused on a solution to the capstone issue.
            1. Removal of capstone doesn't present an issue/conflict with the charter as this is more an issue of semantics. Capstone was not meant to mean a singular course but was instead meant to be a wide variety of courses that could fulfill that singular requirement. Intention of this requirement was

to include a wide variety of interdisciplinary courses. Goal is to fulfill the requirements in the charter that went through the senate.

2. Minor is basically ready to be approved and pushed through the senate.
3. Any requirements need to be fulfilled in a course (unit bearing). An overlay would be a great solution as it captures the spirit of a capstone but eliminates any possible bottlenecks. Overlay separate from the existing Sustainability overlay. The overlay for the minor would need a new name. CS would review courses and select courses that apply to the minor.

ii. Because the overlay would be an upper division GE. Should it fit into a specific area (area E)? Area E might not be the best option as students complete this requirement in their freshman year or transfers enter after fulfilling this requirement. Putting it into a specific area eliminates a lot of options for students.

iii. A traditional capstone course is at the end of their path. We cannot get them to complete this overlay after completing all of their other requirements. Trying to enforce a super specific pathway actually discourages students from completing their requirements as scheduling can create conflicts. You can include a strong recommendation in the catalog that the applied course be taken last.

iv. GE Minors are meant to not have a major level prerequisites. Goal is to tailor their GE to the focus they want. This is new to our campus but if we want prerequisites then the minor would not live in GE.

v. Change of the capstone to an overlay and how to go about approving courses.

1. Learning outcomes- finding classes that function as an overlay but serve the function of a capstone. The learning outcomes can be found in the Appendix.

vi. Motion to approve the revision of Capstone to instead function as an overlay.

1. Michael Hall motions to approve.
2. Erick Kong Seconds
3. Passed Unanimously.

vii. Naming of the overlay?

1. Sustainability in Action
    a. Motioned by Micahel Hall
    b. Second by Jillian Buckholz

c. Passed Unanimously

viii. Process?

1. Caron puts forth the Minor in circiulog then it goes through the normal review process (GE sub committee then CIC then Senate).
2. To review courses
    a. Caron will bring courses to CS for review/approval
    b. Those will be entered into the program. This is more organizational as the courses already exist.
3. Next steps to think about how to reach students and connect with advisors to get the word out and market this minor. Start finding partners on campus or designate a committee member to be a special advisor. There will always be students requesting exemptions. Need to decide who will make those decisions on GE petitions.
4. Advising- should start early and work with the FAST team. For transfers we could possibly provide a certificate as they complete their upper division GE (as they are coming to us having completed their lower division GE). This could be something to figure out in the future as most of our students are transfers.
    a. A proposal to CIC for a certificate
5. Sustainability Ambassadors can put together marketing materials to push this in the fall.
6. For the SULO- does the SULO become an advisor for the sustainability minor and use that work to justify WTU?
7. Could APS provide WTU for advising?
    a. Maureen does subsidize advising.
    b. Caron to ask APS
8. Need to connect with the FAST team to capture freshmen to ensure they are starting out in the correct pathway.
9. Begin to collect data on the petitions to assess the workload and determine if this could be handled solely by the SULO.
    a. Caron can possibly help shepherd petitions.
10. Double counting of overlay courses? Climate neutrality and sustainability in action. This needs to be decided by the committee.

    a. Could possibly enter language explaining that the course cannot be double counted or should the classes be segregated.

11. Notifying the departments that meet the different overlays/minor and let them know.
    a. Also possibly connect with Faculty teaching courses that were close to being included in the minor/overlay requirement and ask them if they want to update the course and be included.
    b. Should let faculty know as a courtesy.
    c. Possibly add a box where faculty could check that their course be considered for the sustainability minor. Allow faulty to opt in for review.
    d. Jillian to work with student Sustainability Ambassadors to create marketing to faculty and students.
    e. Caron to look into the logistics of curriculog.
    f. Forward the minor to CIC for final approval.
    g. New courses need to be in the system by 10/15 for the following year. Program revisions happen later, roughly 2/15. Begin marketing at the end of spring and ramp up during the summer.
12. Send out an email notification to the departments to explain why the course is included in the minor and also allow them the opportunity to opt out.
    a. Ryan to reach out.
13. Approve Sustainability in Action overlay courses.
    a. HIST 323- History of Sustainability
        i. Motioned- Sharon Radcliff
        ii. Erick Kong seconds
        iii. Approved unanimously
14. Double counting?
    a. Jillian Buckholz motions to keep them separate
        i. Can be suitable for either but can't double dip.
    b. General consensus amongst the group that students should be able to choose which overlay a course applies for but cannot use the same course to satisfy two separate requirements.

c. Ryan to write a statement to be included in the charter.

ix. Name change for the Sustainability in Action Overlay as there is a course that has the same name. Vote via Zoom poll.

a. "Applying Sustainability" to be the name of the overlay.

2. Review courses in curriculog and approve via email by the end of the week.

x. Original GEM-S Charter

xi. GEM-S Charter with Proposed Revisions

b. Sustainability Research Award

i. The Committee on Research has started the conversation. There is currently no monetary award for this research but CR felt that it was important to recognize the research happening on campus. The Committee on Research did not follow through as they were unsure how they would evaluate/rank sustainability related research with the suggestion that possibly the Committee on Sustainability take on the evaluations. Ryan did reach out to Linda Ivy (chair of FAC) for further understanding of the implementation process of providing an award. Currently the university is collecting nominations for week of scholarship faculty awards. There are awards related to DEI but sustainability is missing.

1. Discussion

a. Possibly create a subcommittee of CS to review and provide awards for sustainability research.

i. Possibly include someone from CR on this subcommittee.

b. 2 options- create a rubric and allow CR or FAC to be the one that manages the process or create a subcommittee and have a CR member on that committee.

c. History on outstanding scholar awards for diversity and social justice: unsure of its origins.

d. Need to determine the criteria for award.

e. Is there an opportunity for us to get funding for awards? FAC has always included Linda Dobb on awards subcommittee and assumed that she was included as part of the funding piece. There is currently no funding for the award. If the award is

managed by FAC they could possibly get funding from Academic Affairs.

f. Could easily go out and find an individual to sponsor the monetary award or we can crowdsource the funds for the award on campus. Should be equal to the award for Diversity and Equity.

g. Office of sustainability can cover at least the first year.

h. Ryan and Michel to send an email to Bill Johnson to get this going.

2. Jillian motions to approve a research award in sustainability.
3. Second bt Erick Kong
4. Approved Unanimously

ii. Award Subcommittee with membership from ORSP and/or the Committee on Research (Other FAC Awards)

1. Points on the call for each award are very concise. Shouldn't take us too long to do.

iii. Building a repository for faculty research in sustainability

iv. Next steps-develop the rubric?

1. Should we include any outside partners?

6. Discussion:
   a. Sustainability Affinity Programs (Cross-Disciplinary Teaching Opportunities) [See STARS Manual, Section AC7: Incentives for Developing Courses] - did not discuss, ran out of time.
   b. Second Nature Proposals for President Sandeen. See Climate Action Plan and President's Carbon Commitment (Second Nature Presidential Commitment) - did not discuss ran out of time.
7. Agenda items for next meeting (***3:40 time certain)***
8. Adjournment