BCVR PHARMACY/MEDICAL SUPPLIES: Unit 1 ANC Bldg. Panganiban Drive, Concepcion Pequena, Naga City TEL NO: 054-8813455 CP NO: 09685332017 / 09152476684 EMAIL: bcvrprimeenenterprise142630@gmail.com
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EMAIL: bcvririgacity@gmail.com
BCVR GEN. MERCHANDISE: Ramon Diaz St. Villa Corazon Subdivision, Del Rosario, Naga City TEL NO: 054-8813455 CP NO: 09466070951
EMAIL: bcvrprimeaccnting@gmail.com

DATE: January 19, 2023

BCVR 2023 – 1 MEMORANDUM Circular No. 10

TO: **ALL DEPARTMENT**

FR: **IT DEPARTMENT / MANAGEMENT**

SUBJECT: **A. Issueance of Updated**

1. **Company STORE OPERATIONS, DEPARTMENT, SALES CATEGORY, PRODUCT CATEGORY & CUSTOMERS/CLIENT CODE – SUBTYPE. (BCVR Coding)**
2. **Company Official GOOGLE TEMPLATE, its user and description.**
3. **Company common BUSINESS TERMINOLOGY-ACRONYM, and its description.**
4. **Company updated BCVR AREA ZONING GUIDE.**

B. Release of BCVR System Data Recording Guidelines.

MESSAGE: **Please refer to the following Updated BCVR Coding Guide and BCVR System Data Recording Guidelines.**

Please Be Guided Accordingly and Let's Work Harmoniously.

Modify and Updated By:

IT & Inventrory Officer

Prepared and Approved By:

EBR / MRER

BCVR PHARMACY/MEDICAL SUPPLIES: Unit 1 ANC Bldg. Panganiban Drive, Concepcion Pequena, Naga City TEL NO: 054-8813455 CP NO: 09685332017 / 09152476684 EMAIL: bcvrprimeenenterprise142630@gmail.com
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EMAIL: bcvrprimeaccnting@gmail.com

DATE: July 10, 2023

BCVR 2023 – 7 MEMORANDUM Circular No. 10.1

TO: **ALL DEPARTMENT**

FR: **IT DEPARTMENT / MANAGEMENT**

SUBJECT: **A. Issueance of Updated**

1. **Company STORE OPERATIONS, DEPARTMENT, SALES CATEGORY, PRODUCT CATEGORY & CUSTOMERS/CLIENT CODE – SUBTYPE. (BCVR Coding)**
2. **Company Official GOOGLE TEMPLATE, its user and description.**
3. **Company common BUSINESS TERMINOLOGY-ACRONYM, and its description.**
4. **Company updated BCVR AREA ZONING GUIDE.**

B. Release of BCVR System Data Recording Guidelines.

MESSAGE: **Due to the Latest Company Changes and Recent Updates of Codes, Departments, Organizational Structures and Additional Employees and Area of Operations.**

Please refer to the following Updated BCVR Coding Guide (BCVR Memo Cir. 1.1) and BCVR System Data Recording Guidelines.

Please Be Guided Accordingly and Let's Work Harmoniously.

Modify and Updated By: **Prepared and Approved By:**

IT & Inventrory Officer **EBR / MRER**