

Cherry Hill High School East

1750 Kresson Road
Cherry Hill, New Jersey 08003-2598
Phone (856) 424-2222



August 26, 2026

Dear East Community,

We hope that you are enjoying a relaxing summer!

Student schedules will be available through the Parent Portal in Genesis beginning Friday morning, August 28, 2026. It is necessary to complete the on-line forms before the schedule will become visible.

****Much of the communication that you will receive from school will be through email. Please ensure that your preferred email is correct in Genesis, as well as all other contact information.**

- In the Spring, students worked with parents and counselors to select their preferred courses. Below you will see the deadlines for course changes as outlined in the [High School Course Selection Booklet](#) available online on the Cherry Hill School District Website.

Scheduling Process

- Any requests for a schedule change from one subject to another or in the designated level should have been made by June 30, 2026. There will be no schedule changes the first day of school unless an error was made in the scheduling process. Counselors will address requests for changes beginning **September 3rd**.
- **DROP/ADD PERIOD** - There will be a drop/add period available after the **first day** of the academic year, starting **September 3rd**, and will conclude **September 17th**.
- You may request to make a schedule change by using the East Course Selection Change Form linked [HERE](#) starting 3pm on September 2nd. Requests for schedule changes must be approved by the student's parents/guardians. After **September 17th**, only level change requests will be considered at **the end of the first interim which is October 6th**.
- **LEVEL CHANGES** - After the drop/add period, students cannot request a level change until the end of the first interim period, October 6th. Requests for level changes must have parent/guardian approval, current teacher approval, and administrator approval. Level change requests can be made from the end of the first interim through the end of the first cycle of the second marking period. **These dates will be October 7th, 2026 through November 17th, 2026.**

- **WITHDRAWAL FROM COURSES** - If the withdrawal is made in the first six weeks for a semester course and the last school day of November for a full-year course, no record of this withdrawal will be made on the student's record. After this six- week period for semester courses and the last school day of November for full-year courses, WP (withdrawn passing) or WF (withdrawn failing) will be entered on the records. A student who wishes to withdraw from a course must consult his/her school guidance counselor. Additionally, the student must have permission from his/her parents to withdraw. **After 50% of the course is complete a student can no longer drop the course**; semester course (1 marking period) full year course (1 semester).

****Please note that students can not request teacher, homeroom, or period changes.**

We're looking forward to a great school year!

Sincerely,

Dr. John J. Cafagna
Principal
Cherry Hill High School East